



Cornell University

Graduate and Professional Student Assembly

Cornell University Graduate and Professional Student Assembly
Agenda of the October 29th, 2018 Meeting
5:30 PM – 7:00 PM
Bache Auditorium, Malott Hall

- I. Call to Order
- II. Roll Call (5 Minutes)
- III. Approval of the Minutes (5 Minutes)
 - a. Minutes from August 27th, 2018
 - b. Minutes from October 15th, 2018
- IV. Presentations (35 Minutes)
 - a. Chris Payne, Director, Administrator Services, Student Health Benefits Advisory Committee
 - b. Kriszta Pozsonyi, Liaison to Cornell Cinema
 - i. Letter of Support
- V. Division Breakout (25 Minutes)
- VI. Committee Update Q&A (5 Minutes)
- VII. Open Forum (15 Minutes)
- VIII. Adjournment



Cornell University
Graduate and Professional
Student Assembly

Cornell University Graduate and Professional Student Assembly

Minutes of the August 27, 2018 Meeting
5:30 – 7:00 PM

Bache Auditorium, Malott Hall

- I. Call to Order
 - a. E. Winarto called the meeting to order at 5:30 PM.
 - b. **Members Present:** A. Loiben, A. Cohn, A. Barrientos-Gomez, C. Mittan, D. Arora, D. Giesler, E. Winarto, J. Kent-Dobias, K. Krishnan, K. Angierski, M. Kalaji, N. London, R. Harrison, W. Zhang.
 - c. **Members Absent:** A. Viarrael, M. Jodlowski
 - d. Introduction to Executive Officers
 - i. A. Barrientos-Gomez introduced himself as the Executive Vice President. He can answer any questions about roles in the GPSA.
 - ii. A. Loiben introduced himself as the VP of Operations. His work focuses on committee structures and functions, as well as appointments.
 - iii. A. Cohn as the VP for Communication maintains relationships between GPSA and graduate fields, as well as the larger Cornell community. Her work includes social media and disseminating messages.
 - iv. N. Rogers is the Counsel for the GPSA. He served as President during the 2016-2017 academic year and as Counsel last year. He is an ex-officio member and advises the executive committee.
 - e. Introduction to Voting Members
 - i. Voting members introduced themselves.
 - ii. E. Lavin replaced C. Cannarozzo as the Vet School Representative.
- II. Approval of the Minutes: Three Minutes
 - a. Minutes of the May 7th, 2018 Meeting
 - i. Minutes were not circulated in time so E. Winarto postponed the approval of the minutes of May 7th, 2018 to the next GPSA meeting on September 10, 2018.
- III. Breakout Sessions
 - a. Division-Specific Breakout: the GPSA members broke out into their divisions for 25 minutes.
 - i. Professional Schools
 1. A. Barrientos-Gomez served as chair for the meeting.
 - ii. Social Sciences
 1. M. Kalaji chairs the division.
 - iii. Humanities
 1. K. Angierski chairs the division.
 - iv. Physical Sciences
 1. D. Arora chairs the division.
 - v. Life Sciences
 1. A. Cohn chairs the division.
- IV. Presentations
 - a. Gina Giambattista, Director, Office of the Assemblies

