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**AGENDA**  
**Employee Assembly**

**Benefit and Policy Committee Meeting**   
**October 18, 2018**

**2:00 -3:00pm**

**401 Physical Sciences Building**

**“An Active Voice for Cornell Staff”**

*We strive to make all events accessible. If you are in need of accommodations in order to fully participate, please contact the Office of the Assemblies at (607) 255-3715 or* [*assembly@cornell.edu*](mailto:assembly@cornell.edu)*.*

1. Call to Order -2:00pm
2. Business of the Day – 55min
   1. Ground [rules](http://www.canr.msu.edu/news/meeting_guidelines_and_ground_rules_are_basic_tools_for_successful_meetings) (5min)
   2. Future meetings dates: 11/15 – 12/13 – 1/17 (5min)
   3. Review: “Section 3.4: Charges of Standing Committees” of [bylaws](https://assembly.cornell.edu/sites/default/files/ea_bylaws_11.14.17_final.pdf) (10min)
   4. Review: [EA-R2](https://assembly.cornell.edu/sites/default/files/ea_r2-consolidation_of_committees_on_a_trial_basis_0.pdf) (5min)
   5. Discussion: establish a framework for new projects (10min)
   6. [Example](https://github.com/tchams/ea-pto/blob/master/PTO-Study.ipynb): Paid time-off policy 6.9 (15min)
   7. Inventory of past/future initiatives (5min)
3. Plus/delta(5min)
4. Adjournment – 3:00pm