



Cornell University Employee Assembly

Cornell University's Employee Assembly

Minutes of the September 6th, 2023 Meeting

12:15 PM –1:30 PM

Zoom

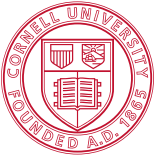
- I. Call to Order
 - a. J. VanHouten called the meeting to order at 12:17 pm.
 - i. *Members Present:* M. Benda, M. Brooks, C. Cornell, E. Crawley, R. Dillon, B. Dixon, J. Doss, T. Hambury, E. Krumm, J. Kruser, S. Lanchez, K. Mahoney, K. Phipps, S. Resue, K. Supron, W. Treat, J. VanHouten
 - ii. *Members Absent:* D. Borders, F. Cantone, S. Charap, A. O'Connor
 - iii. *Also Present:* G. Creemens, E. Kalweit

- II. Land Acknowledgement of the Gayogohono (Cayuga Nation)
 - a. J. VanHouten stated the UA's acknowledgment of the Cayuga Nation.

- III. Call for Late Additions to the Agenda
 - a. No late additions were made to the agenda.

- IV. Approval of the Minutes from the May 3rd, 2023 Meeting
 - a. J. Kruser motioned to approve the minutes from the May 3, 2023 meeting.
 - i. M. Benda seconded the motion.
 - ii. The motion **passed** with unanimous consent.

- V. Business of the Day
 - a. W. Treat introduced [EA Resolution #1: Time Change for Employee Assembly Regularly Scheduled Meetings](#), which would move meetings from 12:15-1:30pm to 12:00-1:15pm and amend the bylaws to reflect this new time.
 - i. J. VanHouten called for a motion to vote on EA Resolution #1.
 1. Resolution #1 **passed** by a vote of 16-0-1.
 - b. K. Supron [introduced EA Resolution #2: Approval of the 2023-2024 Operating Budget](#), including reallocating money used for food at meetings toward outreach efforts to connect with constituents.
 - i. J. Kruser put forward a motion to approve EA Resolution #2.
 1. E. Crawley seconded the motion.
 2. Resolution #2 **passed** by a vote of 16-0-1.
 - c. J. VanHouten stated that the Employee Assembly would be participating in the Community Connection Event on September 28 at 9am at G-10 Biotech and suggested using money from the assembly's budget for branding merchandise.

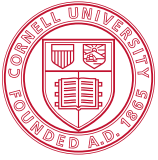


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- i. Discussion ensued over using the Cornell seal on EA merchandise, the importance of outreach to constituents, sending merchandise to new hires during onboarding, using merchandise at the President's Address to Staff, branding laptop stickers, and the committee should take the lead on this topic.
 1. S. Lanchez stated that the Communications, Outreach, and Recognition Committee would be able to handle branding merchandise.
- d. J. VanHouten stated that there are a few committee appointments to fill, including the chairship of the Benefits and Policy Committee and a representative to the Faculty Senate.
 - i. M. Benda put forward a nomination to chair the Benefits and Policy Committee.
 1. B. Dixon accepted the nomination.
 2. W. Treat seconded the nomination.
 3. B. Dixon was **nominated** to chair the Benefits and Policy Committee.
 - ii. K. Mahoney put forward a nomination to table the nomination to the Faculty Senate representative to the next meeting.
 1. J. Kruser seconded the motion.
 2. The nomination of an EA representative to the Faculty Senate was **tabled** to the assembly's next meeting.
- e. W. Treat stated that there are 15 open seats on the Employee Assembly that need to be filled either by incidental vacancy or a special election in the fall. She also stated that the elections committee would be meeting soon and should receive communication from her to arrange a time for this meeting.
 - i. Discussion ensued over the ability of EA members to change and add roles to their EA membership to account for vacant positions.
 - ii. W. Treat put forward a motion to extend the meeting by 15 minutes.
 1. K. Supron seconded the motion.
 2. The meeting was extended by unanimous consent.

VI. Committee Reports

- a. Executive Committee
 - i. Nothing to report
- b. Communications, Outreach and Recognition Committee
 - i. Nothing to report
- c. Education Committee



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- i. Nothing to report
- d. Welfare Committee
 - i. Nothing to report
- e. Benefits and Policy Committee
 - i. Nothing to report
- f. Elections Committee
 - i. Nothing to report

VII. Adjournment

- a. W. Treat motioned to adjourn the meeting.
 - i. M. Benda seconded the motion.
 - ii. The motion **passed** with unanimous consent.

This meeting was adjourned at 1:32 pm.

Respectfully Submitted,
P.J. Brown
Clerk of the Assembly