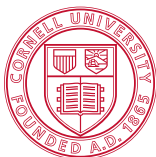


Cornell University University Assembly

Cornell University Assembly Agenda of the April 9, 2019 Meeting 4:30 PM – 6:00 PM 401, Physical Sciences Building

- I. Call to Order
 - a. Call to Order
 - b. Welcome and Introduction
 - c. Call for Late Additions to the Agenda
- II. Approval of the Minutes
 - a. 3-26-19 Minutes
- III. Presentation from David Honan, CUPD Chief
- IV. Business of the Day
 - a. Judicial Codes Counselor Confirmation
 - i. Marisa O’Gara
- V. New Business
 - a. Tobacco Survey Timeline and Survey Discussion
 - i. Ted Schiele
 - ii. Leslie Meyerhoff
- VI. Adjournment



Cornell University University Assembly

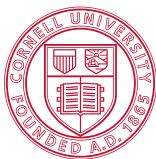
Cornell University Assembly

Minutes of the March 26, 2019 Meeting

4:30 PM – 6:00 PM

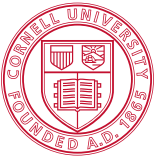
401 Physical Sciences Building

- I. Call to Order
 - a. Call to Order
 - i. M. Battaglia called the meeting to order at 4:30pm
 - b. Roll Call:
 - i. *Present:* I. Allen, J. Anderson, D. Barbaria, K. Barth, M. Battaglia, R. Bensel, L. Copman, D. Hiner, R. Howarth, E. Loew, T. Onabajo, C. Van Loan, E. Winarto
 - ii. *Absent:* V. Devatha, D. Geisler, M. Hatch, L. Kenney, J. Pea, A. Viswanathan, C. Wiggers
 - c. Welcome and Introduction
 - d. Call for Late Additions to the Agenda
 - i. M. Battaglia asked if there was any dissent to discussing the tobacco referendum and the budget planning committee. There was no dissent. The items were added to the agenda.
- II. Approval of the Minutes
 - a. 3-12-19 Minutes
 - i. M. Battaglia moved to postpone approval of the minutes to the next meeting. There was no dissent. The approval of the meeting minutes was postponed.
- III. Assembly, Committee, and Liaison Reports
- IV. Business of the Day
 - a. Judicial Codes Counselor Confirmation
 - i. Marisa O’Gara said that she is a first-year law student at Cornell. She explained her background and expressed her excitement to serve the University the capacity of the Judicial Codes Counselor.
 - ii. M. Battaglia moved to postpone the Assembly’s confirmation of Marisa O’Gara as the next Judicial Codes Counselor until the next University Assembly meeting. There was no dissent. The confirmation was postponed.
 - b. Tobacco Referendum
 - i. T. Onabajo said that the Campus Welfare Committee had a meeting with stakeholders this past week. She said that, going into the meeting, all



members of the CWC were in favor of implementing the survey in the Spring, but after the meeting, the consensus changed to everyone wanting to postpone it until next fall.

- ii. R. Howarth said that he is disappointed because this has been ongoing, and it was expected that the survey would be sent out a while ago.
- iii. T. Onabajo said that this current Campus Welfare Committee has only been working on the survey for a semester-and-a-half.
- iv. M. Battaglia said that, to make it clear, this issue is not the fault of T. Onabajo, but rather the Office of the Assemblies.
- v. R. Bensele asked about how T. Onabajo personally evaluated the postponing of the survey.
- vi. T. Onabajo said that it is unfortunate, but it has to happen this way; she said the best strategy is to send the survey out in the fall.
- vii. D. Barbaria asked if it would be possible for the Campus Welfare Committee to have a timeline for the University Assembly before April to begin the process to talk to constituents.
- viii. T. Onabajo said that that is possible.
- ix. T. Onabajo said that another thing that was discussed at the meeting was that it is difficult to reach union and hourly-staff through email, so communication with those groups needs to happen.
- x. R. Howarth said that he very strongly recommends releasing the survey now and getting a sense of what the community thinks about the issue.
- xi. L. Copman said that this is repeating and repeating. She said that the intent of the referendum is to get a sense of what the community thinks, and whether or not there is a will for the community to proceed with a tobacco-free campus. She said that, if this goes on to next year, this same process will repeat itself.
- xii. J. Anderson gave a brief background explanation on his thoughts and insights into the previous Campus Welfare Committee.
- xiii. K. Barth said that if the transition issue is a big issue, he would be willing to take the lead on it in the future to see it through to completion.
- xiv. I. Allen said that she agrees with the survey being sent out in the fall, but that, if it needs to be sent out this semester, it needs to be handled properly because a lot of staff will be impacted.



Cornell University University Assembly

- xv. C. Van Loan said that he recommends launching the survey as soon as possible. He offered to work with K. Barth to make sure that the survey is sent out. He said that he doesn't see why the survey can't be sent out.
- xvi. D. Hiner said that there are two surveys going out this spring, so there is concern that there would be problems reaching people. He said that he doesn't think that it is unreasonable to release the survey early next fall if there is a game plan.
- xvii. T. Onabajo said that, instead of in two weeks, the committee could have dates by the end of April or by the end of the semester.
- xviii. I. Allen said that some people may not understand how these discussions, or a future policy, might actually impact them.
- xix. L. Copman said that, intentionally, the survey would not indicate any future policies or how those policies might impact the University.
- xx. D. Barbaria moved to request that the Campus Welfare Committee provide an initial timeline at the April 9, 2019 meeting and a final timeline at the April 23, 2019 meeting, the content of which will include a staggered rollout of the survey directed at employees over the summer and students and faculty in the fall. R. Bensel seconded the motion.
 - 1. By a vote of 11-1-1, the motion was adopted.
- c. The Assembly lost quorum at 5:36pm
 - i. The remaining members of the Assembly continued to have a discussion about the Budget Planning Committee.

