

Cornell University Employee Assembly

1	EA R1: Approval of the 2022-2023 Operating Budget
2	Abstract: This is the operating budget for the EA 2022-2023 legislative session.
3	Sponsored by: Jessica Withers, Vice Chair for Operations & Finance
4	Reviewed by: Executive Committee, August 30, 2022
5 6 7	Whereas, Article IV, Section 1 of the Charter of the Employee Assembly grants the Assembly "authority and control over its own policies, operations, and maintenance"; and
8 9 10 11	Whereas, the Employee Assembly Vice Chair for Operations and Finance is charged with the responsibility of maintaining and updating the Employee Assembly's Operating Budget each legislative session; and
11 12 13 14	Whereas, the source of funds for the Employee Assembly's administrative budget is the Division of University Relations; and
15 16 17	Whereas, these funds are intended to support the EA, its meetings, committees, events, and elections; and
18 19 20 21	Whereas, the funds are not intended to support: initiatives; resources designated in resolutions; transfers to other units of the university; support of HR initiatives; other co-sponsorships of events not "owned" by the Employee Assembly
22 23 24 25 26	Be it therefore resolved, the Employee Assembly approves and adopts the Operating Budget for the 2022-2023 legislative session attached as an appendix to this resolution.
27	Respectfully Submitted,
28 29	Jessica Withers, Vice Chair for Operations & Finance
30 31	Addendum 1: budget

FY 2023 Operating Budget Employee Assembly G933702

Summary		
Total Income		\$9,650.00
Total Expenses		\$0.00
Income/Expense		\$9,650.00
Income Categories		
Transfer from University Relations		\$9,650.00
Other		<u>\$0.00</u>
	TOTAL Income	\$9,650.00

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FY 2023

Expense Categories	2021-2022 Budget	YTD Expense	Balance	July	August	September	October	November	December	January	February	March	April	May	June
10000 Administrative (food for mtgs)	\$4,325.00	\$0.00	\$4,325.00												
10001 Executive (space rental fees; copy/print charges)	\$650.00	\$0.00	\$650.00												
10002 Communications	\$400.00	\$0.00	\$400.00												
10003 Internal Operations	\$100.00	\$0.00	\$100.00												
10006 Elections	\$250.00														
20001 Benefits & Policy Committee	\$100.00	\$0.00	\$100.00												
20002 Education Committee	\$100.00	\$0.00	\$100.00												
20003 Staff Recognition and Awards	\$1,400.00	\$0.00	\$1,400.00												
30001 President's Address to Staff	\$1,225.00	\$0.00	\$1,225.00												
30003 EA Staff Forums Support	\$1,100.00	\$0.00	\$1,100.00												
TOTAL Expenses	\$9,650.00	\$0.00	\$9,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY 2022

Expense Categories	2021-2022 Budget	YTD Expense	Balance	July	August	September	October	November	December	January	February	March	April	May	June
10000 Administrative (food for mtgs)	\$4,325.00	\$1,568.91	\$2,756.09	\$11.99	(\$5.48)										\$1,562.40
10001 Executive (space rental fees; copy/print charges)	\$650.00	\$70.00	\$580.00											\$70.00	
10002 Communications	\$400.00	\$77.26	\$322.74					\$77.26							
10003 Internal Operations	\$100.00	\$0.00	\$100.00												
10006 Elections	\$250.00	\$660.00	-\$410.00				\$660.00								
20001 Benefits & Policy Committee	\$100.00	\$0.00	\$100.00												
20002 Education Committee	\$100.00	\$0.00	\$100.00												
20003 Staff Recognition and Awards	\$1,400.00	\$1,731.01	-\$331.01						\$820.00		\$434.01				\$477.00
30001 President's Address to Staff	\$225.00	\$2,212.08	-\$1,987.08					\$1,774.20	\$263.30	\$49.60					\$124.98
30003 EA Staff Forums Support	\$2,100.00	\$1,057.98	\$1,042.02								\$275.00	\$135.46			\$647.52
TOTAL Expenses	\$9,650.00	\$7,377.24	\$2,272.76	\$11.99	(\$5.48)	\$0.00	\$660.00	\$1,851.46	\$1,083.30	\$49.60	\$709.01	\$135.46	\$0.00	\$70.00 \$	\$2,811.90