- i. G. Giambattista gave a history of shared governance at Cornell.
 - 1. In 1955, the Board of Trustees transferred the responsibility for non-academic matters to the President of the University.
 - 2. The assemblies were created out of the takeover of Willard Straight Hall in 1969. The Administration wanted mechanisms for conversations between itself and constituent groups on campus. The GPSA was last to be created, after graduate and professional students were pulled out from the SA.
 - 3. The entire community has representation through the EA, GPSA, SA, Faculty Senate, and UA.
 - 4. The UA is unique to higher education, taking matters of interest to the entire campus with representation from all constituent groups.
- ii. G. Giambattista gave an overview of the administrative structure.
 - 1. Assemblies are chartered by the Board of Trustees and delegated authority by the president. Each assembly has a designated administrator to work with. President Martha Pollack takes resolutions very seriously and will respond to them. She is interested in what we think and how people are responding.
- iii. G. Giambattista introduced the Office of the Assemblies and the structure of shared governance.
 - 1. G. Giambattista introduced her colleague Pam Hampton. The office is located at 109 Day Hall. The door is always open.
 - 2. The GPSA represents the constituent interests of graduate and professional students of Geneva and Ithaca, with a liaison at Cornell Tech.
 - 3. Authority is delegated, not transferred. Assemblies have advisory authority, subject to approval by the President. There is no direct authority to make the changes.
 - 4. Fundamental Authorities
 - a. All assemblies have a mandate to represent constituent interests and bring issues of concern to university leadership.
 - b. Legislative authority to recommend changes to university policies that affect constituents are subject to approval by the President.
- iv. G. Giambattista gave an overview of the rules and governing documents.
 - 1. assembly.cornell.edu has resources about GPSA, as well as processes and procedures.
 - 2. The assembly charter lists permanent, basic rules. It needs to be approved by the president and is intentionally meant to be a little more difficult to change.
 - 3. The assembly bylaws lists permanent, detailed rules. It includes details of operations and committee structure. It requires an internal vote to change with a simple majority. It does not necessarily require the approval of the president.
 - 4. The standing rules are year-to-year procedures that must be renewed by each new assembly.
- v. G. Giambattista announced that they will go through motions and become more familiar with Robert's Rules at a later meeting.
- b. E. Winarto opened the floor to questions.
 - i. Field Representative asked for an elaboration on the 1969 event that led to the creation of the assembly.
 - 1. G. Giambattista said there are two history pages on the assemblies website about that event and its relation to shared governance. They have links to archives in the library. The outcomes of the event includes the University Ombudsman, the Campus Code of Conduct, and the assemblies. The modern assemblies are fundamental to making sure there is continued communication between constituent groups and the administration.
 - ii. A. Barrientos-Gomez asked about specific things they can come to the office about.
 - 1. G. Giambattista said the office oversees all the elections and has institutional memory as well as hard copy archives of assembly actions going back to the 1980s. These resources

are also online and may be useful for assembly members when researching for their initiatives or resolutions. The office is also open to thoughts about what might be useful for them, specifically for our website. P. Hampton was the chair of the UA and the EA ten years ago so she has her own perspective to the work they are doing supporting all the assemblies.

iii. N. Rogers recommended the book “Cornell ’69: Liberalism and the Crisis of the American University” that begins with the Willard Straight Hall Takeover and also dives into the Barton Hall Conference.

iv. G. Giambattista said the best way to contact the office is at assembly@cornell.edu. However, if members are following up on something specific, they can email her at ggc9@cornell.edu.

V. Committee Introductions/Updates:

a. Executive Committee

i. A. Barrientto-Gomez (alb445) is the chair. He makes the agendas and sends out information. He is in charge of membership and assists E. Winarto.

ii. A. Barrientto-Gomez announced that they have two vacant seats for the UA. In the next meeting, they will have other open voting spots. The College of Veterinary Medicine gets one additional member, the Law School gets two, and the Graduate School of Management gets three.

b. Operations

i. A. Loiben (aml372) is the chair. She oversees all the committees and sees that each is getting enough members. There are staff positions outside of the assembly that they can send people to if there are issues they care about.

c. Communications

i. A. Cohn (arc326) is chair. The committee maintains strong relationships between the GPSA and the greater Cornell community. They oversee social media as well as a monthly newsletter. Follow them at facebook.com/cornellgpsa or Twitter [@CornellGPSA](https://twitter.com/CornellGPSA) and Instagram [@cornellgpsa](https://www.instagram.com/cornellgpsa).

d. Appropriations

i. C. Stambuk (crs349) is the chair and her committee sets the GPSA budget. They also set the byline funded fee every two years, which they just finished. They are looking for liaisons to their byline-funded organizations:

1. Big Red Barn
2. Cornell EMS
3. Cornell Cinema
4. Cornell Concert Commission
5. CU Programming Board
6. International Students Union
7. Grad School Orientation

e. Finance

i. B. Yarze (by243) is the chair. The committee allocates money to university registered groups on campus. They are looking for representatives, especially from Johnson, Law, and Vet. They hold monthly meetings to review budgets.

