

Cornell University University Assembly

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Agenda

University Assembly
November 15th, 2016
4:30pm - 6:00pm
401 Physical Science Bldg

I. Call to Order (Chair)

- i. Roll Call (1 minute)
- ii. Call for Late Additions to the Agenda (1 minute)

II. Approval of Minutes (Chair)

- i. November 1st, 2016 (1 minutes) ^[1]

III. Business of the Day

- i. Presentation on Housing Master Plan (R. Lombardi) (20 minutes)
- ii. Presentation on Addressing Capital Needs (M. Kotlikoff) (20 minutes)

IV. Assembly Reports

- i. EA Chair (U. Smith) (2 minutes)
- ii. SA President (J. Berger) (2 minutes)
- iii. Dean of Faculty (C. Van Loan) (2 minutes)
- iv. GPSA President (N. Rogers) (2 minutes)

V. Committee Reports

- i. Executive Committee (E. Baptist) (2 minutes)
- ii. Campus Welfare Committee (U. Smith) (2 minutes)
- iii. Campus Infrastructure Committee (J. Kruser) (2 minutes)
- iv. Codes and Judicial Committee (M. McBride) (2 minutes)

VI. Liaison Reports

- i. Policy Advisory Group (E. Winarto) (2 minutes)
- ii. Transportation Task Force (K. Fitch) (2 minutes)
- iii. Student Health Advisory Committee (J. Berger) (2 minutes)
- iv. Campus Planning Committee (R. Howarth) (2 minutes)

VII. Business of the Day (2nd part)

- i. University Hearing and Review Board Faculty Appointments (C. Van Loan) (1 minute)
- ii. For Discussion: UA Resolution #1 Updating and Clarifying University Assembly Charter and Bylaws (10 minutes) ^[2]
 - i. Charter, Article IV, Section 4.1
 - ii. Charter, Article IV, Section 4.3

If you are in need of special accommodations, contact Office of the Assemblies at (607) 255-3715 or Student Disability Services at (607) 254-4545 prior to the meeting.

- iii Charter, Article V, Section 5.3
- iii. For Discussion: UA Resolution #3: Endorsing “The Ithaca Plan: A Public Safety Approach to Drugs and Drug Policy” (U. Smith, L. Copman) (5 minutes)
- iv. For Introduction: UA Resolution #4: 2016-2017 Cornell University Campus Code of Conduct Update Part 2: Accepting Recommendation from Outdoor Space Working Group (M. McBride) (5 minutes)

VIII. Late Additions to the Agenda

- i. Late Additions to the Agenda (1 minutes)

IX. Adjournment

- i. Adjournment (1 minute)

X. Attachments

1. UA Meeting Minutes – 11.1.2016
2. Appendix A: UA Proposed Charter Update



Minutes
University Assembly
November 1st, 2016
4:30pm – 6:00pm
401 Physical Science Bldg.

- I. Call to Order
 - a. G. Kaufman called the meeting to order at 4:30PM.
 - b. *Present:* E. Baptist, J. Berger, L. Copman, M. de Roos, K. Fitch, M. Hatch, R. Herz, R. Howarth, G. Kaufman, J. Kruser, E. Loew, M. McBride, S. Park, N. Rogers, U. Smith, C. Van Loan
 - c. *Absent:* M. Munasinghe, E. Winarto
 - d. *Others present:* V. Bhaya, G. Giambattista, B. Murphy
 - e. Call for Late Additions to the Agenda
 - i. No late items were requested.

- II. Approval of Minutes
 - a. October 18th, 2016
 - i. The Minutes were **approved** by unanimous consent.

- III. Assembly Reports
 - a. EA Chair
 - i. U. Smith said the EA had a retreat on Oct. 27. There were lots of teambuilding activities.
 - ii. Tomorrow, the EA will be hearing from C. Van Loan about the academic calendar.
 - iii. The EA will be discussing new resolutions about the Ithaca Plan, web accessibility, LGBT inclusion in campus records, as well as LGBT inclusion in University Benefits.
 - b. SA President
 - i. M. McBride said the SA is still discussing restructuring.
 - ii. He said that President Rawlings came to the SA and discussed campus safety.
 - iii. The SA committees are working on other issues.
 - c. Dean of Faculty
 - i. C. Van Loan said the Faculty Senate will discuss 3 topics at their next meeting: carbon neutrality, instructional space utilization, and the Provost will talk about the expansion of the undergraduate population.
 - d. GPSA President
 - i. N. Rogers said the Senior Leaders Climate Action Group (SLCAG) attended the last GPSA meeting.
 - ii. Dean Knuth came and talked about GPCI updates.
 - iii. The GPSA also discussed how to have a protocol to allow groups of students everywhere apply for funding.

IV. Report from the Chair

a. Chair

- i. G. Kaufman said he has met with the Judicial Administrator (JA) the Judicial Codes Counselor (JCC) at the Codes and Judicial Committee (CJC).
- ii. He met with the Ombudsman, Charles Walcott, to see how more people can utilize the Office of the Ombudsman.
- iii. G. Kaufman also attended the Trustee meeting.

V. Committee Reports

a. Executive Committee

- i. E. Baptist said that Executive Committee talked about long-range planning for the rest of the academic year.
- ii. He said that Assembly may want to rethink practices about the Agenda and Attachments in order to make it less cumbersome.

b. Campus Welfare Committee

- i. U. Smith said that the CWC reviewed and approved the Resolution that L. Copman brought forward about endorsing the Ithaca Plan.
- ii. The CWC also decided to move forward with a referendum regarding the tobacco policy on campus. At their next meetings, they will be focusing on the language of that referendum.
- iii. K. Fitch asked if U. Smith was prepared for the response to the referendum.
 1. U. Smith said the language of the referendum would be specific enough that people would know what they are voting on.
- iv. K. Fitch asked if they should look at other universities who have done this so they know what issues they will face.
 1. U. Smith said the CWC has been receiving a lot of information about other universities, campuses, and municipalities.

c. Campus Infrastructure Committee

- i. J. Kruser said the CIC is next meeting on Nov. 3.
- ii. The CIC has been working on setting up liaisons from the CIC to activist groups on campus to build some layers of communication.

d. Codes and Judicial Committee

- i. M. McBride said the CJC is meeting on Friday from 12pm-1:30pm. They are trying to move forward on the Campus Code changes that were passed by the University Assembly.
- ii. At the last meeting, there was a new proposal from the JA regarding transcript notations. M. McBride said the policy proposal is to include a transcript notation for any violation of the Campus Code of Conduct that results in expulsion/suspension. He said that the CJC expressed concern about how the permanency of notations will affect job prospects for students in the future.

VI. Liaison Reports

a. Policy Advisory Group

- i. E. Winarto was absent.
- b. Transportation Task Force
 - i. K. Fitch said the Transportation Task Force no longer has a Hearing and Appeals Board because there are not enough people to serve on it.
- c. Student Health Advisory Committee
 - i. J. Berger was not present for the committee update.
- d. Campus Planning Committee
 - i. M. Hatch said the CPC discussed the forums that are developed in order to engage people in thinking about results of change on campus, so that there can be more opportunities for public participation.
 - ii. The CPC also discussed the Housing Master Plan, mainly regarding undergraduates, but also graduate students and staff.

