



Cornell University Employee Assembly

Cornell Employee Assembly
Minutes of the May 1st, 2019 Meeting
12:15-1:30 PM
401 Physical Sciences Building

I. Call to Order & Roll Call

- a. C. Wiggers called the order to meeting at 12:15pm.
- b. *Members Present:* M. Benda, T. Chams, H. Depew, A. Haenlin-Mott, A. Howell, L. Johnson-Kelly, C. Sanzone, A. Sieverding, P. Thompson, C. Wiggers, D. Hiner, C. Dawson, K. Fitch, K. LoParco, K. Supron, K. Barth, A. Hourigan, A. Brooks, T. Grove, K. Mahoney, E. Miller, B. Roebal
- c. *Members Absent:* H. Sheldon, P. Andersen, N. Doolittle, J. Kruser

II. Approval of Minutes

Motion to approve the minutes of the EA meeting of April 17th, 2019 – approved with no dissent.

III. Business of the Day

a. Resolution 5: In Recognition and Appreciation of Nancy Doolittle

- C. Sanzone gave a brief overview about Resolution 5: In Recognition and Appreciation of Nancy Doolittle.
- C. Wiggers stated that the resolution was posted on the Cornell University Box and motion to approve the resolution was passed with 23 votes.
- C. Wiggers thanked C. Sanzone, K. Supron and H. Depew for the work on sponsoring the resolution.

b. Data Request Template

- H. Depew stated that a Data Request Template has been posted on the Cornell University Box which would help in formalizing the data information request on the EA letter head.
- H. Depew stated that Data Request Template, the work flow and the example of what it would look like has been posted on the Cornell University Box and this is the first draft and would be edited, if required.
- H. Depew added that this template would allow collaboration with other information in the same context and this data request template would be emailed to the required committee and cc-ed to the Office of Assemblies and the Vice Chair of the Employee Assembly.
- C. Wiggers stated that this work flow of the data request template would formalize and streamline the process of information.
- The timeline for data request would be dependent on the information being asked.

- T. Grove asked a question regarding University Assembly Charter. Moreover, T. Grove that the referencing should be given to EA charter.

IV. Committee Reports (30 minutes)

a. Communications and Awards Committee (5 Minutes)

- i. C. Sanzone stated that the committee met last week, and they had a discussion regarding outreach event.
- ii. C. Sanzone informed the Assembly that a list would be forwarded across members to sign off for events.
- iii. C. Sanzone stated that the Committee is making a couple of purchases to upgrade the table look for summer events.
- iv. A. Hourigan stated that the Committee is working on an initiative with Jennifer Coningsby for a Big Red Welcome Event.
- v. A. Hourigan informed the Assembly that the Committee is going to brainstorm the idea in regard to university relationship with Jennifer Coningsby.

b. Welfare Committee (5 Minutes)

- i. A. Haenlin-Mott stated that they had a couple of meetings as well as regular meetings.
- ii. A. Haenlin-Mott stated that they have been working with the Title IX office and training is available now.
- iii. A. Haenlin-Mott also stated that K. Mahoney help in coordinating an in-person meeting with Gabriel Tornusciolo (Assistant Director, Faculty and Staff Assistance)
- iv. A. Haenlin-Mott also added that it would be great to invite Gabriel Tornusciolo in one of the future EA meeting to talk about the services.

c. Transportation Committee (5 Minutes)

- i. K. Mahoney stated that the Committee did not have any updates.

d. Benefits and Policy Committee (5 Minutes)

- i. T. Chams stated that they had a meeting with Michelle, and they discussed about Well Being Toolkit.
- ii. The Committee is going to have printed out materials and is going to take initiative with 7 dimensions of well-being.
- iii. T. Chams added that he attended a Well being fair at the Vet School and it was a great experience and the Committee would like to incorporate such events in other schools.
- iv. T. Chams also stated that the Emergency Care Funds have to be replenished and the Committee is working on how they can add more funds.
- v. T. Chams stated that the HR is asking for recommendations regarding staff benefits and a survey would be sent out soon.

e. **Executive Committee (5 Minutes)**

- i. H. Depew stated that there has been discussion about election updates.
- ii. H. Depew also stated that they have working closely with the Title IX office and along with Welfare Committee, the have been having continuing discussions regarding harassment issues.

Announcement:

- C. Wiggers introduced a couple of new members of the Employee Assembly.
- C. Wiggers introduced Laura Taylor who is an International Representative from uncontested seat who would be taking place of P. Thompson.
- C. Wiggers also introduced Rigel Lochner from EH&S who is also from uncontested seat as well.
- C. Wiggers also introduced Camaron Mangham from EH&S who was an active participant of the Employee Assembly meeting on that day.

V. Adjournment

- C. Wiggers adjourned the meeting at 1:00pm and passed a motion to move into Executive Session to discuss the Election Committee updates.

Respectfully Submitted,
Bhagyashri Modi
Clerk of the Assembly