ii. N. Rogers added that those who join the committee can see how it works and also have a say in who gets money.

f. Student Advocacy

i. B. Kisselstein (bmk76) is the chair.

g. Diversity and International Students

i. E. Law (epl49) is the chair. GPSA members are invited to the Diversity and Inclusion Welcome Reception on September 4th from 5 to 7 pm in G10 Biotech. If anyone is interested in DISC, contact E. Law via email at EPL49@cornell.edu.

h. Programming

i. D. Arora (da476) is the chair.

i. Faculty Teaching, Advising, and Mentorship Award

- i. C. Rose-Little (crl223) is the chair.
- j. Graduate School
 - i. Dean Jan Allen (jan.allen@cornell.edu)
- k. University Assembly
 - i. M. Battaglia (mab622) is the chair. The UA addresses cross-cutting issues, such as transportation, parking, and health care. They are 20 members and are currently looking for two liaisons.

VI. Open Forum

- a. D. Gisler noted that the GPSA has a slack channel and he will be following up on this.
- b. Reimbursement forms are now going to be handled by Terry Ector (tle2).
- c. Field representative asked why there are voting members.
 - i. E. Winarto assured that everyone has equal rights in terms of speaking. However, the assembly does put out resolutions, which is one of the formal ways it takes action as a body. Voting members have the right to vote. They have wide fluctuations in the numbers of field representatives so it is hard to determine quorum for everyone.
- d. M. Battaglia made a motion to extend the meeting by two minutes – extended
- e. N. Rogers added that all field representatives and current members vote on the next voting members. There are some vacancies right now and there are some specific members who got elected because they only serve one year degree programs. This system is not supposed to make anyone feel like they cannot participate.
 - i. E. Winarto added that most of the work in the GPSA happens in the committees and outside the general body meetings.
- f. Assembly member announced an educational wine tasting event on August 30, with topics including wine etiquette. Reach out to jw2463 for more information.
- g. D. Gisler made a motion to extend the meeting by two minutes – extended

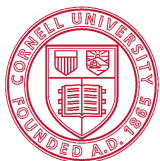
VII. Adjournment

- a. A. Loiben made a motion to adjourn – seconded.
- b. E. Winarto adjourned the meeting at 7:05pm.

Respectfully Submitted,

Catherine Tran

Clerk of the Assembly



Cornell University Graduate and Professional Student Assembly

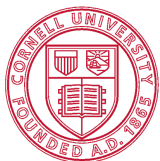
Cornell University Graduate and Professional Student Assembly

Minutes of the October 15th, 2018 Meeting

5:30 pm – 7:00 pm

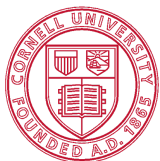
Bache Auditorium, Malott Hall

- I. Call to Order
 - a. E. Winarto called the meeting to order at 5:30 pm.
 - b. Members Present: K. Angierski, D. Arora, A. Barrientos-Gomez, A. Cohn, D. Geisler, R. Harrison, M. Jodlowski, M. Kalaji, J. Kent-Dobias, K. Krishnan, E. Lavin, N. London, C. Mittan, K. Palumbo, C. Pratt, A. Belen Ruival, W. Zhang, E. Winarto.
 - c. Members Absent: A. Viaruel, J. Bogdanowicz, N. Carre.
- II. Approval of the Minutes
 - a. Minutes from the September 24th meeting.
 - i. M. Kalaji motioned to approve the minutes, there was no dissent. The minutes were **approved** by unanimous consent.
- III. Presentations
 - a. Don Sevey and Tom Horton then made their presentation on Two-Factor Authentication for Student Center and Student Essentials.
 - i. T. Horton: on Nov. 26th, Student Center and Student Essentials will require two-step login. To login you will need something you know (your NetID and password) and something you have (your phone).
 - ii. D. Geisler asked if two-step is required every time we login?
 1. T. Horton: there's a remember me option for 24 hours, but it only lasts for 24 hours.
 - iii. J. Kent-Dobias asked if there are any plans to open it up for other authenticators?
 1. T. Horton: not now, you can use texts or a call option.
 - iv. N. Rogers asked how do we get errors resolved?
 1. T. Horton: there is a link at the end of the presentation to the IT Service Desk.
 - v. R. Harrison: course enrollment is a really stressful process because Student Center is often impossible to login to, how will this affect that?