VII. Business of the Day

- a. For Vote: Campus Welfare Committee Vacancy
 - i. S. Park was **approved** to fulfill the vacancy by unanimous consent.
- b. For Vote: Council on Sexual Violence Prevention Liaison
 - i. M. Munasinghe has already been serving as the liaison to the Council on Sexual Violence Prevention.
- c. For Introduction: UA Resolution #2: Endorsing the Recommendations of the Senior Leaders Climate Action Group
 - i. L. Copman said this Resolution endorses the recommendations of the Senior Leaders Climate Action Group (SLCAG). These recommendations have been in the Climate Action Plan since 2009, but now, there are new ways of measuring carbon.
 - ii. The Resolution also asks the administration to report to the University Assembly on an annual basis
 - iii. M. McBride said he has concerns that this will take away from the Financial Aid budget. He said he would like more perspective on what the implications are on Financial Aid since it is such a large cost.
 - 1. R. Howarth said that the capital cost of \$700 million seems like a large amount, but split over time until 2035, the economics and ethics of it make sense in the long term.
 - 2. He said we end up at about the same place we are at now, and SCLAG hopes that other sources of funding will come from grants and private sources, so it would be cheaper than what we are paying for energy now.
 - iv. M. Hatch said this is a potential to make money. He said that Cornell is about thinking of new ways to do things so big problems can be solved.
 - v. L. Copman said that this is an attraction for external funding.
 - vi. There was a motion to **Call the Question**.
 - vii. By a vote of 15-0-2, UA Resolution #2 **passed**.
- d. For Discussion: UA Resolution #1 Updating and Clarifying University Assembly Charter and Bylaws

- i. G. Kaufman said that this resolution is being considered *seriatim*, which means that each section is considered individually, but the entire resolution must be voted on as a whole.
- ii. Section 2.12 Bylaws
 - 1. U. Smith said he understands what the amendment is trying to achieve in trying to allow the Assembly to conduct its business.
 - 2. Section 2.12 of the Bylaws was amended.
- iii. Section 3.22 of Bylaws
 - 1. By a vote of 14-0-1, Section 3.22 of the Bylaws was amended.
- iv. Section 4.1
 - 1. M. McBride said that he does not believe the JA and JCC should participate in or attend Executive Session.
 - 2. By a vote of 14-0-1, Section 4.1 was amended.
- v. There was a motion to divide UA Resolution #1 by Charter and Bylaws.
 - 1. The motion was approved by unanimous consent.
- vi. The changes to the Bylaws as proposed were approved by a vote of 13-0-1.
- e. For Introduction: UA Resolution #3: Endorsing “The Ithaca Plan: A Public Safety Approach to Drugs and Drug Policy”
 - i. L. Copman said this process started in April 2014.
 - ii. She said that Ithaca’s mayor would value the University Assembly’s endorsement, as he needs to go to the U.S. legislature with this.

VIII. Late Additions to the Agenda

- a. No late items were requested.

IX. Adjournment

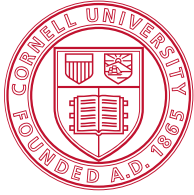
- a. The meeting was adjourned at 6:12pm.

X. Executive Session

- a. Voting members entered an Executive Session.

Respectfully submitted,

Vishal Bhaya
Assemblies Clerk



Cornell University
University Assembly

U.A. Resolution # 1

**Updating and Clarifying the University Assembly
Charter and Bylaws**

[9/20/2016]

1 **Sponsored by:** Ekarina Winarto, Graduate and Professional Student Representative;
2 **Ranking Member, Executive Committee**

3
4 **On Behalf Of: The University Assembly Executive Committee**

5
6 **Whereas,** the University Assembly (the Assembly) annually reviews the Charter and Bylaws at
7 the beginning of each session of the Assembly and additionally throughout the session as
8 needed; and

9
10 **Whereas,** Counsel's Office has recommended that the Assembly specifically consider clarifying
11 the appointment and removal process for members of the Assembly; and

12
13 **Whereas,** Article IV, Sections 4.1 and 4.3, and Article V, Section 5.3 of the Charter are
14 ambiguous; and

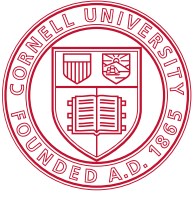
15
16 **Whereas,** because all constituencies ought to have equal representation on the Assembly, the
17 Charter should be amended to provide for two more Graduate and Professional Student
18 Representative seats on the Assembly; and

19
20 **Whereas,** in the Bylaws, Article II, Section 2.12 requires the Chair to call for votes to remove
21 members after missing two scheduled meetings, Article III, Sub-Section 3.2.2 does not
22 currently include all officers of the Assembly as ex-officio, non-voting members of the
23 Standing Committees, and Article IV, Section 4.1 does not currently note the inclusion of
24 the Judicial Codes Counselor and the Judicial Administrator as ex-officio, non-voting
25 members of the Codes and Judicial Committee,

26
27 **Be it therefore resolved,** that the Charter be amended to reflect the changes denoted by blue text
28 in Appendix A; and

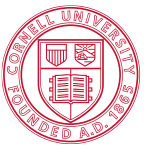
29
30 **Be it further resolved,** that the Bylaws be amended to reflect the changes denoted by blue text
31 in Appendix B; and

32
33 **Be it finally resolved,** that the University Assembly advises the constituent assemblies to review



Cornell University University Assembly

34 their appointment procedures to the University Assembly in light of these proposed
35 updates and clarifications.



Charter

Cornell University Assembly

As amended on ~~October 6, 2015~~ [Date specified if approved]

PREAMBLE

After consultation with members of the campus community, and to effect more extensive involvement in campus governance through a University Assembly and constituent assemblies representatives of faculty, students, and employees, the President, through the authority granted him by the Board of Trustees, hereby establishes this Charter for the University Assembly of Cornell University.

ARTICLE I: NAME AND DEFINITIONS

Section 1: Name

The name of this organization is the University Assembly of Cornell University, hereinafter referred to as the Assembly or the UA.

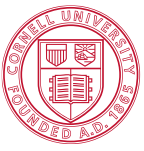
Section 2: Definitions

- A. **Campus Community:** The students, staff, and faculty of the Ithaca and Geneva campuses of the university.
- B. **Constituency:** A constituency is a population represented by one of the constituent assemblies.
- C. **Constituent Assembly:** Any one of the following campus governance units of the university may be considered a constituent assembly: Student Assembly, Graduate and Professional Student Assembly, Employee Assembly, or Faculty Senate.
- D. **Session of the Assembly:** A session of the Assembly begins June 1 and continues through May 31 of the next year.

ARTICLE II: OBJECT

The object of the Assembly is to improve and sustain the involvement of the campus community in the governance of campus affairs affecting the broad campus community by establishing open, effective, and efficient channels of communication between and amongst the community and university administration.

ARTICLE III: AUTHORITY AND RESPONSIBILITY



27 The Assembly, by delegation from the President, has the following authority and responsibilities:

28 **Section 3.1: Authority in policy development**

29 The Assembly may examine, on its own initiative, matters which involve the interests or concern the
30 welfare of a substantial segment of the campus community and may make recommendations or resolutions
31 thereon to the President or to other appropriate officers or decision-making bodies of the University. Such
32 matters include, but are not necessarily limited to:

- 33 • common standards of conduct,
- 34 • campus planning,
- 35 • diversity and inclusion,
- 36 • environmental impact and sustainability,
- 37 • family support,
- 38 • health services,
- 39 • information technology,
- 40 • public safety, and,
- 41 • transportation and commuter policies.