FY 2021

Expense Categorie	S	2020-2021 Budget	YTD Expense	Balance	July	August	September	October	November	December	January	February	March	April	May	June
10000 Administrative (for	od for mtgs)	\$1,500.00	\$947.26	\$552.74						\$29.28	\$488.62	\$377.66				\$51.70
10001 Executive (space re	ental fees; copy/print charges)	\$100.00		\$100.00												
10002 Communications		\$500.00	\$90.00	\$410.00						\$50.00	\$40.00					
10003 Internal Operation	5	\$100.00	\$0.00	\$100.00												
10006 Elections		\$600.00	\$0.00	\$600.00												
20001 Personnel Policy		\$100.00	\$0.00	\$100.00												
20002 Education		\$100.00	\$0.00	\$100.00												
20003 Staff Recognition a	ind Awards	\$2,200.00	\$737.31	\$1,462.69							\$488.32					248.99
30001 President's Addres	s to Staff	\$2,500.00	\$207.57	\$2,292.43					\$187.57	\$20.00						
30002 CARE Fund		\$450.00	\$0.00	\$450.00												

	30003 EA Staff Forums Support	\$1,500.00	\$3,001.80	-\$1,501.80	\$95.00		\$1,873.53						\$832.12			\$201.15
TOTAL	Expenses	\$9,650.00	\$4,983.94	\$4,666.06	\$95.00	\$0.00	\$1,873.53	\$0.00	\$187.57	\$99.28	\$1,016.94	\$377.66	\$832.12	\$0.00	\$0.00	\$501.84
FY 2020																
FT 2020	Expense Categories	2019-20 Budget	YTD Expense	Balance	July	August	September	October	November	December	January	February	March	April	May	June
	10000 Administrative (food for mtgs)	\$3,000.00	\$4,462.63	-\$1,462.63	·	\$636.54	\$537.75	\$663.61	\$216.55	\$808.46	\$442.33	\$677.53	\$479.86	· ·		
	10001	¢100.00	6454.42	454.40												
	Executive (space rental fees; copy/print charges)	\$100.00	\$154.13	-\$54.13	\$69.99											\$84.14
	10002 Communications	\$500.00	\$70.61	\$429.39	\$50.80				\$19.81							
	10003 Internal Operations	\$100.00	\$0.00	\$100.00												
	10006 Elections	\$600.00	\$0.00	\$600.00												
	20001 Personnel Policy	\$100.00	\$0.00	\$100.00												
	20002 Education	\$100.00	\$0.00	\$100.00												
	20003 Staff Recognition and Awards	\$2,200.00		\$820.05		\$1,379.95										
	30001 President's Address to Staff	\$2,500.00	\$658.67	\$1,841.33				\$658.67								
	30002 CARE Fund	\$450.00	\$0.00	\$450.00												
	30003 EA Staff Forums Support														\$427.50	\$117.33
TOTAL	Expenses	\$9,650.00	\$7,270.82	\$2,379.18	\$120.79	\$2,016.49	\$537.75	\$1,322.28	\$236.36	\$808.46	\$442.33	\$677.53	\$479.86	\$0.00	\$427.50	\$201.47
EV 2010																
FY 2019	Expense Categories	2018-19 Budget	YTD Expense	Balance	July	August	September	October	November	December	January	February	March	April	May	June
	10000 Administrative (food for mtgs)	\$3,000.00	\$5,208.93	-\$2,208.93	\$196.35	\$658.30	\$198.50	\$725.90	\$217.93	\$52.75	\$502.24	\$556.73	\$533.24	\$273.99	\$1,089.00	\$204.00
	10001							•							. ,	
	Executive (space rental fees; copy/print charges)	\$100.00	\$1,579.85	-\$1,479.85		\$293.78		\$48.80	\$48.80	\$153.80	\$48.80	\$226.86	\$97.60	\$35.00	\$386.41	\$240.00