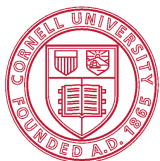
Cornell University Graduate and Professional Student Assembly

1. T. Horton: Duo is one of the industry leaders, if there is high usage it should be able to handle it.
- vi. T. Horton: Cornell is switching to this because one factor is not enough. We need to protect this data from unauthorized access.
- vii. T. Horton: You can also use a U2F Token. They are available online, and cost between \$9-20. They only work on Chrome, and you push a button on it for authentication. You could also get a hardware token which are available at the Cornell Store for \$25, and you can use that with any browser (it uses a 6 digit code).
- viii. Where to get support:
 1. Two-Step website: twostep.netid.cornell.edu
 2. Cornell IT Service Desk: it.cornell.edu/support
 3. Cornell IT Service Desk email queue itservicedesk@cornell.edu
 - a. Phone: 607-255-5500
- ix. M. Battaglia asked if you already opted into two-factor does anything change?
 1. T. Horton: No.
- x. K. Palumbo asked for clarification that just Student Center and Student Essentials are required to use this? But if you opted into two-step then that includes everything?
 1. T. Horton: yes.
- xi. D. Geisler asked why are we using two-factor on phones, and not say email?
 1. T. Horton: email verification is not really two-step, SMS does not work well either. We bought Duo's product.
- xii. E. Lavin: we only register for classes once or twice a year. A lot of students find it difficult to use Student Center anyway. Are there going to be any instructions sent out about this to make it easier to use especially when it's time to register? **Audio cuts out**
 1. T. Horton: That's good feedback, we'll take that back with us. The more we can do to educate that it's coming the less of a surprise it will be.
- xiii. D. Geisler: will there be a subsidy for affording this hardware for students who can't?



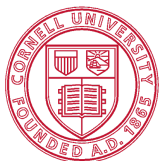
Cornell University Graduate and Professional Student Assembly

1. T. Horton: We are working with the registrar to do this. Reach out to the Registrar if you're having this problem.
- b. Alexa Cohn then made her presentation on the Graduate and Professional Community Initiative (GPCI).
 - i. A. Cohn: The GPCI is a "strategic plan created by the GPSA to identify and address issues related to graduate and professional student life." It is supposed to be rewritten every five years, and to address new issues when rewritten. This is a rewriting year. The administration pays a lot of attention to this.
 - ii. M. Battaglia noted that different career paths are available depending on what degree a student is getting.
 - iii. L. Louis asked for an example of a decision from administrators that was impacted by the GPCI.
 1. A. Cohn: one of the biggest things was the Graduate and Professional Student Center. A sum of one million dollars was allocated to renovate it.
 2. N. Rogers: The Maplewood housing initiative was part of the old GPCI, but a lot of the GPCI concerns smaller stuff.
 3. E. Winarto: the Child Care Grant was a big accomplishment, as well as the English Language Support Office.
 4. J. Allen spoke on the GPCI, but the audio was unclear. [Audio recording restarted]
 5. M. Munasinghe: this is the most exceptional thing the GPSA has done compared to peer institutions. It's the gold standard of long term strategic planning.
 - iv. A. Cohn: this is your chance to make an impact.
 - v. K. Palumbo: what is the required input from voting members?
 1. A. Cohn: it can range from being a chair to participating in area meetings to participating in town halls.
 - vi. K. Palumbo: how are you going to solicit input from the graduate community outside this room?