42 **Sub-Section 3.1.1: Assembly responsibilities**

43 To the extent practical and appropriate, the Assembly shall provide public notice of either the terms or
44 the substance of each proposed recommendation or resolution and a meaningful opportunity for
45 community participation in the development of such recommendations and resolutions. Such
46 opportunity may include:

- 47 A. a comment period of at least one calendar month during which any member of the community
48 may submit written information or opinions for the Assembly's consideration,
- 49 B. at least one public hearing during which any member of the community may submit
50 information or opinions to the Assembly in person for its consideration, and,
- 51 C. solicitation of pertinent information from appropriate University officials.

52 **Sub-Section 3.1.2: Recipient responsibilities**

- 53 A. To the extent practical and appropriate, University officials will provide pertinent information as
54 the Assembly requests.
- 55 B. Recipients of recommendations and resolutions shall reply in writing, either accepting them or
56 explaining why they will not be implemented. When circumstances prevent recipients' response
57 within one calendar month, they shall inform the Assembly of such circumstances and a date by
58 which it can expect a response.



59 **Sub-Section 3.1.3: Policies and actions subject to Assembly review**

- 60 A. Responsible University officials shall consider designating the Assembly, or one of its
61 constituent assemblies, as a stakeholder in each impact statement, prepared under the terms of
62 University Policy 4.1, Policy on the Formulation and Issuance of University Policies, which
63 involves the interests or concerns the welfare of a substantial segment of the campus
64 community. If the Assembly is not identified as a stakeholder, the impact statement should
65 incorporate a brief explanation for this determination.
- 66 B. Where circumstances permit, the Assembly shall be allowed a period of at least one calendar
67 month to review and respond to proposed changes of the following policies:
- 68 a. the Campus Code of Conduct, and
 - 69 b. the Rules and Regulations for the Control of Traffic and Parking on the Grounds of
70 Cornell University.
 - 71 c. Officers of the university should consider consultation with the Assembly before
72 implementing other significant actions or policies which involve the interests or concern
73 the welfare of a substantial segment of the campus community.
- 74 C. The Assembly may review or recommend specific policies and actions on its own initiative or in
75 response to a petition from members of its constituencies.

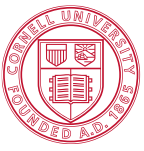
76 **Section 3.2: Appointments to certain administrative offices**

77 **Sub-Section 3.2.1: Confirmation of certain Presidential appointments**

78 The Assembly must approve each appointment or reappointment by the President of the University
79 to the following offices: the Judicial Administrator, the University Ombudsman, and the Judicial
80 Codes Counselor. In the event of a vacancy in the offices of the University Ombudsman or Judicial
81 Codes Counselor, the President or a designee will appoint a search committee to which the
82 Assembly may appoint a representative. In the event of a vacancy in the Judicial Administrator's
83 office, the procedure laid out in Article II, Section A, Subsection 3 of Campus Code of Conduct for
84 constituting a search will be followed. Incumbent occupants of each office may serve any number of
85 consecutive terms; however, no single term may exceed two years in duration.

86 **Sub-Section 3.2.2: Appointment of members to the University Hearing and Review
87 Boards**

88 The Assembly may appoint members to and remove members from service on the University
89 Hearing and Review Boards convened under the Campus Code of Conduct as needed to assure the
90 effective operation of those panels.



91 **Section 3.3: Internal operations**

92 The Assembly has authority in matters concerning its internal operation and maintenance, including
93 provisions for the creation of bylaws and procedures.

94 **Section 3.4: Establish committees**

95 The Assembly establishes standing committees and ad hoc committees as needed to perform its duties.

96 **Section 3.5: Reservation of authority**

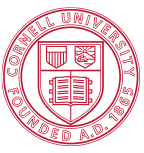
97 Nothing contained herein shall be construed to limit or constrain the President or other officers of the
98 University in the exercise of their delegated authority. The Assembly shall also defer to the advisory
99 authority of the Faculty Senate and the college and school faculties regarding matters of educational policy
100 within their purview pursuant to the University Bylaws.

101 **ARTICLE IV: MEMBERSHIP**

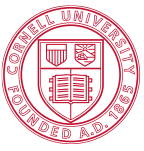
102 **Section 4.1: Composition and terms**

103 ~~A. The Student Assembly may appoint four, the Graduate and Professional Student Assembly, two,~~
104 ~~the Employee Assembly, four, and the Faculty Senate, four, members from their respective~~
105 ~~constituencies to serve staggered terms as voting members of the Assembly concurrent with two~~
106 ~~consecutive sessions of the Assembly. Additionally, the presiding officer of each constituent~~
107 ~~assembly serves as a voting member of the Assembly concurrent with his or her term of office.~~
108 ~~B. The Assembly may provide in its bylaws for appointment of additional non-voting members to~~
109 ~~serve ex-officio~~

110
111 ~~A. The total membership of the Assembly shall consist of twenty voting members: five~~
112 ~~Undergraduate Student Representatives, five Graduate and Professional Student~~
113 ~~Representatives, five Employee Representatives, and five Faculty Representatives.~~
114 ~~B. Appointments to the Assembly will be made before the last regularly scheduled meeting of the~~
115 ~~current session of the Assembly. Seats left unfilled after this time will be considered vacant.~~
116 ~~a. For a given session of the Assembly, the Student Assembly and Graduate and~~
117 ~~Professional Student Assembly may appoint four members from their respective~~
118 ~~constituencies to serve one-year terms concurrent with that session of the Assembly.~~
119 ~~Excluding the presiding officers, at least two of the appointed members from each~~



- 120 constituent assembly at a given time must also serve concurrently as members of the
121 constituent assembly responsible for their appointment.
- 122 ~~b. For a given session of the Assembly, the Employee Assembly and the Faculty Senate may~~
123 ~~appoint two members from their respective constituencies to serve two-year terms as~~
124 ~~voting members of the Assembly concurrent with the next two consecutive sessions of~~
125 ~~the Assembly. Excluding the presiding officers, at least two of the appointed members~~
126 ~~from each constituent assembly at a given time must also serve concurrently as members~~
127 ~~of the constituent assembly responsible for their appointment. Remaining a voting~~
128 ~~member of the constituent assembly for two consecutive sessions of the constituent~~
129 ~~assembly shall satisfy the requirement for serving concurrently.~~
- 130 ~~c. The presiding officer of each constituent assembly serves as a voting member of the~~
131 ~~Assembly concurrent with his or her term of office.~~
- 132 ~~d. Each constituent assembly may appoint members to the Assembly in the manner of its~~
133 ~~choosing and may fill vacancies as they occur with members who will serve the balance~~
134 ~~of the term of the vacated member.~~
- 135 ~~C. The Assembly may provide in its bylaws for appointment of additional non-voting members to~~
136 ~~serve ex-officio.~~
- 137
- 138 A. The total membership of the Assembly shall consist of twenty voting members: five
139 Undergraduate Student Representatives, five Graduate and Professional Student
140 Representatives, five Employee Representatives, and five Faculty Representatives.
- 141 B. Appointments to the Assembly will be made before the last regularly scheduled meeting of the
142 current session of the Assembly. Seats left unfilled after this time will be considered vacant.
143 Terms shall be served for a duration determined by the constituent assembly at the time of their
144 appointment, and may be for one or two years. All terms must be served concurrent with the
145 next two sessions of the Assembly.
- 146 a. For a given session of the Assembly, the Student Assembly and Graduate and
147 Professional Student Assembly may appoint four members from their respective
148 constituencies to serve as voting members of the Assembly. Excluding the presiding
149 officers, at least two of the appointed members from each constituent assembly at a given
150 time must also serve concurrently as members of the constituent assembly responsible
151 for their appointment.
- 152 b. The presiding officer of each constituent assembly serves as a voting member of the
153 Assembly concurrent with their term of office.
- 154 c. Each constituent assembly may appoint members to the Assembly in the manner of its
155 choosing and may fill vacancies as they occur with members who will serve the balance
156 of the term of the vacated member.