	10002 Communications	\$500.00		\$348.82		7-00110		+ ·····		7-00-00	+	7	70.000	,	10000	\$151.18
	10003 Internal Operations	\$100.00		\$100.00												
	10006 Elections	\$600.00	\$202.40	\$397.60							\$202.40					
	20001 Personnel Policy	\$100.00	\$41.37	\$58.63				\$21.37				\$20.00				
	20002 Education	\$100.00		\$100.00				, -								
	20003 Staff Recognition and Awards	\$2,200.00		\$1,064.85	\$1,050.00						\$85.15					
	30001 President's Address to Staff	\$2,500.00	\$2,144.10	\$355.90				\$2,437.35	\$240.00	-\$533.25						
	30002 CARE Fund	\$450.00	\$450.00	\$0.00				,,		,						\$450.00
TOTAL	Expenses	\$9,650.00	\$10,912.98	-\$1,262.98	\$1,246.35	\$952.08	\$198.50	\$3,233.42	\$506.73	-\$326.70	\$838.59	\$803.59	\$630.84	\$308.99	\$1,475.41	\$1,045.18
FY 2018																
	Expense Categories	2017-2018 Budget	YTD Expense	Balance	July	August	September	October	November	December	January	February	March	April	May	June
	10000 Administrative (food for mtgs)	\$3,000.00	\$4,838.77	-\$1,838.77	\$63.76	\$210.82	\$541.56	\$506.34	\$461.64	\$613.84	\$737.35	\$198.60	\$548.09	\$627.62	\$224.15	\$105.00
		\$3,000.00	\$4,838.77	-\$1,838.77	\$03.70	\$210.82	Ş541.50	Ş500.34	\$401.04	\$013.84	\$757.55	\$198.00	\$548.09	Ş027.02	\$224.15	\$105.00
	10001 Executive (space rental fees; copy/print charges)	\$100.00	\$905.84	-\$805.84					\$52.42	\$167.70	\$30.00	\$105.00	\$311.19	\$170.00	\$69.53	
	10002 Communications	\$100.00	\$3,770.93	-\$3,270.93	\$68.10			\$3,655.26	ŞJZ.4Z	\$107.70	\$30.00	\$105.00	JJ11.15	Ş170.00	209.55	\$47.57
	10002 Communications	\$100.00		-\$3,270.93	\$00.10	\$370.00		Ş5,055.20								Ş47.57
	10006 Elections	\$600.00		\$495.00		\$370.00							\$45.04	\$59.96		
	20001 Personnel Policy	\$100.00		\$100.00									Ş4J.04	\$33.90		
	20002 Education	\$100.00	\$0.00	\$100.00												
	20002 Staff Recognition and Awards	\$2,200.00	\$312.85	\$1,887.15								\$74.95	\$49.00	\$188.90		
	30001 President's Address to Staff	\$2,500.00	\$1,471.37	\$1,028.63				\$1,471.37				\$74.95	345.00	\$100.50		
	30002 CARE Fund	\$450.00	\$360.00	\$90.00				Ş1,471.37						\$360.00		
TOTAL	Expenses	\$9,650.00	\$12,134.76	-\$2,484.76	\$131.86	\$580.82	\$541.56	\$5,632.97	\$514.06	\$781.54	\$767.35	\$378.55	\$953.32	\$1,406.48	\$293.68	\$152.57
FY 2017	Expenses	<i>\$9,</i> 030.00	Ψ12,134.70	-72,404.70	Ψ131.00	γ υου.οz	↓J+1.JU	<i>,,,,,,,,,,,,</i> ,,,,,,,,,,,,,,,,,,,,,,,,		Ϋ́ () Ι. J4	رد. ۱۰، پ	JJ/0.JJ	20.02 وروب	,,+00.40	42JJ.00	/ز.غريدپ
-	Expense Categories	2016-17 Budget		Balance	July	August	September	October	November	December	January	February	March	April	May	June
	10000 Administrative (food for mtgs)	\$2,500.00	\$4,044.13	-\$1,544.13	\$324.50		\$30.00		\$475.16	\$378.95	\$516.11		\$1,344.35	\$376.80	\$56.00	\$542.26
	10001 Executive	\$100.00	\$0.00	\$100.00												
	10002 Communications	\$1,000.00	\$5.44	\$994.56		\$5.44										\$3,655.26
	10003 Internal Operations	\$100.00	\$0.00	\$100.00												

