

Cornell University

Graduate and Professional Student Assembly

Graduate and Professional Student Assembly Meeting Agenda

[October 31, 2022](#)

5:00-6:30 P.M.

701 Clark Hall and via [Zoom](#)

- I. Call to Order
- II. Roll Call
- III. Late Additions to the Agenda
- IV. Approval of the Meeting Minutes
- V. Presentations
 1. Dr. Derina Samuel- CTI Associate Director, CTI programming and resources for graduate students and postdocs (Zoom)
- VI. Introduce the Business of the Day and New Business
- VII. Breakout Session by Division
- VIII. New Business
- IX. Business of the Day
 - a. [Ivy+ Summit recap](#)
 - b. Position vacancies and [elections procedure information](#)
 - c. Discussion of committee representation
 - i. ITAP committee (1 representative)
 - ii. Privacy Pod Working Group committee (1 representative)
 - iii. SHBAC committee (2 representatives)
 - iv. University Assembly committees
- X. Reports of Officers and Committee Updates
 - . Executive Committee
 - a. Operations
 - b. Appropriations
 - c. Communications
 - d. Finance
 - e. Student Advocacy
 - f. Diversity and International Students
 - g. Programming
 - h. Faculty Awards
 - i. General Committee

- j. Graduate School
- XI. Open Forum
- XII. Adjournment

The GPSA invites all members to gather at the Big Red Barn for drinks and conversation immediately following the meeting. First round on us!

If you are in need of special accommodations, contact the Office of the Assemblies at (607) 255-3715 or Student Disability Services at (607) 254-4545 prior to the meeting.



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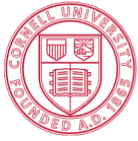
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Assembly Minutes of the October 17, 2022 Meeting

5:00 PM – 6:30 PM

401 Physical Sciences Building | Zoom

- I. Call to Order
 - a. P. Hanley called the meeting to order at 5:10 PM.
- II. Roll Call
 - a. *Present [22]*: K. Boardman, S. Bright-Thonney, A. Bruce, S. Carrillo, K. Chapman, K. Cram, M. Dew, G. Ewing, B. Hayes, M. Heeney, Y. Joo Kang, K. Karnuta, A. Majumdar, A. Masand, M. Matthews, A. McGraw, N. Moore, C. Ohenewah, A. Patel, N. Perez, G. Smits, D. Stanic, J. Washington, T. Wolford, A. Wunsch, S. Yang
 - b. *Absent [4]*: E. Arnot, Y. Cho, N. Dorvil, S. Graham, M. Minelli, A. Murtha
 - c. *Guests/Non-Voting Members [3]*: P. Hanley, E. Kalweit, J. Zhang
- III. Late Additions to Agenda
 - a. P. Hanley introduced Resolution 3: Amendments to Appendix B of the GPSA Charter
 - i. P. Hanley noted the introduction of a leadership incentive for members of the Executive Committee to account for the large amount of time needed to take on such roles.
 - ii. P. Hanley opened the floor.
 1. A. McGraw stated their committee's desire for a line of accountability and documentation shown. K. Karnuta stated the importance of reviewing and outlining the bylaws, particularly for onboarding new Executive Committee members, and noted that Summer would be a good time to do so.
- IV. Approval of the Meeting Minutes
 - a. September 26, 2022
 - i. The meeting minutes will be approved next meeting.
- V. Presentations
 - a. No presentations.
- VI. Breakout Sessions by Division
- VII. New Business
 - a. No new business.