C. The Assembly may provide in its bylaws for appointment of additional non-voting members to serve ex officio.

Section 4.2: Exclusion

A voting member of the Assembly may not serve concurrently as a member of the Board of Trustees of the University.

Section 4.3: Removal

~~Any member may be removed by affirmative vote of two thirds of seated members of the assembly and consent of the constituent assembly responsible for his or her appointment.~~

~~Once appointed by a constituent assembly and seated as a member of the Assembly, a member can only be removed if he or she resigns or both:~~

~~A. At least two thirds of the Assembly affirmatively vote to remove the member from the Assembly; and~~

~~B. At least one half of the constituent assembly responsible for his or her appointment affirmatively votes to remove the member from the Assembly.~~

Once appointed by a constituent assembly and seated as a member of the Assembly, that constituent assembly member can be removed if he or she resigns or:

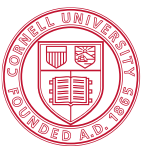
A. If at least two-thirds of the seated Assembly members vote to remove that member from the Assembly; and

B. A majority of the membership of the constituent assembly responsible for that member's appointment affirmatively votes to remove that member from the Assembly.

ARTICLE V: OFFICERS

Section 5.1: Positions

The officers of the Assembly are the Chair, the Executive Vice Chair, and the Vice Chair for Operations, who must be of different constituencies. Additionally, a ranking member must be appointed for each constituency not otherwise represented by the officers of the Assembly.



186 **Section 5.2: Terms**

187 The term for each office is concurrent with a session of the Assembly.

188 **Section 5.3: Election**

189 ~~A. At the organizational meeting of the Assembly or at the first meeting after a vacancy arises, the~~
190 ~~Assembly must elect officers from its membership by secret ballot in closed session. Elections will~~
191 ~~utilize the exhaustive ballot system: until a candidate receives a majority of votes cast, the candidate~~
192 ~~receiving the fewest number of votes will be removed from the ballot and another round of votes~~
193 ~~cast.~~

194 ~~B. As soon as possible after the officers have been elected, seated members of the constituency not~~
195 ~~represented by the officers must caucus and elect, following the same procedure as provided for the~~
196 ~~election of officers, a ranking member to represent their constituency.~~

197
198 A. The organizational meeting for the next session of the Assembly shall occur after the adjournment of
199 the final regularly scheduled meeting of the current session of the Assembly and prior to the
200 beginning of the next session of the Assembly to ensure that the Assembly may organize before the
201 next session begins.

202 B. At the organizational meeting of the Assembly or at the first meeting after a vacancy arises, the
203 Assembly must elect officers from its membership by secret ballot in closed session. The highest
204 ranking non-returning member of the current session of the Assembly shall preside over the election
205 of the Chair for following session. Where no such person exists, the longest consecutively serving
206 member of the Assembly shall preside over the election of the Chair.

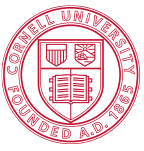
207 C. Elections will utilize the exhaustive ballot system: until a candidate receives a majority of votes cast,
208 the candidate receiving the fewest number of votes will be removed from the ballot and another
209 round of votes cast.

210 a. If, after the floor is closed for nominations for specific officer position, only one candidate is
211 nominated to be an officer, he or she will be seated immediately, unless a member of the
212 assembly opposes the nomination.

213 D. As soon as possible after the officers have been elected, seated members of the constituency not
214 represented by the officers must caucus and elect, following the same procedure as provided for the
215 election of officers, a ranking member to represent their constituency.

216 **Section 5.4: Responsibilities**

217 **Sub-Section 5.4.1: Responsibilities of the Chair**



- 218 The Chair:
- 219 A. presides over meetings of the Assembly;
 - 220 B. serves as the spokesperson of the Assembly; and,
 - 221 C. transmits any formal recommendations, resolutions, or reports issued by the Assembly to the
 - 222 appropriate recipients.

223 **Sub-Section 5.4.2: Responsibilities of the Executive Vice Chair**

- 224 The Executive Vice Chair:
- 225 A. presides over meetings of the Executive Board;
 - 226 B. receives and tracks reports, resolutions, and other items of business from members of the
 - 227 Assembly and the chairs of its committees;
 - 228 C. prepares and distributes the agenda for each meeting of the Assembly to all members of the
 - 229 Assembly and to the Office of the Assemblies at least twenty four hours prior to the meeting;
 - 230 D. assists the Chair in compiling reports and materials as needed; and,
 - 231 E. fulfills the responsibilities of the Chair in his or her absence or if the position is vacant.

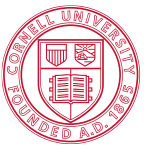
232 **Sub-Section 5.4.3: Responsibilities of the Vice Chair for Operations**

- 233 The Vice Chair for Operations:
- 234 A. reviews and approves expenses under the discretionary budget of the Assembly;
 - 235 B. monitors the activities of each committee of the Assembly;
 - 236 C. assures that each committee of the Assembly is properly staffed, consulting with the
 - 237 Executive Board, the committee's chair, and the appropriate officers of the constituent
 - 238 assemblies as needed; and,
 - 239 D. fulfills the responsibilities of the Executive Vice Chair in his or her absence or if the position
 - 240 is vacant.

241 **Sub-Section 5.4.4: Responsibilities of the Ranking Member**

- 242 The ranking member:
- 243 A. serves as a voting member of the Executive Board;
 - 244 B. represents the interest of his or her constituency in meetings of the Executive Board; and,
 - 245 C. resigns from office in the event that another member of his or her constituency becomes an
 - 246 officer of the Assembly.

247 **Section 5.5: Removal**



248 The Assembly may remove any of its officers upon an affirmative vote of two-thirds of the seated
249 membership of the Assembly. Immediately thereafter, a new officer must be elected from among the voting
250 members of the Assembly for the balance of the term of office.

251 **ARTICLE VI: EXECUTIVE BOARD**

252 The Assembly has an Executive Board (the Board) to manage its daily operation and to provide continuity
253 of operation outside of the academic year.

254 **Section 6.1: Membership**

255 The Board consists of the officers and the ranking members of the Assembly.

256 **Section 6.2: Authority during the academic year**

257 The Board:

- 258 A. prepares the agenda for each meeting of the Assembly;
- 259 B. calls special meetings of the Assembly as needed; and,
- 260 C. removes members from committees in cases where behavior or absence disrupts the sound
261 operation of those committees.

262 **Section 6.3: Emergency Authority**

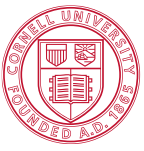
263 During periods between academic semesters and during university holidays, the Board may additionally:

- 264 A. speak on behalf of the Assembly on matters where, in the opinion of the Board, a delay would
265 prevent effective exercise of the Assembly's authority or hinder the efficient operation of
266 institutional functions for which the Assembly is responsible; and,
- 267 B. convene any ad hoc committees as needed to fulfill its responsibilities.

