

# 2025-2026 Student Assembly Special Projects Funding Request Survey **PENDING APPROVAL**

## Cornell Student Assembly Special Projects Application (Part 1)

Dear Cornell Student Assembly Special Projects applicant,

This form is the official application for AY 2025-2026 Special Projects funding. The Student Assembly's standing rules for the year have not yet been approved, but in previous years the following guidelines were used:

*The Student Assembly may choose to fund any project, program or service through the Assembly Special Projects that it deems to improve the quality of undergraduate student life. Special Projects funding is a type of category spending. Special Projects funding may be requested by any of the following, but not limited to:*

- (i) Any Cornell registered student organization,
- (ii) the Assembly committee chairs that seek funding for expenditures that exceed their committee's budgeted allocation.

*(1) 1. The President and Vice President for Finance together may approve any special projects funding request up to \$500 without consultation with the Executive Committee. Amounts up to \$500 may also be funded by a majority vote of the Executive Committee. Request must be made public at a Student Assembly meeting in the form of an "Announcement/Report" before being approved. Any voting member can motion for the request to be sent to the Executive Committee if they feel necessary.*

*(2) The Executive Committee shall decide upon special projects requests over \$500 and under \$2,500 by a majority vote. The Assembly, at large, may reverse an Executive Committee decision to fund amounts over \$400 by a two-thirds vote. The request should be presented to the Student Assembly in the form of a resolution.*

*(3) Requests \$2,500 and over shall be decided upon by a majority vote of the Executive Committee and confirmed by a majority vote of the Student Assembly, at large. The Assembly, at large, is only required to confirm requests of \$2,500 or greater. The request should be presented to the Student Assembly in the form of a resolution.*

In addition to the Special Project rules outlined in the 2023-2024 Standing Rules, pursuant to APPENDIX B: STUDENT ASSEMBLY GUIDELINES FOR FUNDED ORGANIZATIONS, Section 4: Organization Specific Guidelines (lines 822-825) of the [Student Assembly Charter](#), an organization is only allowed a maximum of \$5,000 per semester in Special Projects funding.

- x. Student Assembly
  - a. The Student Assembly allocation shall be managed and overseen by the Cornell University Office of Assemblies Department.
  - b. The Student Assembly Special Projects allocations should not exceed \$5,000 per organization per academic year.

For valid submission to be considered, please (1) complete the [2025-2026 Student Assembly Special Projects Request](#) form in its entirety, and (2) be sure to attach the completed **Student Assembly Special Projects Application Templates** in an Excel file on the last question. Failure to complete both elements of the application will result in your Special Projects request not being considered.

### What Organization is requesting the funding? \*

Black Students United (BSU)

Please do not just display an acronym, type out your group's name in its entirety.

### What is your role in your organization? \*

President

### If applicable, please list all conflicts of interest that your organization has with the Student Assembly. (Ex. Names of Organization members who are members of the Student Assembly or Student Assembly committees) \*

Kennedy Young, an event attendee, is a member of the Black Students United Executive Board and the Student Assembly. Christian Flournoy, an event attendee, is a General Body member of BSU and a member of the Student Assembly.

Please list any Student Assembly members or committees you have worked with in regard to this project.

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**What Primary Funding Byline Organization does your Organization currently receive funding from? \***

Student Activities Funding Commission (SAFC) ▼

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**What is the Total Expected Cost of your project? \***

5942

**Please describe the project your organization intends on using Special Projects funding for.**

**If this is for a one-time event, please include the name of the event, date of the event, expected attendance at the event, etc.**

**If this is for a one-time purchase of a good or service, please describe the items to be purchased, quantity purchased, cost per item, number of people this purchase will affect, etc. \***

Black Students United (BSU) intends to use Special Projects funding to support a delegation of members in attending the Congressional Black Caucus Foundation's Annual Legislative Conference (ALC). This conference, held from September 24-28, 2025, in Washington, D.C., is a premier gathering of Black leaders, policymakers, and advocates addressing issues of public policy, education, economic equity, and social justice. We plan to send a delegation of nine representatives – eight BSU General Body and Executive Board members, along with our organizational advisor. Their participation will provide an invaluable opportunity for professional development, exposure to legislative processes, and engagement with national conversations directly impacting Black communities.

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**Please list all sources of funding your Organization has received or requested from in the 2025-2026 AY. This includes funds that will not be used on this project, as well as funds that will be used on this project. \***

For the 2025–2026 academic year, Black Students United (BSU) has received \$15,000 from the Student Activities Funding Commission (SAFC) as part of our annual re-registration process. A portion of these funds will be allocated to support attendance at the Congressional Black Caucus Foundation's Annual Legislative Conference. However, our hope is that Special Projects funding will offset these expenses, allowing us to preserve our SAFC allocation for the wide range of programming and initiatives BSU carries out throughout the year. In addition, we plan to apply for funding from the Einhorn Center for Community Engagement to support our Southside Community Center Mentorship Program, which takes place during the spring semester.

