



Cornell University Employee Assembly

Cornell Employee Assembly
Minutes of the February 20, 2019 Meeting
12:15-1:30 PM
401 Physical Sciences Building

I. Call to Order & Roll Call

- a. C. Wiggers called the order to meeting at 12:15pm.
Members Present: P. Andersen, M. Benda, A. Brooks, T. Chams, H. Depew, T. Grove, A. Haenlin-Mott, A. Howell, L. Johnson-Kelly, K. Mahoney, E. Miller, B. Roebal, C. Sanzone, A. Sieverding, P. Thompson, C. Wiggers, D. Hiner, C. Dawson, N. Doolittle
- b. *Members Absent:* K. Fitch, K. LoParco, K. Barth, A. Hourigan, H. Sheldon, K. Supron

II. Approval of Minutes

The approval would be in the next meeting which is on March 6th, 2019.

III. Business of the Day

a. Bridgette Brady & Reed Huegerich: Transportation Survey & Parking Optimization Study

- C. Wiggers welcomed B. Brady and R. Huegerich to the meeting to discuss about the Transportation Survey & Parking Optimization Study.
- B. Brady and R. Huegerich presented their parking optimization study report to the Assembly.
- The following points were discussed in detail during the presentation:
 - i. Balance parking system
 - ii. Allowing efficient system management
 - iii. Encouraging multimodal transportation
 - iv. Enabling data driven decision making
 - v. Acknowledging and accommodating the growing mobility trends
- The presentation can be accessed at <https://cornell.box.com/s/f7ba7nzgskfx5pnb61nj1xqld1rq9wer>
- The presentation was followed by a Q&A Session, the report for which can be accessed at <https://cornell.app.box.com/file/413266549294>

b. Middle States Accreditation

- M. Clarkberg who is the Associate Vice Provost for Institutional Research and Planning introduced the Cornell Accreditation to the Assembly and the presentation can be accessed at “ <https://cornell.box.com/s/sa6j29166eau24lvhd9s8nsf3v50vvyk>”
- C. Wiggers thanked M. Clarkberg for the presentation and conveyed that that H. Depew would be answering any questions that the assembly may have on the subject.

c. **Elections Discussion**

- i. C. Wiggers started off the discussions on the upcoming elections by stating to the assembly that the following members will not be returning to the assembly:
 1. B. Roebal
 2. C. Dawson
 3. T. Grove
 4. K. Fitch
 5. P. Thompson (Undecided)
 6. L. Johnson-Kelly
 7. P. Andersen
- ii. C. Wiggers went on to add that two current members who are filling roles that were vacant last year and will be continuing this year are A. Brooks and C. Sanzone, and that all remaining members would be members of the Elections Committee.
- iii. C. Wiggers volunteered to chair of the Elections Committee.
- iv. C. Wiggers stated that the first point of discussion would be that how the Employee Assembly elections fit into the bigger assemblies' picture across the campus and also ensure that the timing makes sense for the work that the Office of Assemblies and some part of the student assemblies' elections GPSA and support.
- v. C. Wiggers stated that the elections would have to be done by some point in May so that the members elected into the University Assembly can take up their roles.
- vi. C. Wiggers proposed some considerations that he requested feedback on. It was proposed that, for future meetings, the Elections Committee consider meeting for the first time in March following the first EA meeting, i.e. every other week there is an EA meeting, they would again be meeting as and the Elections committee, on a Wednesday at 12 o'clock, which could be organized conventionally and by Zoom as well for convenience.
- vii. Emphasizing on the need to think about the communications, C. Wiggers stated that the assembly would defer to the C. Sanzone's committee on how best to advertise the vacancies and which methods would be used, with the options including the Cornell Sun, Cornell chronicle, Facebook and other networking tools etc.
- viii. C. Wiggers also proposed that the timeline of the elections also be advertised so that people considering running for position are well informed about various requirements and deadlines and the date of online voting.
- ix. C. Wiggers also invited opinions on his proposal that once concluded, even though the elected candidates would only be seated from the next semester, they be invited to start back seating early on a voluntary basis thereby making the transition process easier.
- x. G. Giambattista from the Office of Assemblies concurred upon the condition that elections committee will have to approve the calendar.
- xi. C. Wiggers stated that he would be working with the Office of Assemblies on the dates and would be holding a 3-hour meeting with G. Giambattista, before she leaves for Italy, and ensure that everything is finalized.
- xii. C. Wiggers added that he would work with P. Hampton over the next week to figure out what makes the most sense and bring it to the next meeting so that the notification could be sent out and voted on or make adjustments as necessary.
- xiii. C. Wiggers stated the need to think about the Executive committee for the next year as C. Wiggers is not intending on running for chair and would like to continue serving in the role as the Veterans' representative on the assembly for the next year. C. Wiggers would be available to members interested in putting up their candidature for the post to clarify their doubts, concerns and help them in understanding the role.
- xiv. C. Wiggers stated added with information on the following members
 - o H. Depew would be running for Executive Vice Chair again.
 - o P. Thompson is undecided

- K. Fitch was stepping down and taking a government position as an elected official
- xv. P. Thompson added that new people can also run for Chairs.

IV. Committee Reports (30 minutes)

a. Communications and Awards Committee (5 Minutes)

- i. C. Sanzone informed that a meeting of the Awards Review Committee had been put up on the calendar.
- ii. C. Sanzone had a couple of invitations going out to get a better representation from HR. So, the committee was to get a couple of people to join them.
- iii. C. Sanzone added that she had been scheduling the rest of the meetings for the semester and that the committee would be working on the communication plan for the elections.

b. Education Committee (5 Minutes)

- i. A. Hourigan, representative of the Education Committee, was out that day and the committee did not have any new updates.

c. Welfare Committee (5 Minutes)

- i. A. Haenlin-Mott stated that the committee was to introduce confidential counselling options for staff and added that a Zoom meeting was to be convened for the same on Monday.

d. Transportation Committee (5 Minutes)

- i. K. Mahoney from the committee shared the feedback on the Parking Optimization Study.
- ii. K. Mahoney emphasized on the sustainability goals on campus and informed that work was to be done on population-based recommendations.
- iii. K. Mahoney stated that the concerns raised in the meeting regarding the transportation were noted and that due actions would be taken to address the issues.

e. Benefits and Policy Committee (5 Minutes)

- i. T. Chams was to meet the HR and learn about the system of “Internal Hires” and gather information about how candidates are filtered.
- ii. T. Chams also informed the Assembly that the committee would be working on the policies which might affect transportation as per the points discussed during the beginning of the meeting.
- iii. T. Chams along with the HR was to talk about the survey which would be put out to understand people’s requirements.

f. Executive Committee (5 Minutes)

- i. H. Depew represents the Executive Committee and stated that they meet once a week.
- ii. H. Depew discussed on accreditation and informed that the committee would be meeting again on Friday to review the prior accreditation that was submitted and try to abbreviate it and submit something concise.
- iii. H. Depew reported that in the previous night’s meeting, the committee had passed a resolution thanking Cathy’s owner for her service as police chief.
- iv. It was also reported that there was a presentation from the University office going over their process and the number of people that they see throughout the year which is about 400 to 500.

V. **New Business**

- A general discussion regarding suggestions for how EA members can reach out to their constituents was held.

VI. **Adjournment**

- C. Wiggers adjourned the meeting at 1:30pm.

Respectfully Submitted,
Bhagyashri Modi
Clerk of the Assembly