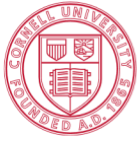
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VIII. Business of the Day

- a. Programming Board Events Update
 - i. M. Matthews introduced herself as Chair of the Programming Committee. M. Matthews stated that the Chair typically presents a schedule of events for the GPSA's year and stated her intention to summarize upcoming events.
 - 1. Nasa Rocket Launch gathering and the GPSA Retreat were pre-existing events. Upcoming events include monthly Cross-Campus Networking Nites, with 3 scheduled in the Fall and 4 schedule for the Spring. M. Matthews encouraged reaching out should one's own department be interested.
 - 2. M. Matthews noted Finals Study Kits to incentivize students to nominate friends to win various packages. M. Matthews also noted Self-Care Freebies offered at the Big Red Barn Write-In.
 - a. M. Heeney noted that it might be helpful to indicate that the submissions will be sent out.
 - 3. M. Matthews stated the tentative date for the Spring 2023 Grad Student Gala on May 6th.
 - 4. M. Matthews stated that a generated list on department contacts will be maintained through the years for different groups, as getting into contact with these representatives is typically quite difficult.
- b. GPSA Retreat Summary/Report
 - i. N. Moore stated her appreciation and outlined the events from the Retreat, emphasizing its role.
- c. GPSA Guidebook
 - i. N. Moore emphasized that documentation from the planning and implementation of the Retreat would be kept for use in later years.

IX. Reports of Officers and Committee Updates

- a. Executive Committee
 - i. P. Hanley questioned if anyone was interested in acting as a GPSA representative to the CJC committee and the (Student Advocacy Committee?) to cover issues on student conduct, mental health, the Student Code, and more to work through larger campus issues. P. Hanley noted that members of the community should also serve on the committee and that the role would be published soon.



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- ii. Dean Boor introduced a role for international student representation
 - 1. K. Karnuta questioned if the representative would specifically be an international student, to which Dean Boor clarified no but that it would be more fitting.
 - 2. M. Matthews questioned if other groups were also reached out to, expressing belief in others' interest.
- b. Operations
 - i. J. Washington asked that after any meetings, Committees would submit their minutes into the Box folder created.
- c. Appropriations
 - i. No updates.
- d. Communications
 - i. K. Cram stated that should anyone want any other content to go onto the newsletter to contact her, also highlighting the survey inside the newsletter that would be sent out with the opportunity for a survey-taker to win a prize.
- e. Finance
 - i. No updates.
- f. Student Advocacy
 - i. A. McGraw outlined the major goal-setting that occurred at the Retreat including Town Hall meetings, an anonymous submission box, greater committee efficiency in terms of enough meetings and members and ensuring diverse perspectives on the committee.
- g. Diversity and International Students
 - i. N. Perez stated her desire to move forward with the town hall after returning from Fall break.
- h. Programming
 - i. M. Matthews stated that there was the first cross networking event with around 60 participants. M. Matthews said next one was MPH and plant sciences.
 - ii. M. Matthews stated the Committee's desire to have a list of leadership for all the graduate organizations on campus.
 - iii. Question raised if it would be possible for graduate societies to have a requirement for a dedicated organization email.
 - 1. M. Matthews stated that this is already a requirement in Campus



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Groups.

- i. Faculty Awards
 - i. A. Majumdar stated that an announcement on the Faculty Awards would be released this week in conjunction with the Communications Committee.
- j. General Committee
 - i. G. Smits stated her hope in receiving written perspectives from other members and stated that currently, PhD funding is typically guaranteed for 5 years, though many do not graduate in that time. G. Smits stated her desire to find a way to gauge how long one's funding period should last.
- k. Graduate School
 - i. Dean Boor stated her hope that everyone would receive their Ful Shot, noting anticipations for a rough Flu Season, and noted the presence of Covid-19 still on campus. Dean Boor noted that coffee hours and happy hours at the Big Red Barn, as well as participation in different disciplinary seminars, would be available for students to connect with her on issues important to them to increase accessibility.