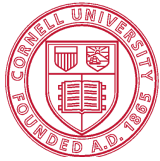
Cornell University Graduate and Professional Student Assembly

1. A. Cohn: certain areas will hold town halls. M. Kalaji will be going to the BRB to talk to people there. We'll be talking to relevant administrators.
 - vii. K. Krishnan: please spread the word to people who have comments for the international student section. Contact K. Krishnan with questions.
 - viii. N. Rogers encouraged people to read the old GPCI.
 - ix. A. Loiben: what is the timeline?
 1. A. Cohn: hopefully we will be contacting administrators and holding community fora by the end of the semester. Next semester will be the actual writing of the document.
 - x. D. Geisler: if I want to look up areas, who do I contact, or where should I go?
 1. A. Cohn: I will send an email to the listserv.
- IV. Division Breakout
- V. Committee Q&A
- a. Programming Board distributed co-sponsorship forms.
- VI. Open Forum
- a. M. Munasinghe is trying to get in contact with students living in Maplewood or students who want to live in Maplewood. Please talk to Manisha if you are one or if you know one. She wants to know about their experience with Maplewood. Her email is mam737
 - i. A. Loiben asked why is she gathering this?
 - ii. M. Munasinghe: there is a Board of Trustees meeting at the end of this month, she would like Trustees to talk to Maplewood residents so they have a more robust understanding of the situation.
 - b. C. Pratt: Ana Lucia Alvarez Vijil, a CIPA graduate in '17 was recently detained in Nicaragua and there isn't anything in particular that anyone can do, but she wanted to let the Graduate and Professional community know.
 - i. M. Munasinghe: where can we find CIPA's statement?
 - ii. C. Pratt: on CIPA's facebook page and she can also send it to people. Her email is: cjp258
 - iii. K. Krishnan: if you google it it comes up as well.



Cornell University Graduate and Professional Student Assembly

- c. DISC updates: on October 23rd, from noon-1pm, DISC is hosting a community conversation on sexual assault, in Plant Sciences G22, lunch provided. DISC is Co-hosting a town hall with SAC on October 26th at 1:15pm. On November 13th, 4:30-6:30pm, there will be a What's Your Story Dinner with Dean Knuth; graduate students can tell her their stories to her. There will be an rsvp.
 - i. M. Battaglia: can you send that to the listserv so people who aren't here can see it?
- d. M. Munasinghe: the Ivy+ summit will be October 26th-28th. They are still looking for Cornell students to serve as buddies for delegations (still looking for five buddies). Buddies do not have to be voting members.
 - i. K. Krishnan: are you ok with it going beyond the GPSA listserv?
 - 1. N. Rogers: yes.
 - 2. M. Munasinghe: though we prefer GPSA members.
 - 3. D. Geisler asked how much responsibility is there for buddies?
 - a. N. Rogers: it's low tempo, but you need to be available.
 - b. M. Munasinghe: the most critical time is Friday afternoon when people arrive.
- e. E. Winarto: the initial recommendation from the Student Health Benefit Advisory Committee was to increase the health fee by 10%, with no change to the insurance waiver requirements. They would like to meet and talk with students who have opinions or personal experiences with the waiver process/health fee. The Executive Committee might be inviting them into talk to the GPSA.
 - i. M. Battaglia: he is very concerned about this. This wasn't supposed to be raised year after year. If this increase is implemented, the Health Fee will have been raised \$57 in the last four years. He is concerned that this is another way to increase fees on students.
 - ii. K. Palumbo: is this different from student health insurance?
 - 1. Yes. The Health Fee is for students not on the Student Health Plan.
 - iii. N. Rogers asked will this rate increase come back down?
 - 1. E. Winarto: No, after this ten percent increase it will increase at the inflation rate
 - iv. A. Barrientos-Gomez stated they are working on getting them here to talk about it.



Cornell University
Graduate and Professional
Student Assembly

- v. M. Battaglia stated that he thinks it's excellent to have them come talk, and that this needs to be discussed publicly. The Health Fee exists because Cornell doesn't want to participate with people's insurance. He asked if it would be tied to general inflation or health inflation?
 - 1. E. Winarto: They will be able to explain this better. It will be 10% one time, and 3-4% in other years.
- f. M. Battaglia made a motion to adjourn the meeting, there was no dissent. The meeting was adjourned with unanimous consent.

