



Cornell University Employee Assembly

Cornell Employee Assembly
Minutes of the March 6th, 2019 Meeting
12:15-1:30 PM
401 Physical Sciences Building

I. Call to Order & Roll Call

- a. C. Wiggers called the order to meeting at 12:15pm.
- b. *Members Present:* M. Benda, T. Chams, H. Depew, A. Haenlin-Mott, A. Howell, L. Johnson-Kelly, C. Sanzone, A. Sieverding, P. Thompson, C. Wiggers, D. Hiner, C. Dawson, N. Doolittle, K. Fitch, J. Kruser, K. LoParco, K. Supron
- c. *Members Absent:* K. Barth, A. Hourigan, H. Sheldon, P. Andersen, A. Brooks T. Grove, K. Mahoney, E. Miller, B. Roebal

II. Approval of Minutes

The approval would be in the next meeting which is on March 20th, 2019.

III. Business of the Day

a. Michael Hoffmann: National Climate Assessment and IPCC reports (20 Minutes)

- C. Wiggers welcomed M. Hoffman to the meeting to discuss about National Climate Assessment and IPCC reports.
- M. Hoffman started with some facts and figures regarding the National Climate Assessment and the presentation was followed by a Q&A Session.
- The presentation can be accessed at <https://cornell.box.com/s/o0g7kqzmz6axgebrgicncfdoy3whk718v>

b. Nancy Doolittle (5 Minutes)

- N. Doolittle stated that she was retiring on March 29th due to regulations and personal reasons.
- N. Doolittle had been planning on retiring in the beginning of the semester so that the chronicle has time to replace her but postponed her plans due to the sudden demise of her friend Mr. George in an accident.
- It was stated that she would be looking at the possibility of continuing as a casual employee so that there is enough time for the transition.
- N. Doolittle stated that the assembly will soon hear about new communication initiatives that are to be started up as a response to the staff survey for better communications.
- N. Doolittle added that the assembly could get in touch with Melissa Shaffmaster and Savannah Whiting from University Relations in the future in matters related to staff and internal communications
- N. Doolittle also stated that C. Sanzone would be working on web related matters and Ashley R. Fazio and the other communicators across campus would keep on working as before.

- N. Doolittle shared some of her wisdom with the assembly in the form of two advices:
 1. Retiring is more complicated than getting hired due to the issues with Social Security.
 2. Saving the increments in salary that one gets can lead to a significant amount of savings for retirement.
 - C. Wiggers thanked N. Doolittle for her service to Cornell and wished her the best for her future.
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- > P. Hampton announced that she had been offered a position in the Center for Regional and Economic Advancement as a Project Associate and her last day would be in two weeks.
 - > P. Hampton thanked everyone for the support and love.
 - > C. Wiggers thanked P. Hampton for her services and wished her the best for her future.

IV. Committee Reports (30 minutes)

a. Communications and Awards Committee (5 Minutes)

- i. C. Sanzone stated that the committee met last week and the notes from the meeting would be going out on the list by the end of the day.
- ii. C. Sanzone informed the assembly that the Committee had agreed to meet for awards review on a monthly basis and discuss in between via emails.
- iii. C. Sanzone stated that Ashley R. Fazio had joined the previous meeting and would be helping out in the group as well.
 - i. It was stated that Kris Barth would be the point person for elections communications.
 - ii. K. Barth would be working on finalizing the calendar, marketing plan, marketing communications plan etc.
 - iii. It was also stated that Miss Nancy would be helping out with the first draft of the transportation progress report based on the information that K. Mahoney had provided and the same will be shared with the staff.

b. Education Committee (5 Minutes)

- i. A. Hourigan was absent on the day and it was informed that they hadn't met.

c. Welfare Committee (5 Minutes)

- i. A. Haenlin-Mott stated that they met recently where they agreed to monthly meetings with the next one scheduled on the Tuesday of the following week.
- ii. It was stated that the members of the sub-committee have been asked to attend the EA meeting on 20th of March with Chantalle Cleary set to talk about the collaboration with the Title IX office.
- iii. A. Haenlin-Mott asked H. Depew to talk about the collaborations with the Title IX office for representation.
- iv. H. Depew informed the assembly that Chantalle Cleary from the Title IX office had reached out to the EA to ask if they could send a representative over to work with them as they review the training that they have been providing to the faculty and staff members.
- v. H. Depew explained that it will be a small group that would be incorporating different voices from across the campus and how it was a good example of the collaborative partnership approach that the committee is working on.

d. **Transportation Committee (5 Minutes)**

- i. K. Mahoney was absent, and no one else from the committee had anything to report.

e. **Benefits and Policy Committee (5 Minutes)**

- i. T. Chams had to leave early and hence the committee was represented by D. Hiner.
- ii. D. Hiner stated that the committee had met 2 weeks ago in which they had Allan Bishop and L. Jacoby come in to talk about the time off policy.
- iii. D. Hiner elaborated on the talk about 3 options on when to start fractioning up the extra week that one would get at ten years.
- iv. D. Hiner reported to the Assembly that they also talked about transportation and went on to add that the committee had been invited to the next meeting of the transportation committee scheduled on the March 18th.

f. **Executive Committee (5 Minutes)**

- i. H. Depew stated that Vice President, M. Opperman would be coming on March 20th to present on policy 6.4 which is on how the university provides a means to address the bias, discrimination, harassments, sexual and related misconduct.
- ii. It was informed to the Assembly that Cornell is participating in the earth hour on the 30th of March which is based on the topic of climate change and sustainability and requested that employees who reach before 8:30 AM turn off all non-essential lights for an hour.
- iii. It was stated that requests for presentations that are welcome since no presentations are lined up after the 20th of March.

Announcement:

- C. Wiggers informed the assembly that the Executive committee of the board of trustees had invited the entire assembly to join them to a reception at the Rowe room in the Statler Hotel after the EA Meeting on the 20th of March. He added that last year's reception was a good opportunity for the members of the assembly to discuss with the members of the board of trustees on issues in the campus that were relevant at the time and that should anyone have any specific thing to bring to their attention this year, the same should be intimated to H. Depew so that the information can be shared with the executive committee. Moreover, details of the attendees from the executive committee was to be communicated soon.

V. Adjournment

- C. Wiggers adjourned the meeting at 1:30pm.

Respectfully Submitted,
Bhagyashri Modi
Clerk of the Assembly