X. Open Forum

- a. P. Hanley stated that Elections for VP of Finance and Chair of the Finance Commission would definitively take place. P. Hanley noted that the position of Chair would first be moved through the Executive Committee before becoming open for election. P. Hanley noted that this would be the first use of the new election procedures that were implemented the previous academic year.
- b. K. Karnuta questioned how elections would work for Committee Chair positions and clarified her hope that marketing and clear guidelines could be available for new students to enter GPSA roles. A. McGraw concurred, noting that due to much overturn in many key GPSA positions, earlier preparation would be extremely helpful.
- c. P. Hanley noted how expensive Cornell Catering is and expressed frustration at how Cornell Catering is the only provider allowed for the Big Red Barn. P. Hanley expressed his hopes that the Student Activity Fee could be applied to more activities rather than the expensive Cornell Catering fees.
- d. E. Kalweit noted that for catering GPSA meeting, there are around 20 vendors on file to be able to pay with the GPSA account. K. Karnuta noted that for any on-campus events, Cornell Dining regulates that Cornell Catering should be used, and



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asked that examination of prices could be done.

- e. Dan Bromberg introduced himself as the Graduate Student Trustee and introduced someone to contact.
 - i. K. Karnuta noted her support of the idea and noted her own frustrations when attempting to organize an event at the Big Red Barn.

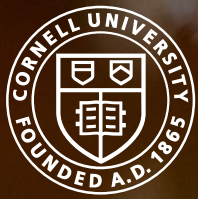
XI. Adjournment

- a. P. Hanley motioned to adjourn. The motion was seconded.
- b. The meeting was adjourned at 6:27pm.

Respectfully Submitted,

Jennifer J. Zhang

Clerk of the Graduate and Professional Student Assembly



GPSA Meeting Oct 31st, 2022

Center for Teaching Innovation



WELCOME

Center for Teaching Innovation

Associate Director,
Graduate Student Development and
International Teaching Assistant Program
Dr. Derina Samuel