Respectfully submitted,
Matthew Ferraro
Clerk of the Assembly



Cornell University
Graduate and Professional
Student Assembly

Committee Updates

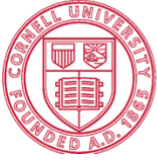
Executive:

- We have two meetings left (Nov 12, and Nov 26). If you would like to add anything to the agenda, please let Andy know.
- The deadline to request to speak, submit a resolution, etc. for our next meeting is November 5th, 2018.
- If the information on your name tent is not accurate or if you still do not have a name tent, please see Andy after the meeting or contact him.
- There was a “glitch” with the list-serves, if you were not able to receive GPSA emails, or wanted to be removed from the lists-serves but are still on the mailing list, contact Andy.
- Direct all emails to alb445@cornell.edu

Communications:

- If any of the committees have any relevant dates that they would like to include in the summary of the meeting, please contact Alexa at arc326@cornell.edu
- Don't forget to follow us on Facebook, Twitter, Instagram, and Slack!

No Updates: Appropriations, Operations, Student Advocacy Committee, Programming Board, Finance, Faculty Awards, Diversity and International Students, General Committee, GPCI ad-hoc committee, Graduate School.



Cornell University
Graduate and Professional
Student Assembly

Additional Information

1. **GPWomeN** is hosting a speaker event on Wed Nov 1, 700 Clark Hall, 12:30-1:30pm. **Beth Prudence** will be speaking about personal finance, financial independence, and basic investing. All are welcome. [Facebook Event](#)

2. Students from the MHA program (Masters in Health Admin) have started a **Mobile Food Pantry** to address food insecurity among graduate students. Prepared food, produce, and non-perishable food is available to anyone for free. Currently they are located outside BRB on Wednesdays from 2:30pm until everything is gone. This time and location may change when the weather gets colder. The best place to get info is the [Facebook page](#) for the Healthcare Student Association. We hope that field reps can share the information so that anyone who has concerns about food security can hear about it.

3. **Office of Engagement Initiatives** are hosting a Graduate Student Institute on Nov 9, 10am-2pm in 700 Clark Hall, to introduce students to the skills, theories and backgrounds to ethical and effective community engagement. Great opportunity for anyone doing any community-engagement experiences or interested in service learning. Here is the [link for registration](#) or feel free to reach out to engagedcornell@cornell.edu.

Letter of Support: Cornell Cinema

Dear VP Lombardi & Dean Pendakur,

The GPSA is writing this letter to express our support for Cornell Cinema's continued success on the Cornell campus, and, as a key to that success, the Cinema's securing of new sources of funding. In the past year, Cornell Cinema has experienced a significant cut to its budget via losing its funding from the undergraduate student activity fee. While the GPSA decided on supporting the Cinema to the fullest requested amount of student activity fee funding in light of the Cinema's increasing financial difficulties, we also decided (together with the Cinema) on a phased reduction plan for upcoming cycles, meaning that the Cinema will have to both make significant changes in its functioning and find new funding sources to continue its presence on campus. While the GPSA has decided on reducing our contribution to the operations of Cornell Cinema, this decision was by no means a reflection of how we value their existence on campus. In fact, we agreed to continue lending our support to the Cinema in its efforts to find new funding sources at Cornell, including through providing letters such as this one.

It is important to us that the Cinema keep its double purpose in its film and program selection, bringing both educational and popular entertainment films for students. Many faculty and Teaching Assistants frequently assign class assignments or extra credit options related to the cinema's offerings, proving that students, as well as various programs of the University, are benefiting academically from programming offered at the Cinema. On the other hand, many students utilize the Cinema as a form of (alcohol-free) entertainment on campus, and we believe that this makes the Cinema an important entity of Student & Campus Life's holistic approach to mental health on campus.

We are delighted to hear that Cornell Cinema has plans to reduce their ticket costs and minimize barriers to access by instituting a low-cost, all-access annual pass for students. We are confident that this is one example of the Cinema's continued, creative strategies to balance financial discipline with a wide variety of programming, and we are hopeful that a partnership with Student & Campus Life would allow for even more new ideas like this to emerge. In our interactions with Cornell Cinema, the leadership has been exceptionally responsive to our requests. Therefore, we have confidence that they will continue to adapt and work well together with other campus partners to deliver the best experience for undergraduate, professional, and graduate students.

We applaud the Division of Student and Campus Life for working with the Cinema to find ways to sustain this invaluable resource for students at Cornell, and hope that you can give them the support that they need to flourish and keep their long, established legacy in this campus.