268 In taking any such actions, the Board must make a reasonable effort to involve all of its members, including
269 those absent from campus, and to consult the chairs of any committees that the Assembly would ordinarily
270 consult. The Chair must report such actions, including the results of any votes, at the first meeting of the
271 Assembly that occurs after the actions are taken.

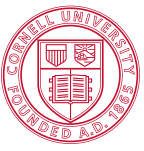
272 Article 7: Changes in the Charter and Bylaws of the University Assembly

273 **ARTICLE VII: CHANGES IN THE CHARTER AND BYLAWS OF THE** 274 **UNIVERSITY ASSEMBLY**



Cornell University
University Assembly

- 275 A. An affirmative vote of a majority of the seated members of the Assembly is required to amend the
276 Bylaws of the Assembly, and an affirmative vote of two-thirds of the seated membership is required
277 to amend the Charter.
- 278 B. Proposed amendments to the Bylaws or the Charter of the Assembly must be publicized at least one
279 week before any meeting where they are discussed or adopted. The Assembly may not adopt
280 amendments to the Charter at the same meeting where they are introduced or modified, and the
281 President of the University must approve such amendments before they may be implemented.



Bylaws

Cornell University Assembly

As amended on ~~October 6, 2015~~ [Date specified if approved]

ARTICLE I: EX-OFFICIO MEMBERSHIP

The following serve as members of the Assembly ex-officio without vote:

1. the chair of each associated committee of the Assembly.

ARTICLE II: PROCEDURES

Section 2.1: Meetings

At the first meeting of the academic year, the Assembly shall adopt a schedule of meetings for the remainder of the year. These meetings shall be referred to as the regular meetings.

Section 2.2: Special Meetings

Special meetings of the Assembly may be convened to consider issues of immediate and pressing concern. The Chair of the Assembly, the President or in the President's absence, the Acting President, may call a special meeting of the Assembly. The Chair shall call a special meeting of the Assembly when requested to do so by two-thirds of its seated members.

Section 2.3: Quorum

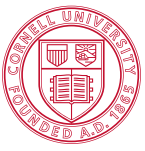
A majority of the seated members of the Assembly constitutes a quorum to do business.

Section 2.4: Robert's Rules of Order

The procedures for debate and general conduct of business of the Assembly in all matters not specifically described in this document are Roberts Rules of Order, latest edition.

Section 2.5: Executive Session

With the concurrence of a majority of the voting members present, the Assembly or any of its committees may enter executive session to discuss confidential matters. The Assembly must enter into its minutes the purpose of an executive session. No policy decisions shall be made in executive session.



25 **Section 2.6: Speaking Privileges**

26 Any member of the Cornell community may request speaking privileges through the Chair, provided the
27 request is made at least 24 hours prior to a meeting. Consultants invited to a meeting by the Chair may
28 speak regarding the particular topic on which they were invited to present information or answer
29 questions. During the course of the meeting the Assembly may establish additional procedures for
30 granting speaking privileges.

31 **Section 2.7: Agenda**

32 The President of the University or any member of the Assembly may ask the Executive Vice Chair to
33 place of an item of business on the agenda. The Executive Board should place the item at the earliest
34 possible time that is practical or refer the item to appropriate committees for further review. The
35 Executive Vice Chair must make the agenda of the Assembly available to members no less than twenty-
36 four hours prior to a meeting of the Assembly.
37 Except where explicitly stated by the Executive Board, agendas and associated documents are presumed
38 to be public documents that may be shared with the campus community.

39 **Section 2.8: Minutes**

40 The minutes of Assembly meetings and those of its committees shall be available to all members of the
41 University, except for those meetings, or portions thereof, conducted in executive session.

42 **Section 2.9: Annual Report**

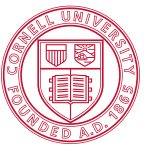
43 The Chair of the Assembly, in consultation with its members, presents an annual report to the President
44 of the University. The report includes a summary of the Assembly's work during the year and describes
45 any outstanding issues or items of business that are expected to arise in the future. The Assembly must
46 make the report available to all members of the University.

47 **Section 2.10: Timing of Regular Meetings and Notice of All Meeting Times and**
48 **Locations**

49 Regular meetings shall occur during the academic year only. The Executive Board must publicize and
50 allow the campus community to attend and observe all open meetings of the Assembly.

51 **Section 2.11: Attendance Policy for Elected Members Not Yet Seated**

52 Newly selected members of the Assembly must make every effort to attend any meetings that occur before
53 such members are seated.



54 **Section 2.12: Attendance Policy for Seated Members**

55 Seated and ex-officio members must attend all regular meetings of the Assembly. Members must:

56 A. notify the Chair of the Assembly at least twenty-four hours prior to any scheduled meeting they
57 are unable to attend, if possible; and,

58 B. not miss more than two regular meetings in any session of the Assembly.

59 ~~If the Chair determines a member has failed to meet any of these requirements, he or she must call for a
60 vote on removal of the member at the next regular meeting of the Assembly.~~

61

62 If the Chair determines a member has failed to meet any of these requirements, he or she must call for a
63 vote on removal of the member at the next regular meeting of the Assembly, notify the member's
64 respective constituent assembly, or both.

65 **Section 2.13: Reporting Responsibilities of Members of the Assembly**

66 Presiding officers of each constituent assembly serve as liaisons between the Assembly and their
67 respective constituent assemblies, reporting the activities of the Assembly to their constituent assemblies
68 and the activities of their constituent assemblies to the Assembly.

69 **Section 2.14: Sense-of-the-Community Referendum**

70 The Assembly may call for a Sense-of-the-Community Referendum provided that it:

71 A. can be completed in the current session; and,

72 B. addresses a concern relevant to the entire University community in which all employees, faculty,
73 and students may vote.

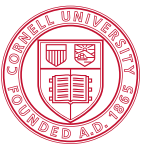
74 **ARTICLE III: COMMITTEES**

75 **Section 3.1: Ad hoc Committees**

76 The Assembly, the Executive Board, and the Assembly's standing committees may establish such ad hoc
77 committees or subcommittees as are necessary for the proper performance of their functions. Any
78 alteration to the charge of such committees and subcommittees or to their membership must be reported
79 to the Vice Chair for Operations before being put into effect.

80 **Sub-Section 3.1.1: Composition and Terms**

81 A. The standing committee may recommend a specific prescription as to the membership of an ad
82 hoc subcommittee, including provisions for the appointment of members who are not
83 members of the standing committee or the Assembly.



84 B. No ad hoc committee may have fewer than three voting members. Each ad hoc committee
85 must disband at the end of a session of the Assembly.

86 **Sub-Section 3.1.2: Appointment and removal of ad hoc committee members and chairs**

87 Except where otherwise provided, the Vice Chair for Operations, in consultation with the Executive
88 Board, may appoint members. The Executive Board may remove members. A standing committee may
89 appoint members to or remove members from the subcommittees it establishes at its own discretion.