WHO WE ARE

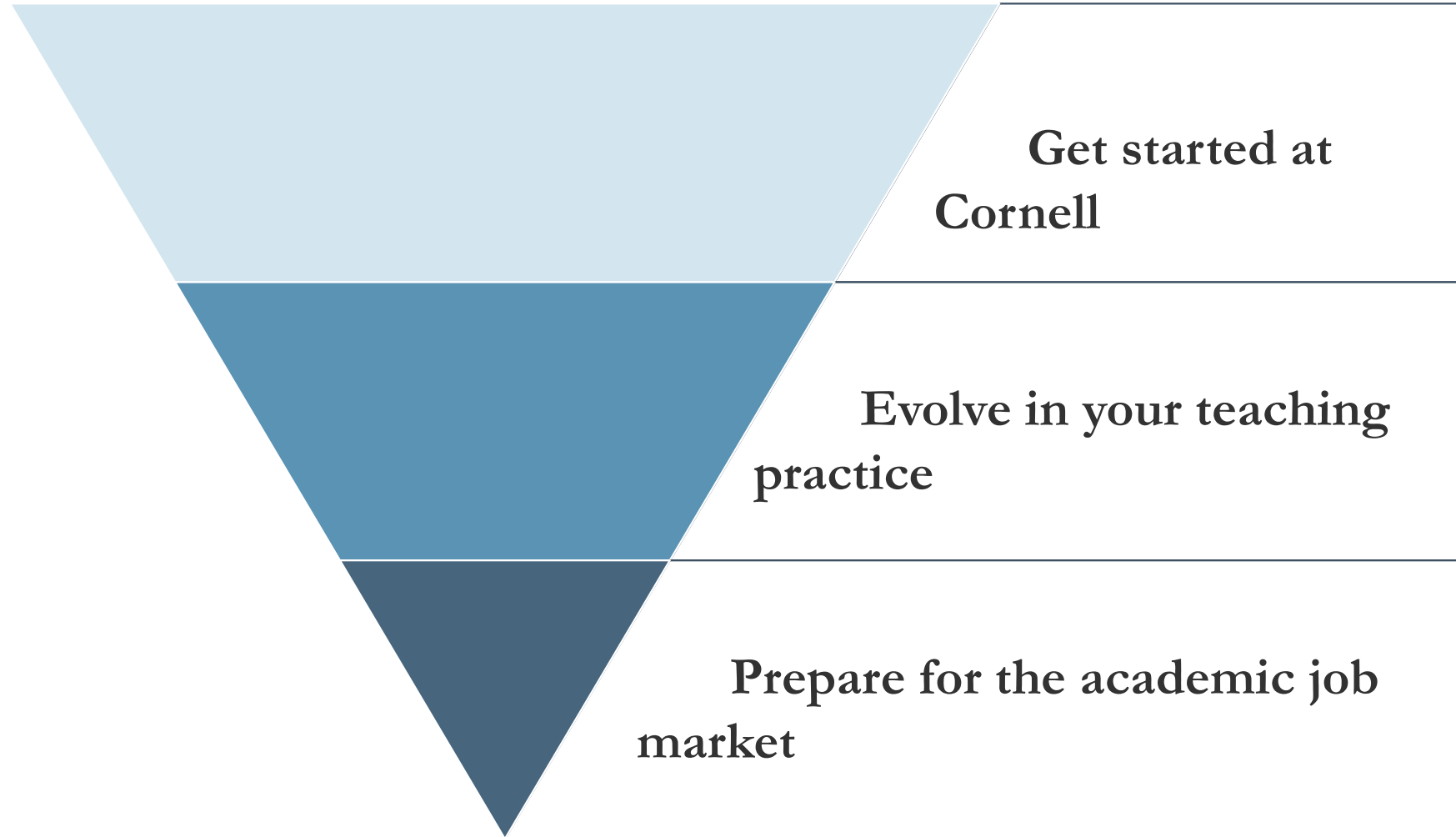
Center for Teaching Innovation

teaching.cornell.edu

cornellcti@cornell.edu

The Center for Teaching Innovation partners with the Cornell teaching community to explore and foster inclusive, evidence-based teaching practices. We facilitate the development of vibrant, challenging, and reflective student-centered learning experiences.

CTI's Graduate Programming:



CTI RESOURCES FOR GRADUATE STUDENTS



**Teaching Assistant
Online Orientation**



CTI Fellows Program



***GET SET* Institutes**



CTI Courses



**Teaching Portfolio
Program**



**International Teaching
Assistant Program**

2022-2023 CTI Programs

TA Online Orientation – self-paced and optional

Teaching Portfolio Program – self-paced with Canvas resources and CTI staff consultations on teaching and materials

***GET SET* Program:**

Fall 2022:

- Essentials of Teaching
- Teaching Portfolio Institute

Spring 2023:

- Course Design
- U-wide Teaching Conference

Additional CTI Programs:

- CTI Fellows Program - *Applications due Spring 2023*
- CTI Consultations - *Available to participants of Teaching Portfolio Program*
- Cornelia Ye Outstanding TA Award - *Applications due in Spring 2023*

2022-2023 CTI Courses

- **ALS 6015** (Teaching in Higher Education) – early Spring 2023
- **ALS 6016** (Assessing Student Learning in Higher Education) – late Spring 2023
- **ALS 5780** (International Teaching Assistant Program Course 1) – Fall 2022 and Spring 2023
- **ALS 5790** (International Teaching Assistant Program Course 2) – Fall 2022 and Spring 2023
- **Teaching and Learning in the Diverse Classroom** - online course running June 2023

ITA Program: Overview

Language Assessments

Courses: ALS 5780 & ALS 5790

ITAP Updates

Communication

ITAP Courses

Program Assessment

Leadership and staffing

Questions?

