

# Cornell University Employee Assembly

## Cornell University Employee Assembly Meeting Agenda

January 17, 2024  
12:00pm-1:15pm

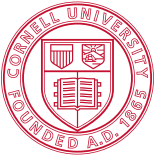
[Zoom](#)

### **“An Active Voice for Cornell Staff”**

1. Call to Order: 12:00pm
  - Roll Call
  - Land Acknowledgment of the Gayogho:nq̓ (Cayuga Nation)
2. Call for Late Additions to the Agenda
3. Approval of the minutes: December 20, 2023
4. Committee Reports
  - Executive Committee – Marcella Benda
  - Communications, Outreach and Recognition Committee – Sophie Lanchez
  - Education Committee – Jeramy Kruser
  - Welfare Committee – Kristine Mahoney
  - Benefits and Policy Committee – Bethany Dixon
  - Elections Committee – Wendy Treat
5. Liaison Reports
6. Open Discussion
7. Adjournment – 1:15pm

*Future Guest Speaker, Einhorn Center, with HR "Give Pulse" Incidental  
Vacancies*

*We strive to make all events accessible. If you are in need of accommodations in order to fully participate, please contact the Office of the Assemblies at [assembly@cornell.edu](mailto:assembly@cornell.edu).*



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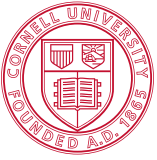
## Cornell Employee Assembly

Minutes of the January 17, 2024 Meeting

12:00 PM – 1:15 PM

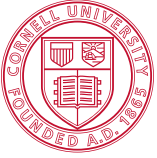
Zoom

- I. Call to Order
  - a. Chair J. VanHouten called the meeting to order at 12:02 p.m..
  - b. *Members Present:* B. Arnold, M. Benda, M. Boggs, M. Brooks, F. Cantone, S. Chang, C. Cornell, J. Doss, B. Dixon, K. Karnuta, E. Krumm, J. Kruser, S. Lanchez, K. Mahoney, K. Phipps, S. Resue, P. Sroka, K. Supron, D. Surine, W. Treat, J. VanHouten, D. Wiersen.
  - c. *Members Absent:* E. Crawley, R. Dillon, T. Hambury, D. Hinshaw, I. Solis Cruz
- II. Land Acknowledgement of the Gayogoḥo:nḡ (Cayuga Nation)
  - a. J. VanHouten stated the Assembly's acknowledgment of the Cayuga Nation.
- III. Call for Late Additions to the Agenda
  - a. K. Supron moves to add consideration of A. Morse for School of Continuing Education, Summer Sessions, and eCornell Representative.
  - b. Addition of A. Morse to the agenda approved by unanimous consent.
- IV. Incidental Vacancy-School of Continuing Education, Summer Sessions, and eCornell Representative
  - a. A. Morse introduces herself to the Assembly and presents her candidacy for School of Continuing Education, Summer Sessions and eCornell Representative.
    - i. W. Treat asks A. Morse if she has the schedule capacity to manage the time commitment of service on EA committees and events.
    - ii. A. Morse states that she does have the available time, and that she and her dean have identified EA participation as a priority for their division.
    - iii. W. Treat states that the Continuing Education, Summer Sessions, and eCornell Representative seat is up for election in Spring 2024 and A. Morse, if elected today, would need to run again. Since the term ends in Spring 2024, A. Morse will not have to serve on the Elections Committee.
    - iv. Assembly enters Executive Session.
    - v. K. Supron announces that A. Morse is **elected** and welcomes A. Morse to the Assembly.
- V. Committee Reports
  - a. Executive Committee-M. Benda
    - i. M. Benda states that the Executive Committee is planning visitors to the EA for the rest of the term, and thanks EA members for their assistance with the President's Address to Staff on Jan. 11.



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- b. Communications, Outreach, and Recognition Committee-S. Lanchez
  - i. S. Lanchez states that the COR committee will meet on Friday, Jan. 19 to plan for the George Peter Award ceremony and continue work on the Jan. 2024 issue of the EA *Voice*.
  - ii. S. Lanchez states that there is one remaining position open on the COR committee and invites any interested EA members to join.
- c. Education Committee-J. Kruser
  - i. J. Kruser reports that he met with representatives of Cornell Cooperative Extension regarding expanding educational benefits to county Cooperative staff. He will report the details of this meeting to Education Committee members at this week's Education Committee meeting.
- d. Welfare Committee-K. Mahoney
  - i. K. Mahoney reports that the Welfare Committee will meet with the Office of Policy and Compliance on Feb.7.
  - ii. The committee is planning to invite representatives from Transportation Services to revisit questions about parking and parking violations.
  - iii. The Welfare Committee will be inviting Kathy Burkhar and the Office of Employee Development.
  - iv. The committee will be meeting with the Employee Experience team at the beginning of March.
  - v. The committee is advancing conversations with Campus Safety and Security Office regarding Cornell Alerts and with the Title IX Office regarding Clery Act compliance alerts.
  - vi. K. Mahoney reports that K. Karnuta has contacted AIISP to advance the opportunity to engage with Indigenous issues beyond Land Acknowledgments.
- e. Benefits and Policy Committee-B. Dixon
  - i. B. Dixon states that the committee will meet on Jan. 18.
  - ii. B. Dixon reports that performance reviews for managers and supervisors (filled out by employees) will be rolled out in the near future, and these reviews will be directly linked to follow-up items .
- f. Elections Committee-W. Treat
  - i. W. Treat reports that the Elections Committee met on Monday, Jan.8, and discussed eligibility criteria for candidates and election rules.
    - i. The committee plans to include candidate information for uncontested races on the EA ballot for outreach and informational purposes.
    - ii. W. Treat will upload the current draft elections calendar to Box.



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- iii. W. Treat will coordinate elections advertising and information to include in the EA *Voice* with S. Lanchez.

### VI. Liaison Reports

- a. C. Cornell reports that the University Assembly Campus Welfare Committee discussed food safety and contamination prevention practices in dining halls.
  - i. Campus Welfare Committee reached out to Brandon Fortenberry regarding these issues.
  - ii. GPSA representatives are meeting with Dining Services on Jan.18.
- b. Campus Welfare Committee continued discussion regarding the proposed new natatorium.

### VII. Open Discussion

- a. C. Cornell asks if the audio recordings of EA meetings are posted on a regular schedule.
  - i. E. Kalweit responds that meeting recordings are posted after the approval of the minutes of the corresponding meeting, and offers to share audio recordings directly with EA members before posting upon request.
- b. W. Treat reports that she is planning an informational session for new EA members who have joined via incidental vacancies, to take place in early February.
  - i. F. Cantone asks if this session can be recorded for members who unable to join.
  - ii. W. Treat states that she has no objection to recording the session and will check with the Office of the Assemblies.

### VIII. Adjournment

- a. J. Kruser moves to adjourn.
- b. C. Cornell seconds.

The meeting was adjourned at 12:33 p.m.

Respectfully Submitted,  
*Erik Kalweit*  
Office of the Assemblies