

Cornell University Employee Assembly

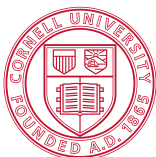
Cornell Employee Assembly

Minutes of the August 16, 2017 Meeting

12:15 PM – 1:30 PM

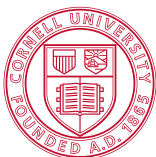
401 Physical Sciences Building

- I. Call to Order
- II. U. Smith called the meeting to order at 12:15.
 - a. U. Smith suspended order of meeting to allow Resolution 3 to be heard first.
- III. Resolution 3: Care Fund
 - a. B. McKinney said that in 2017, they gave out over \$19,000 a year. She said that for the fund to work, we need to raise \$15,000 a year. The campaign this year is new as they used to do an auction but there is now a payroll deduction.
 - b. B. McKinney said that they want to create a marketing campaign to get 625 employees to donate \$1 a paycheck which amounts to \$15,000 a year.
 - i. B. McKinney said that this meant they would not need to do any major fundraising.
 - ii. B. McKinney said that the incentive for signing up is that anyone who registers will be eligible to win either a two-night trip in New York City and dinner or a night at a local inn in Ithaca and dinner at Banfi.
 - c. B. McKinney requested that the Employee Assembly purchase the round-trip bus tickets for campus to campus so that the prize has transportation to New York City.
 - d. K. Fitch said that the Employee Assembly currently has a balance of \$450 and the request is that the Employee Assembly allocate \$330 to purchase the bus tickets.
 - e. T. Grove asked if the money already allocated to the care fund was for something specific?
 - i. K. Fitch said that it was for the care fund but not specialized beyond that.
 - f. U. Smith called the resolution to question.
 - i. Votes **passed** 12-0-0.
- IV. Call for Late Additions to the Agenda
 - a. T. Grove requested to add the inauguration to the agenda.
 - b. G. Giambattista requested that there be time for an announcement from the Assembly.
- V. Approval of Minutes
 - a. Minutes from summer meetings will be approved at the next Assembly meeting.
- VI. Committee Reports
 - a. Communications Committee
 - i. C. Sanzone said that the first meeting will be next Wednesday, alternating every other week.



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1. C. Sanzone said that the first priority is the communications calendar, after the list is tested so that everyone who needs to get the messages will be getting them.
 2. C. Sanzone said that there will be monthly newsletters to all-staff starting the last week in August.
 3. C. Sanzone is also working on social media.
 - b. Employee Education Committee
 - i. Nothing to report.
 - c. Employee Welfare Committee
 - i. Nothing to report.
 - d. Personnel Policy Committee
 - i. Nothing to report.
 - e. Staff Recognition
 - i. T. Grove said that there have been several nominations.
 - ii. T. Grove asked what the budget is for the President's Address to Staff.
 1. K. Fitch said it is \$2500.
 - iii. U. Smith said that the address is on October 10th and as many staff as possible are needed.
 - iv. T. Grove said volunteers are still needed for the inauguration on August 25th.
 - v. Transportation Task Force
 1. K. Fitch said that he had to step down from his position as chair due to time constraints and nominated K. Mahoney to serve in his place.
 - a. Motion was passed by unanimous consent.
 2. K. Fitch said that at the last transportation meeting there was talk about a survey being passed out soon.
 3. K. Mahoney said that she has scheduled a series of meeting with Employee Assembly representatives, employees and staff regarding transportation.
 4. C. Sanzone offered up staff members who work in Collegetown that could be interested in a focus group regarding transportation.
 5. U. Smith said that the college of business is opening a satellite office in Collegetown as well.
 - vi. Update regarding the Assemblies website.
 1. G. Giambattista said that the website will go live on Friday and explained the process for the updates that took place over the summer as well as provided additional details about all the backend.
- VII. Report from the Chair
 - a. U. Smith presented the Legislative Priorities for 2017-2018.



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- i. U. Smith said that there are a couple members who still need to select a committee for this year.
- ii. U. Smith asked for confirmation that the legislative priorities are what the Employee Assembly has agreed on.
 1. There was no dissent.

VIII. Business of the Day

a. Elections Committee Chair

- i. U. Smith said that Dustin Darnell was self-nominated to serve as the elections committee chair.
- ii. U. Smith asked for a vote on the chair.
 1. Voted **passed** by unanimous consent.
- iii. U. Smith said that there are several openings on the Employee Assembly: CALS, Disabilitilies, ILR, Hotel Administration, Veterans and Less than 5 Years representatives are all vacant.

b. Pawprint Update

- i. N. Doolittle said that the first issue will be moved to next week and feature a behind the scenes article on the inauguration.
- ii. N. Doolittle said that the website will go live then as well and Pawprint was part of the redesign but will still have it's own url and newsletter.
- iii. N. Doolittle said the Assembly chairs and new website design of the Office of Assemblies will be featured as well.

The meeting was adjourned at 1:08 PM.

Respectfully Submitted,
Amanda Robinson
Clerk of the Assembly