Respectfully Submitted,

Terrill D. Malone
Clerk of the Assembly

Date edited : April 8, 2019

TIMELINE FOR TOBACCO SURVEY IMPLEMENTATION BY SUMMER / FALL 2019

April 8th

- Second Special Meeting on Tobacco

April 9th

- Survey finalized, Time line presented to the larger UA
- Budget discussed with the UA (preliminary)

April 10th - 20th

- UA reaches out to all the assemblies: Communicate with OA about setting up website
 - Employee Assembly + Union rep specifically
 - Student Assembly
 - GPSA
 - Faculty senate
- Email out to the Employee Summer representative
 - Dining
 - Union
 - Custodial
 - Grounds
 - Trades e.g electricians
- Communications with OA about printing out and distributing survey over Summer
- Communications with **SRI** about survey expectations, specifications, cost
- Publicity materials drafted
- Finalize budget
- **April 15th**: Website/ forum launches

April 22nd -- Poster designs finalized

April 23rd -- Final Timeline presented to larger University Assembly

May 3rd

- Email sent out to Cornell Daily Sun about survey to commence next Semester
- Email sent to Joel Melina about survey to commence next Semester

August 1st

- Posters put up
- Paper copies of surveys printed out

August 2nd-29th

- Survey administered and collected during trainings
- General circulation and collection of surveys
- Reminder email sent to Daily Sun and Joel Melina

Date edited : April 8, 2019

August 30th-Sept 7th

- Daily Sun articles run, Survey featured on Joel Melina's website

September 8th - 14th

- SURVEY OUT

This needs a new title:

Tobacco and E-cigarette Use, Attitudes, and Perceptions of policy – Cornell survey draft

These instructions probably need to be revised...perhaps less wordy and more invitational: (perhaps something about guiding the UA's process of determining next steps toward a tobacco-free campus rather than senior leadership...)

Instructions to participants: This survey is for faculty, staff, and students of Cornell University to help guide **Senior leadership** in determining the best way to reduce individual and community harms caused by nicotine and tobacco. Whether you use or do not use tobacco and/or nicotine products, your participation will be helpful in gathering feedback to help guide these efforts. By participating, you can help shape our community norms and inform next steps. This survey is completely anonymous.

1. At Cornell University, I am currently a/an:

- ☐ Undergraduate student
- ☐ Graduate student
- ☐ Professional student
- ☐ Post-doc
- ☐ Faculty member or other academic staff member
- ☐ Non-academic staff - benefits eligible
- ☐ Non-academic staff - Non-benefits eligible
- ☐ Member of a collective bargaining unit
 - ☐ Full-time
 - ☐ Part-time

2. How often have you used the following tobacco and nicotine products within the last 30 days

	Never used in the last 30 days	Have used but not in last 30 days	Used fewer than 10 days	Used 10-19 days	Used 20-30 days	Used daily in the last 30 days
Smoking tobacco products (e.g., cigarettes, cigars, hookah, cheroots, etc.)		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Electronic cigarettes (e.g., e-cigs, vapes, Juuls, etc.)		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Questions 3 and 4 can be merged into a matrix like the one above.

3. Within the last thirty days, how often do you think the typical [student /employee /faculty member] at Cornell used cigarettes, cigars, or other smoking tobacco product?
- a. The typical student never smoked tobacco products in the last 30 days
 - b. Fewer than 10 days in the last 30 days /

- c. 10-19 days
 - d. Used 20-30 days
 - e. Used daily in the last 30 days
4. Within the last thirty days, how often do you think the typical [student /employee /faculty member] at Cornell used electronic cigarettes, e-cigs, Juul, or other vaping product?
- a. The typical student never used vape products in the last 30 days
 - b. Fewer than 10 days
 - c. 10-19 days
 - d. 20-30 days
 - e. Used daily in the last 30 days
7. When I walk through campus, I am exposed to secondhand smoke or vape aerosol:
- a. Never
 - b. Rarely
 - c. Sometimes
 - d. Often
 - e. Always
8. If Cornell had a tobacco-free campus when you applied (**for your position/for admission**), how would that have affected your decision to come to Cornell?
- a. I would have been excited to be here **This language needs to be nuanced for the different populations**
 - b. I would have looked elsewhere
 - c. I don't know

Questions 9 and 10 may be able to be merged into a matrix.

9. I am concerned about the health consequences of being exposed to secondhand tobacco smoke, [even outdoors]
- a. For me (strongly agree / somewhat agree / somewhat disagree / strongly disagree)
 - b. For others (strongly agree / somewhat agree / somewhat disagree / strongly disagree)
10. I am concerned about the health consequences of being exposed to e-cig or vape aerosol, even outdoors
- a. For me (strongly agree / somewhat agree / somewhat disagree / strongly disagree)
 - b. For others (strongly agree / somewhat agree / somewhat disagree / strongly disagree)
11. To what degree do you agree that Cornell University should initiate a 1-2 year process of establishing a tobacco-free campus? A tobacco-free campus would mean that smoking and vaping would not be permitted on Cornell property, including use of cigarettes, cigars, pipes, and e-cigs, Juul, or other vape products.
- a. strongly agree
 - b. somewhat agree
 - c. somewhat disagree
 - d. strongly disagree