Derina S. Samuel, Ph.D.
*CTI's Associate Director for
Graduate Student Development*
Email: dss279@cornell.edu
420D, CCC Building



Ivy+ Summit Recap

Fall 2022

Background

- Held annually
 - This year: Columbia University (Oct 21-23)
- 8 Ivies plus MIT and U Chicago
- Sessions on health, housing, food security, budgeting, mentorship, etc.
- Three delegates from Cornell attended

All universities are working to:

- Support international students with international spouses
- Support and advocate for increase accessibility for the disabled (accommodations, infrastructure, travel/housing)
- Identify and implement successful formats of DEI training across students/faculty

Key Takeaways

- More resources/ events isn't necessarily better
 - People need support but sometimes too much/ ill-targeted support can be overwhelming--> could be better to be targeted
- Some organizations (Brown) have resources to widely communicate about predatory or problematic landlords

Key Takeaways

- Managing professional development resources is critical to making them accessible (GradFutures)
- Free winter class/ explorations can be useful for community building and campus engagement (like Princeton's)

Reflections for next year

- The GPSA delegation should host a townhall with grad/professional students prior to attending Ivy+
- Internal communication and commitment to attending need to be stronger



Elections

Fall 2022

Vacant Positions (as of Dec. 31, 2022)

- President
- VP of Finance
- Finance Commission Chair
- Chair of Faculty Teaching, Advising, and Mentorship Award Committee

President

- Defaults to EVP to start
- Then if the EVP turns it down, goes to an election with only voting members running and voting
- If no one runs, then it opens to field/ non-voting members

VP of Finance

- Open election
- Anyone in the student body can run
- Whole student body votes

Finance Commissioner

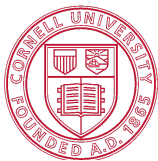
- Open election
- Anyone in the student body can run
- Whole student body votes

Faculty Awards Committee Chair

- Goes to an election with only voting members running and voting
- If no one runs, then it opens to field/ non-voting members

Action Items

- Spread the word about the elections
- Get candidates to nominate themselves by Nov. 18
- Work with the OA to set up voting survey
 - Voting is open from Nov. 30-Dec 2
- Schedule onboarding meeting the week of Dec. 5



Resolution 3: Amendments to Appendix B of the GPSA Charter

Abstract: Following the passage of GPSA Resolution 18 Financial Incentive for Executive Committee (2021-2022) suggestions were given to the GPSA Executive Committee by President Pollack to make changes to the GPSA Charter by adding provisions for the GPSA to be able to fund its leadership, stated within Appendix B of the GPSA Charter.

Sponsored by: Preston Hanley

Reviewed by: Executive Committee 10-14-22

Whereas, GPSA Resolution 18 Financial Incentive for Executive Committee (2021-2022) was passed by the GPSA on April 25th, 2022 with a 15-0-2 vote.

Whereas, the GPSA received a response from President Pollack regarding GPSA Resolution 18 (2021-2022) stating that “As the GPSA is a byline-funded organization, funded in whole by the student activity fee, Appendix B in the GPSA Charter provides guidelines and parameters for how each funded organization may use its allocation. To be in compliance with your charter, I recommend revising the Appendix B to include provisions that allow the GPSA to fund its leadership. The GPSA Bylaws then set forth the procedure for executing the process of setting the GPSA Internal Budget.”

Whereas, section 5.03 Additional Obligations for Specific Byline Organizations of the GPSA Charter outlines the rules of byline funded organizations and ways they are allowed to use their funding.

Be it therefore resolved, a sixth guideline will be added to the GPSA specific byline organization guidelines stating: “The GPSA is authorized to provide a financial incentive to the GPSA Executive Board members with three separate payments extended during the summer, fall, and spring semesters.

- a. As of April 25th, 2022 each of these payments are \$500, totaling \$1500 per GPSA Executive Committee member, per academic year.
- b. At the start of each new GPSA session, the Executive Committee financial incentive will be approved as a budget line item and is able to be amended by a majority vote of the assembly.

Respectfully Submitted,

Preston Hanley

President