Please list all sources of funding your organization received, has applied for, or intends to apply for in the 2025-2026 AY. In addition, name all sources of funding that will be used to fund this project. Finally, name all other possible sources of funding that have failed to fund this project and how they have failed.

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**Please quantify the expected number of students impacted by this project. \***

The eight students attending the conference will be the most directly impacted, gaining firsthand exposure to legislative processes, policy discussions, and leadership development opportunities. However, the true reach of this project extends far beyond these individuals. Upon their return, delegates will share insights and tools with Black Students United's General Body and Executive Board, as well as with the members of our sub-organizations. Collectively, this network represents a community of more than 300 students at Cornell. In addition, the attending delegates are leaders in multiple campus organizations and student initiatives. Their participation will therefore generate ripple effects across the broader Cornell community, expanding the project's impact well beyond BSU's membership.

Please describe the expected number of attendants and/or students impacted by this project.

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**Please outline all sources of income and expense for your organization in AY 2024-2025. \***

During the 2024–2025 academic year, Black Students United (BSU) received funding from the following sources: Student Activities Funding Commission (SAFC): \$15,000 allocated at the beginning of the academic year to support organizational programming and operations. Einhorn Center for Community Engagement: \$2,500 awarded to support our Southside Community Center Mentorship Program. Of this amount, \$2,184 was spent. Student Assembly Special Projects, Office of Admissions, Vice President Ryan Lombardi's Discretionary Fund, and ALANA Intercultural Board: Collectively provided funding for BSU's annual Washington, D.C. trip. These funds were used to cover travel, lodging, and programming expenses associated with the trip.

This should not be a transaction history. Expenses should be event costs, food for meetings, etc.

**Please describe all related expenses for this project. Be as specific as possible when describing each expense, and be sure to include quantities purchased, the cost per unit, and a breakdown of food costs if applicable. Include any links to websites used to purchase these items or services. \***

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The primary expenses for this project include registration fees, transportation, lodging, and meals. Registration for the Congressional Black Caucus Foundation's Annual Legislative Conference is \$100 per student, totaling \$800 for eight students, and \$200 for our advisor as a non-student adult. In addition, the CBCF "Black Party," a key networking and cultural event during the conference, has a \$75 registration fee per student, amounting to \$600. Altogether, registration-related costs will total \$1,600. For transportation, we plan to use a Cornell Fleet Services 12-passenger van, which costs \$85 per day. Over the course of five days, this amounts to \$425, with an additional \$0.31 per mile for an estimated 700-mile round trip, adding \$217. The total estimated transportation cost is therefore \$642. Lodging will require two double-bed rooms and one king room to accommodate all attendees. Based on the most affordable option currently available, the cost, including taxes, is estimated at \$2,900. This figure may vary depending on room availability at the time of booking. Finally, to help subsidize food expenses during the trip, BSU typically provides students with a per diem allocation. For this conference, we propose allocating \$100 per student, totaling \$800 for all eight students. Our advisor's meals will be covered separately. In total, the estimated cost of attendance for this project is approximately \$5,942.

Please list and describe the expenses by category for the project.

**Describe how your Organization intends to adhere to Cornell University Policies related to Accessibility and Inclusion. \***

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Black Students United (BSU) is committed to fostering an inclusive and accessible environment in all aspects of our work. As outlined in our Constitution, BSU does not discriminate on the basis of identity, characteristic, or belief. While this particular project is designed to send a small delegation of members to the Congressional Black Caucus Foundation's Annual Legislative Conference due to funding limitations, the impact of the experience will not be limited to those who attend. Delegates will actively share the knowledge, tools, and perspectives they gain with the broader Cornell community through BSU's public programming, events, and publications, which are open and accessible to all students. In doing so, we ensure that the benefits of this opportunity extend beyond our immediate membership and contribute to a more informed, engaged, and inclusive campus community. It is also our intention that, as resources allow, this initiative will expand in future years to make direct participation more accessible to a greater number of students.


Note: Although your project/ initiative may be targeted toward a specific group of Cornell students, your Organization can not discriminate against identities protected under Policy 6.4, which are those protected under federal, state, and local equal education and employment laws and regulations.

Policy related to Accessibility ([Policy 5.12: Web Accessibility](#))

Policy related to Inclusion ([Policy 6.4: Prohibited Bias, Discrimination, Harassment, and Sexual and Related Misconduct](#))

**Please upload the most updated Constitution or Charter for your organization. \***

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[Copy\\_of\\_20252026\\_BSU\\_Constitution\\_Bylaws\\_FINAL.pdf](#) (Delete)

**Please upload the most updated Bylaws or other Governing Documents for your organization. \***

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[20252026\\_BSU\\_Constitution\\_Bylaws\\_FINAL.pdf](#) (Delete)