90 **Section 3.2: Standing Committees**

91 **Sub-Section 3.2.1: Standing Committee Responsibilities**

92 Each standing committee must:

- 93 A. hold and publicize at least one meeting per semester that is open to the campus community
94 where it receives and discusses items of business relevant to its charge;
- 95 B. submit, in a timely fashion, minutes of each meeting to the Vice Chair for Operations;
- 96 C. submit, before May 1, an annual report to the Vice Chair for Operations including a
97 summary of unfinished business of the committee;
- 98 D. make every reasonable attempt to insure that members of the University community
99 affected by its recommendations are informed of the agenda of its meetings and of its
100 recommendations;
- 101 E. request that the Chair of the Assembly place on the agenda of the Assembly those matters,
102 which in its opinion require discussion by the Assembly; and,
- 103 F. respond to any requests from the Assembly for information or reconsideration of
104 recommendations.

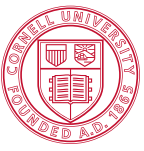
105 **Sub-Section 3.2.2: Standing committee composition and terms**

106 Unless otherwise specified in its charge, each committee will consist of eleven voting members:

- 107 A. three appointed by and from the voting membership of the Assembly;
- 108 B. one appointed by each constituent assembly from its voting membership; and,
- 109 C. one appointed by each constituent assembly from the constituency it represents.

110 *The officers of the assembly serve as non-voting, ex-officio members of the standing committees.*

112 **Sub-Section 3.2.3: Appointment and removal of standing committee members and**
113 **chairs**



- 114 A. The Vice Chair for Operations, in consultation with the Executive Board, may appoint
115 members on behalf of the voting membership of the Assembly. The Executive Board may
116 remove members.
117 B. Except for compelling circumstances, no person should serve more than two consecutive
118 terms in a given committee.

119 **Section 3.3: Procedures for policy development and legislative actions**

120 The responsibilities articulated in this section apply only to committee business related to the Assembly's
121 authority in policy development or legislative actions.

122 **Sub-Section 3.3.1: Mandatory Procedures**

123 Each committee must:

- 124 A. issue a public notice on the Assembly's website of each motion related to a substantive
125 policy change, which includes:
126 1) a contact to whom inquiries and written comments may be directed,
127 2) period of time during which written comments will be accepted, and,
128 3) times and locations of any public hearings, if hearings are conducted; and,
129 B. issue a report based on its deliberations and any comments received, which the Assembly
130 will incorporate as supporting documentation into any related motion is subsequently
131 adopts.

132 **Sub-Section 3.3.2: Normative Procedures**

133 To the extent practical and appropriate, each committee must:

- 134 A. solicit written comments from campus constituencies for a public comment period of at
135 least two weeks in duration.

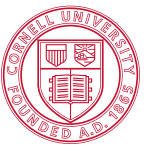
136 **Sub-Section 3.3.3: Discretionary Procedures**

137 Each committee may:

- 138 A. request reports and information from responsible administrative units;
139 B. extend, with public notice, the period of time when written comments are accepted; and,
140 C. conduct public hearings, in collaboration with responsible administrative units, to receive
141 oral comments from community members and experts.

142 **ARTICLE IV: CHARGES OF STANDING COMMITTEES**

143 **Section 4.1: Codes and Judicial Committee**



144 By delegation from the Assembly, the Committee will review any proposed motion related to:

- 145 • Campus Code of Conduct; and
- 146 • recruitment and appointment of members to the University Hearing and Review Boards.

147 The Committee may propose, review, and amend resolutions as it deems appropriate. The Committee
148 must approve resolutions referred for its consideration before they can be advanced to the Assembly for a
149 vote and for debate. [The Judicial Administrator and Judicial Codes Counselor serve as non-voting, ex-](#)
150 [officio members of the Committee.](#)

151 **Section 4.1: Campus Welfare Committee**

152 By delegation from the Assembly, the Committee will review any proposed motion related to:

- 153 • diversity and inclusion;
- 154 • family support;
- 155 • health services; and,
- 156 • any other topic deemed relevant to campus welfare by the Executive Board.

157 The Committee may propose, review, and amend resolutions as it deems appropriate. The Committee
158 must approve resolutions referred for its consideration before they can be advanced to the Assembly for a
159 vote and for debate.

160 **Section 4.1: Campus Infrastructure Committee**

161 By delegation from the Assembly, the Committee will review and approve any proposed motion related
162 to:

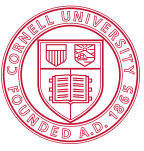
- 163 • environmental impact and sustainability;
- 164 • information technology;
- 165 • transportation and commuter policies; and,
- 166 • any other topic deemed relevant to campus infrastructure by the Executive Board.

167 The Committee may propose, review, and amend resolutions as it deems appropriate. The Committee
168 must approve resolutions referred for its consideration before they can be advanced to the Assembly for a
169 vote and for debate.

170 **ARTICLE V: ASSOCIATED COMMITTEES**

171 **Section 5.1: Definition and General Specifications**

- 172 A. The Assembly may, with the approval of the responsible administrative unit, identify associated
173 committees of the Assembly. Such committees are chartered and managed by the responsible
174 administrative unit, but report additionally to the Assembly and possess the same responsibilities
175 as standing committees of the Assembly.



- 176 B. Each committee's charge must:
- 177 1) identify of the administrative unit responsible for the committee;
- 178 2) specify responsibilities of the committee; and,
- 179 3) specify composition and terms of the committee.
- 180 C. The following requirements hold except where otherwise provided:
- 181 1) Both the Assembly and the responsible administrative unit must approve changes to the
- 182 charges of associated committees.
- 183 2) The chairs of associated committees serve ex-officio as non-voting members of the
- 184 Assembly and are expected to attend all regularly scheduled meetings of the Assembly.
- 185 D. Except where otherwise provided, the constituent assemblies may appoint and remove the
- 186 members of each associated committee assigned to represent their respective constituencies. The
- 187 Vice Chair for Operations, in consultation with the Executive Board, may appoint members to fill
- 188 any vacancies that remain after September 1 provided the term of appointment does not run
- 189 beyond the current session of the Assembly.

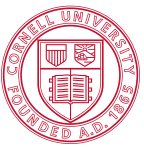
190 **Section 5.2: Campus Planning Committee**

191 The Campus Planning Committee (the "Committee") supports comprehensive and clear planning

192 processes across campus in stewardship of the physical plant at Ithaca.

193 **Sub-Section 5.2.1: Responsibilities**

- 194 A. The Committee's charge is to review and make recommendations to the President regarding
- 195 physical planning for the Ithaca campus including:
- 196 1) master planning;
- 197 2) land use and physical development;
- 198 3) landscape and environmental planning and design;
- 199 4) transportation planning;
- 200 5) circulation and parking;
- 201 6) infrastructure;
- 202 7) new construction; and;
- 203 8) renovations as they relate to the overall planning and character of the Ithaca campus.
- 204 B. Among campus issues that the CPC shall review and advocate on behalf of, are 'university' and
- 205 'enabling' projects as identified in the Cornell Master Plan and other strategic planning
- 206 opportunities.
- 207 C. Furthermore, the CPC shall review in consultation with (and with the consultation of) the
- 208 appropriate committees of the University Assembly, all plans for alterations of or additions to
- 209 roads and parking lots on the Ithaca campus and all sustainability matters related to land and
- 210 campus development.



- 211 D. The CPC shall seek advice and comments from non-members including Cornell and non-
212 Cornell affiliates, while discussing a specific issue or design. The CPC strives to enhance
213 communications, social inclusion, and accountability regarding physical planning and
214 development of the Ithaca campus.

