

Student Assembly

1 **Resolution 63: Recognizing September 25 and** 2 **Establishing a “Survey Service Window”** 3 **Administered by Student & Campus Life**

4 ***Abstract:*** This resolution recognizes September 25, observed as National Research
5 Administrator Day, as an annual campus moment to uplift the role of research, assessment, and
6 data stewardship in improving student life. It establishes a three-hour Survey Service Window on
7 September 25 each year during which undergraduate students are strongly encouraged to
8 complete designated SCL-critical surveys (e.g., Cornell Health, Housing & Residential Life,
9 wellbeing/service delivery assessments). The Student Assembly Campus Pulse Committee will
10 coordinate implementation, communications, and accountability.

11 ***Authored by:*** Eeshaan Chaudhuri '27

12 ***Type of Action:*** Recommendation

13 ***Originally Presented:*** 03/05/2026

14 ***Current Status:*** Adopted by the Assembly, Unanimous Consent, 03/26/2026

15 **Whereas,** September 25 is recognized nationally as National Research Administrator Day, first
16 celebrated in 2015 to honor the work that enables evidence-based decision-making and
17 institutional operations,

18 **Whereas,** Cornell’s student experience and wellbeing efforts rely on high-quality survey and
19 assessment data to identify needs, allocate resources, and evaluate whether services are working
20 as intended,

21 **Whereas,** SCL units (including Cornell Health and Housing & Residential Life) depend on
22 timely, representative student feedback to improve service delivery and student wellbeing
23 outcomes,

24 **Whereas,** survey fatigue, decentralized outreach, and competing academic obligations can lower
25 participation and skew results toward students with greater time and capacity, weakening the
26 equity and usefulness of findings,

27 **Whereas,** creating one highly visible annual window for completing essential surveys can
28 reduce noise, coordinate campus messaging, and increase participation across residential
29 communities,



Student Assembly

30 **Whereas**, the Student Assembly formally recognizes September 25 each academic year as a
31 campus day emphasizing the importance of research, assessment, and evidence-based decision-
32 making, consistent with the national observance of National Research Administrator Day,

33 **Be it therefore resolved**, the Student Assembly establishes an annual three-hour “Survey
34 Service Window” on September 25, during which undergraduate students are strongly
35 encouraged (but not required) to complete a curated set of SCL-critical surveys necessary for
36 campus operations and student support,

37 **Be it further resolved**, the Survey Service Window shall run from 2:00 PM to 5:00 PM Eastern
38 Time on September 25 each year (or the nearest weekday if September 25 falls on a weekend), as
39 coordinated by the Office of the Assemblies in consultation with SCL and Campus Pulse,

40 **Be it further resolved**, participation is voluntary and this initiative **does not create an**
41 **academic holiday**, mandate class cancellation, or compel instructors to alter course
42 requirements,

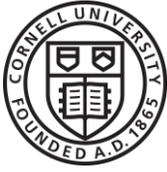
43 **Be it further resolved**, the Student Assembly requests that Cornell academic units and
44 instructors, where feasible, avoid scheduling prelims, mandatory synchronous quizzes, or major
45 assignment deadlines during the 2:00–5:00 PM window on September 25, to promote equitable
46 participation,

47 **Be it further resolved**, the Student Assembly **Campus Pulse Committee** shall serve as the
48 central coordinating body for this initiative and will:

- 49 1. Convene an annual planning check-in with designated SCL partners (e.g., Cornell Health,
50 Housing & Residential Life, relevant assessment offices) no later than **September 1**;
51
- 52 2. Publish a unified “Survey Service Window” landing page containing all designated
53 survey links, estimated completion times, and privacy/anonymity notes as applicable; and
54
- 55 3. Provide an annual public-facing report-out to the Student Assembly no later than
56 **November 15** summarizing participation indicators (as available, privacy-preserving),
57 lessons learned, and “what changed because of student feedback.”

58 **Be it further resolved**, SCL survey owners seeking inclusion in the Survey Service Window
59 must meet the following eligibility criteria:

60



Student Assembly

- 61 - Operational necessity: the survey is required to support core SCL functions (health,
62 housing/residential life, wellbeing, student services).
63 - Feedback loop commitment: the owner commits to publishing a short student-facing
64 summary of results and actions taken (“you said / we did”) within the academic year.
65 - Data minimization: the curated set should avoid redundancy and prioritize the smallest
66 set of questions needed.
67 - Time budget: the curated set should be designed so most students can complete all
68 surveys in 30–45 minutes, unless a longer survey is clearly justified and labeled,

69 **Be it further resolved,** Campus Pulse, in consultation with SCL partners and in compliance with
70 University policies, shall implement a modest incentives strategy to improve response rates
71 without coercion, which may include:

- 72 - A raffle for a set of low-dollar prizes (e.g., Cornell Store gift cards, dining credits,
73 wellness items);
74 - Residence hall or house-level friendly competitions with small community rewards;
75 and/or
76 - Non-monetary recognition (e.g., “Survey Service Window Champions” acknowledgment
77 for participating communities),

78 **Be it further resolved,** Campus Pulse shall implement equity measures to ensure the Survey
79 Service Window is accessible and representative, including:

- 80 - Access points: establishing at least two staffed “Survey Stations” (e.g., one on West
81 Campus and one in/near Collegetown) with laptops/tablets and QR codes during the
82 2:00–5:00 PM window;
83 - Outreach: targeted outreach to groups historically underrepresented in survey response
84 (including but not limited to off-campus students, transfer students, international
85 students, first-generation/low-income students, and students with disabilities), using
86 student org partnerships and accessible communications;
87 - Accessibility: ensuring the landing page and materials follow accessibility best practices
88 and clearly list a contact for alternate formats or troubleshooting; and
89 - Time equity: encouraging (non-binding) campus partners and residence life staff to offer
90 light-touch reminders and optional facilitated “survey hours” in common spaces,

91 **Be it finally resolved,** Campus Pulse shall present a brief annual update to the Student Assembly
92 including:

- 93 - Which surveys were included and why (eligibility justification);



Student Assembly

- 94 - High-level participation indicators provided by survey owners (aggregated and privacy-
95 preserving);
96 - A summary of incentives used and equity measures implemented; and
97 - A consolidated “what changed” list from SCL partners within the academic year.

98 Respectfully Submitted,

99 Eeshaan Chaudhuri '27

100 *Vice Chair of Operations, University Assembly*