	20001 Personnel Policy	\$100.00	\$0.00	\$100.00												
	20002 Education	\$100.00	\$0.00	\$100.00												
	20003 Staff Recognition and Awards	\$2,200.00	\$110.00	\$2,090.00						\$110.00						
	30001 President's Address to Staff	\$2,500.00	\$1,665.00	\$835.00				\$1,290.00	\$375.00							
	30002 CARE Fund	\$450.00	\$0.00	\$450.00												
TOTAL EX	kpenses	\$9,650.00	\$9,479.83	\$170.17	\$324.50	\$5.44	\$30.00	\$1,290.00	\$850.16	\$488.95	\$516.11	\$0.00	\$1,344.35	\$376.80	\$56.00	\$4,197.52
2015-2016	Expense Categories	2015-16 Budget	YTD Expense	Balance	July	August	September	October	November	December	January	February	March	April	May	June
	10000 Administrative (food for mtgs)	\$2,500.00		-\$1,624.01		\$276.97	\$656.17	\$418.37	\$366.75	\$355.30	\$140.00	\$249.05	\$263.00		\$723.00	\$675.40
	10001 Executive	\$100.00	\$0.00	\$100.00												
	10002 Communications	\$1,000.00	\$0.00	\$1,000.00												
	10003 Internal Operations	\$100.00	\$0.00	\$100.00												
	10006 Elections	\$600.00	\$0.00	\$600.00												
	20001 Personnel Policy	\$100.00	\$0.00	\$100.00												
	20002 Education	\$100.00	\$0.00	\$100.00												
	20003 Staff Recognition and Awards	\$2,200.00	\$94.45	\$2,105.55						\$94.45						\$1,345.20
	30001 President's Address to Staff	\$2,500.00	\$2,224.12	\$275.88					\$1,999.12		\$225.00					
	30002 CARE Fund	\$450.00	\$0.00	\$450.00												
TOTAL EX	kpenses	\$9,650.00	\$7,787.78	\$1,862.22	\$0.00	\$276.97	\$656.17	\$418.37	\$2,365.87	\$449.75	\$365.00	\$249.05	\$263.00	\$0.00	\$723.00	\$2,020.60

353.25 102.96 477.69 272.59 398.1 278.49 480.22 238.58 401.29 261.74 190.24 321.78 402.44 103.36 \$461.15 386.44 \$455.07 386.44

\$400.70 \$416.50 23.12 468.33

2014-2015	Expense Categories	2014-15 Budget	YTD Expense	Balance	
	10000 Administrative	\$2,500.00	\$2,145.97	\$354.03	
	10001 Executive	\$100.00	\$0.00	\$100.00	
	10002 Communications	\$1,000.00	\$164.97	\$835.03	
	10003 Internal Operations	\$100.00	\$0.00	\$100.00	
	10006 Elections	\$600.00	\$0.00	\$600.00	
	20001 Personnel Policy	\$100.00	\$0.00	\$100.00	
	20002 Education	\$100.00	\$0.00	\$100.00	
	20003 Staff Recognition and Awards	\$2,200.00	\$2,679.02	-\$479.02	
	30001 President's Address to Staff	\$2,500.00	\$2,257.98	\$242.02	
	30002 CARE Fund	\$450.00	\$0.00	\$450.00	
TOTAL	Expenses	\$9,650.00	\$11,030.81	-\$1,380.81	
					2014-15 2013-14

2013-2014	Expense Categories	2013-14 Budget	2013-14 Actual	Balance
	10000 Administrative	\$2,500.00	\$4,093.81	-\$1,593.81
	10001 Executive	\$100.00	\$0.00	\$100.00
	10002 Communications	\$1,000.00	\$252.53	\$747.47
	10003 Internal Operations	\$100.00	\$0.00	\$100.00
	10006 Elections	\$600.00	\$0.00	\$600.00
	20001 Personnel Policy	\$100.00	\$0.00	\$100.00

\$4,436.65 \$2,843.83

20002 Education	\$100.00	\$0.00	\$100.00
20003 Staff Recognition and Awards	\$2,200.00	\$1,177.05	\$1,022.95
30001 President's Address to Staff	\$2,500.00	\$1,860.40	\$639.60
30002 CARE Fund	\$450.00	\$0.00	\$450.00
TOTAL Expenses	\$9,650.00	\$7,383.79	\$2,266.21