215 **Sub-Section 5.2.2: Composition**

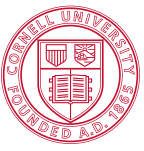
- 216 A. The CPC shall consist of four Presidential appointments, eight position appointments, nine
217 additional at-large members, and ex-officio members.
- 218 B. The presidential appointments are made by the President of the University, and those
219 individuals are to serve three-year terms on a staggered basis.
- 220 C. The position appointments or designees should be individuals with professional and technical
221 expertise in a design or planning related field. These positions consist of the chairs of the
222 following departments or their designees: Department of Architecture, Department of Natural
223 Resources, Department of Landscape Architecture, Department of City and Regional
224 Planning, and the Art Department as well as the directors of the following units or their
225 designees: the Cornell Plantations, Graduate Program in Historic Preservation, and the Vice
226 President for Facilities Services.
- 227 D. The nine at large members consist of one University Assembly liaison, two
228 graduate/professional students, two undergraduate students, two employees, and two faculty
229 members, each named by his or her respective Assembly for a two-year term.
- 230 E. The ex-officio members are added by virtue of their administrative positions at the University
231 and their connection to planning at the University.

232 **Section 5.3: Transportation Hearing and Appeals Board**

233 The Transportation Hearing and Appeals Board (THAB) shall review decisions that have been denied in
234 whole or in part by Transportation and Mail Services administrative staff on matters relating to violation
235 appeals, requests for special parking grants for those claiming financial hardship, and exceptions to
236 parking rules and regulations and/or normal permit eligibility criteria.

237 **Sub-Section 5.3.1: Responsibilities**

238 Violation appeals must each be decisioned separately, considering all relevant facts and
239 circumstances brought to the board's attention. The board shall only review cases for which it is
240 deemed an error in judgment or procedure was made in the original decision. In cases of requests
241 for special parking grants based on financial hardship, appellants must fully explain why they are
242 unable to use the transportation options available. In cases of requests related to exceptions to
243 parking rules and regulations and/or normal permit eligibility criteria, the board's decision shall
244 be based on demonstrated need and are subject to space and other limitations.



245 **Sub-Section 5.3.2: Composition**

246 THAB shall consist of twelve members nominated by their respective Assemblies and approved by
247 those bodies and one ex-officio member representing the administrative staff of Transportation
248 and Mail Services. Members shall be constituted as follows: four students (two
249 graduate/professional, two undergraduate), four faculty, and four employees. No employee of
250 Transportation and Mail Services or Cornell Police may serve on THAB. The term of membership
251 shall be two years, except that initially, so that terms may be staggered, two faculty, two students
252 and two employees shall serve terms of one year. THAB shall annually elect its own chairperson.
253 Hearings shall require a quorum of three members. In case of a tie vote, the decision shall be
254 recorded in favor of the appellant.

255 **ARTICLE VI: LIAISONS TO OTHER ORGANIZATIONS**

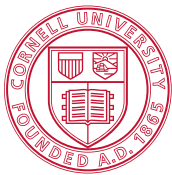
256 **Section 6.1: Liaisons**

257 At its annual organizational meeting, as soon as is practical thereafter, or whenever a vacancy arises, the
258 Assembly will appoint a liaison, or liaisons, as appropriate to serve as its representative on the following
259 bodies:

- 260 • Policy Advisory Group
- 261 • Council on Sexual Violence Prevention
- 262 • Student Insurance Advisory Committee Liaison
- 263 • Student Health Fee Advisory Committee Liaison³

264 **Section 6.2: Appointment and Removal**

265 Each liaison may be appointed or removed by the same procedure as for appointing or removing a
266 member of a standing committee.



Cornell University
University Assembly

1 **UA R3: Endorsing “The Ithaca Plan: A Public Health and**
2 **Safety Approach to Drugs and Drug Policy”**

3 **Abstract:** This resolution is a show of community support and UA endorsement for the proposed
4 “Ithaca Plan” to address opiate addiction in Ithaca, NY.

5 **Sponsored by:** Linda Copman, Employee; University Assembly; Ulysses Smith, Employee; CWC
6 Chair, University Assembly;

7 **Reviewed by:** Campus Welfare Committee, 10/25/2016

8 **Whereas,** the University community recognizes the critical need to address issues of campus safety,
9 in the wake of separate stabbing incidents on or near campus this semester, at least one of which
10 involved the sale of drugs; and

11
12 **Whereas,** in fall 2015, the Office of Institutional Research and Planning recorded that there were a
13 total of 32,076 people working or studying at Cornell, which is slightly more than the total
14 population of the City of Ithaca (30,788 persons), and nearly one third of the total population of
15 Tompkins County (104,926 persons) according to U.S. Census data for July 2015; and

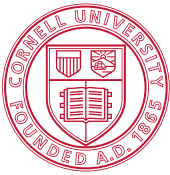
16
17 **Whereas,** the vast majority of Cornell students, faculty, and staff live off-campus in the City of
18 Ithaca and in surrounding communities, where they utilize and depend upon the healthcare and
19 criminal justice services and systems provided by these communities; and

20
21 **Whereas,** members of the Cornell community are suffering from drug addiction and it often falls to
22 the staff of the University, including medical, counseling, student affairs, and custodial staff, to cope
23 with the impacts of drug use—such as overdose, problems with academics, and missed days of school
24 or work; and

25
26 **Whereas,** the University administration has expressed support for strengthening our relationships
27 with the public safety and law enforcement agencies in the City of Ithaca and surrounding
28 communities, as one important means to bolster campus health and safety; and

29
30 **Whereas,** in April 2014, City of Ithaca Mayor Svante Myrick convened the Municipal Drug Policy
31 Community and charged this group with recommending policies and practices we could adopt to
32 improve our local response to drug use and related policies; and

33
34 **Whereas,** in February 2016, the Municipal Drug Policy Community, comprised of experts and
35 leaders from the various sectors that respond to drug use in our community, including representatives
36 from the University, released its report outlining a coordinated drug strategy which is rooted in
37 public health and safety; and



Cornell University
University Assembly

38
39 **Whereas**, it is the opinion of these experts that if the Ithaca Plan is fully implemented, then recovery
40 rates will increase, fatal overdoses will decrease, and public health and safety in our community will
41 improve; and

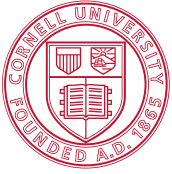
42
43 **Whereas**, the Campus Welfare Committee of the University Assembly formally considered the
44 findings and recommendations of the Municipal Drug Policy Community on October 25, 2016, and it
45 was the consensus of the group to endorse these finding and recommendations; therefore

46
47 **Be it resolved**, that the University Assembly formally endorses the goals and recommendations
48 outlined in the Executive Summary of “The Ithaca Plan: A Public Health and Safety Approach to
49 Drugs and Drug Policy,” namely:

- 50
51 • **Governance and Leadership**
52 *Create a mayoral-level office tasked to reduce the morbidity, mortality, cost, and inequities*
53 *associated with illicit drugs and our current responses to them.*
- 54 • **Education**
55 *Key stakeholders and all Ithacans should have access to evidence-based practices and*
56 *education around drugs, preventing problematic use, reducing harms associated with drug*
57 *use, and helping oneself or others who have a drug use problem.*
- 58 • **Recovery-Oriented Treatment, Harm Reduction, and Ancillary Services**
59 *Create a recovery-oriented treatment continuum that offers access to timely, individualized,*
60 *and evidence-based, effective care, through services that are people-centered and able to*
61 *meet the needs of individuals no matter their current relationship to drug use or recovery.*
- 62 • **Community and Economic Development**
63 *Support and expand existing efforts to improve youth and family development, economic*
64 *opportunity, and public health of communities, targeting vulnerable communities as*
65 *immediate beneficiaries and ensuring that all Ithacans have the same access to resources*
66 *and investments.*
- 67 • **Public Safety**
68 *Redirect law enforcement and community resources from criminalization to increasing*
69 *access to services. Encourage a shared responsibility for community health and safety that*
70 *extends beyond the Ithaca Police Department.*

71
72 **Be it Further Resolved**, that the University administration should partner with the City of Ithaca to
73 advocate for approval of The Ithaca Plan in the upcoming 2017 legislative session and to support the
74 implementation of the recommendations outlined in the Plan; and

75
76 **Be it Finally Resolved**, that the University administration and the City of Ithaca should formally
77 present a status update on progress made toward achieving the goals of The Ithaca Plan to the



Cornell University
University Assembly

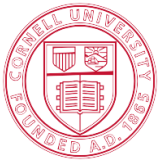
78 University Assembly by October 2017, and on an annual basis every October thereafter until the
79 goals outlined above been achieved.

80

81 **Adopted by Vote of the Assembly** (_ - _ -), _____, **2016,**

82 **Gabriel Kaufman** Chair, University Assembly

83



RECOMMENDATION RE: TOBACCO-FREE CAMPUS INITIATIVE

Background

The topic of becoming a tobacco-free campus was referred to the UA Campus Welfare Committee on September 20, 2016. The Committee sought to gather information about the feasibility, the attitude of the campus community, and impact of becoming a tobacco-free campus, and to make a recommendation to the voting membership of the University Assembly.

The Committee met three times over the course of the fall semester: September 27th, October 25th, and November 8th, each time inviting key stakeholders and policy advisors. Guests included representatives from Tompkins County, Gannett Health Services (Cornell Health), Cornell Wellness, and Environmental Health and Safety. All Committee minutes and agendas are posted online at: dashboard.assembly.cornell.edu.

The Committee gathered information from a number of sources that spanned a wide range of topics, including, but not limited to:

- Definitions of “smoke-free” vs. “tobacco-free”
- Policies and challenges of other colleges and universities
- Policies of Tompkins County and the City of Ithaca
- Insurance coverage of cessation programs and medication
- Sample educational materials

Challenges

One of the challenges that the Committee identified was the lack of information around smoking behavior at Cornell. While there was a survey conducted in fall 2015 that included questions about tobacco use, it was sent only to undergraduate students. There is currently no data from employees (faculty and staff) or graduate and professional students.

Recommendation

Based on the information gathered and the discussions held, the Committee focused on four possible options for addressing tobacco use on-campus:

1. Passing legislation to become a tobacco-free campus (with a phased implementation);
2. Passing legislation to designate smoking areas across campus;
3. Revising the current policy to extend the 25ft minimum;
4. Hold a campus-wide referendum on the matter.

After careful consideration of each of the outlined options, the Committee voted to recommend a campus-wide referendum to be held in spring 2017. The Committee felt that the question of whether or not to become a tobacco-free campus would be most appropriately answered by the campus community, recognizing differences between each of the constituent groups. This is especially important given that there is limited information about smoking behavior on campus. The

Committee also felt the referendum would be an avenue to begin a robust dialogue about tobacco use and campus wellness initiatives.

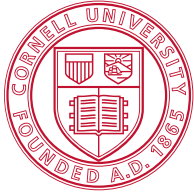
The Committee proposes the following language for the referendum:

“Should Cornell launch a two-year initiative to become tobacco-free? The goal is to create a healthier university community and foster a campus culture in which tobacco users are supported in their efforts to adapt or quit through awareness events, smoking cessation support programs, and community engagement.”

Prior to a referendum, the Committee recommends that the voting members of the UA determine the appropriate procedures to be used to conduct a referendum and codify them in the governing documents of the Assembly.

Respectfully submitted,

Ulysses J. Smith, Employee, Chair, Campus Welfare Committee



Cornell University
University Assembly

U.A. Resolution # 4

**2016-2017 Cornell University Campus Code of Conduct
Update Part 2: Accepting Recommendation from
Outdoor Space Working Group**
[Date]

1 **Sponsored by:** Mitchell McBride, Undergraduate; Chair, Codes and Judicial Committee

2

3 **On Behalf Of:** UA Codes & Judicial Committee (M. Battaglia, N. Chovanec, R. Herz, C.
4 Hodges, M. McBride, L. Munguia, N. Rogers, T. Shapiro, K. Zoner)

5

6

7 **Whereas**, according to the University Assembly’s Charter, “By delegation from the [University]

8 Assembly, the [Codes and Judicial] Committee will review any proposed motion related to:

9 • Campus Code of Conduct;

10 • recruitment and appointment of members to the University Hearing and Review Boards.”

11 **Whereas**, President Skorton commissioned the Outdoor Space Working Group (OSWG) in 2014

12 to accomplish the following tasks, “Define what qualifies as an outdoor space that should have

13 written ‘time and place’ rules” and “Suggest how those rules should be developed, coordinated

14 and approved.”¹

15 **Whereas**, the Chair of the OSWG, James Blair, presented the groups findings and

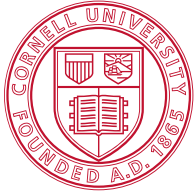
16 recommendations concerning the Campus Code of Conduct to the Codes and Judicial Committee

17 on February 2nd, 2016; and

18 **Whereas**, the recommendations were accepted by President Garrett in the summer of 2015 and

19 many recommendations are already included in the Campus Code of Conduct; and

¹ Page 2, *Outdoor Space Working Group Final Report*



Cornell University University Assembly

20 **Be it Resolved**, that the following paragraph be appended to the end of Title One, Article III,
21 Section B.1 of the Campus Code of Conduct, “**Only members of the Cornell community may**
22 **hold or host events on Cornell-owned property. External groups must be sponsored by a member**
23 **of the Cornell community and the sponsor must have a representative present during the actual**
24 **event. For these purposes, appropriate Cornell sponsors are: registered student organizations,**
25 **departments and units of the university, and university-sponsored organizations and offices (e.g.,**
26 **Dean of Faculty, Faculty Senate, University Assembly, etc.);”² and**

27 **Be it Resolved**, that the following paragraph be appended after the first paragraph to Title One,
28 Article III, Section B.3 of the Campus Code of Conduct, “**Use of public address systems and**
29 **amplified sound will be permitted without prior approval during the hours of 12:00pm and**
30 **1:00pm, at Ho Plaza and in front of Day Hall. Public address systems and amplified sound will**
31 **be permitted in other outdoor locations only with prior approval. Approval may be obtained**
32 **using the Event Registration Form located at: <https://activities.cornell.edu/EventReg/>.**³

33

34

No signature block is present until the resolution has been disposed of by the Assembly (Passed, Failed, Withdrawn, etc.) Then a block with the certifying member (customarily Chair/Vice-Chair) verifying the authenticity and vote tally of the resolution.

² Appendix C, Page 1, Outdoor Space Working Group Final Report

³ Appendix C, Page 1, Outdoor Space Working Group Final Report