



Resolution 1: Amending GPSA Finance Commission Funding Guidelines to Align with Current Funding Protocol on Campus Groups

Abstract: University funding organizations have reorganized to streamline the budget request and payment request process within Campus Groups. The GPSA Finance Commission Funding Guidelines document no longer represents the funding protocol. This resolution re-writes the Funding Guidelines to follow the Campus Groups protocol and to streamline/minimize the funding requirements to make it simpler for funded organizations to use their money to put on community events.

Sponsored by: Melia Matthews, David Browne, and Kripa Rajagopalan

Reviewed by: Executive Committee, 10/02/2023

Whereas, University funding organizations utilize a new funding protocol in Campus Groups.

Whereas, the GPSA Finance Commission Funding Guidelines represent the requirements and guidelines for receiving and using GPSA funds.

Whereas, the current GPSA Finance Commission Funding Guidelines do not represent the new funding protocol in Campus Groups.

Whereas, student organizations will have difficulty understanding the new funding protocol with the mismatch of documents.

Be it therefore resolved, the GPSAFC shall amend its Funding Guidelines document to follow the new funding protocol in Campus Groups. Specifically removing budget requests and changing the requirements for funding reimbursement requests.

Be it further resolved, the GPSAFC Funding Guidelines will be re-written as the attached document shows.

Be it finally resolved, that these funding guideline changes shall go into effect by August 21, 2023 to align with the protocol for the 2023-2024 funding cycle.

Respectfully Submitted,

Melia Matthews

David Browne

Kripa Rajagopalan

President

Finance VP

Chair of the Finance Commission

Graduate and Professional Student Assembly Funding Guidelines

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34 **Section I: Eligibility Criteria for Organizations**

- 35 a. An organization must register with Campus Activities (CA) (or equivalent office) for the current
36 academic year. If an organization has not registered with CA, or an equivalent office, it cannot access
37 any funds, even if such funds have already been allocated.
- 38 b. An organization’s Treasurer must be familiar with these Funding Guidelines and sign a statement to
39 this effect. The GPSAFC will not be responsible for costs that it cannot reimburse due to violation of
40 provisions set forth in these Funding Guidelines or university policies.
- 41 c. An organization must have an advisor who is a full-time member of the faculty or staff of Cornell
42 University. University groups can have a grad/professional advisor if the university-sponsored
43 departments assign one.
- 44 d. An organization must have more than 51% graduate/professional student membership.
- 45 e. The President or Treasurer of an organization must be registered as a graduate or professional student
46 at Cornell University for the current academic year.
- 47 f. An organization must provide a valuable and distinctive service to the Cornell community.

48 **Section II: General Funding Parameters**

49 a. **General:**

- 50 1. The membership criteria and selection processes of an organization should enable any student to
51 join and participate if they have interest and ability. See § VII (c) for exemptions.
- 52 2. All GPSAFC funds for all eligible groups are made available on CampusGroups on the first day
53 of class, with no exceptions. No other university organization/body may restrict access to any
54 GPSAFC funds for use on qualified expenditure.
- 55 3. All events must be open to the entire graduate and professional student community to receive
56 GPSAFC funds. CampusGroups posting should state “Open to the Graduate Community” and
57 “Please contact (name of event host) at (netID of the host) for any special arrangements you may
58 require in order to attend this event”. See § VII (c)(1) for exemption.
- 59 4. The organization must submit the event details (i.e., time, location, program speakers, topic
60 descriptions) to the CampusGroups Calendar (cornell.campusgroups.com/events) two (2) weeks
61 before the event.
- 62 5. All Event require a CampusGroups posting and that posting must include location to receive
63 GPSAFC funds. No exemption.
- 64 A. On-Campus, in-person
- 65 i. Indoor events: Will also require registration in 25Live (or Scheduling@cornell.edu). If
66 you find that the location is not listed in 25Live (some departments don’t participate in
67 25Live). Then select “Location Not found” on that section. Include details about the
68 food/snack noted in the comment section and attach the 25Live approval to the Payment
69 Request at the time of submission. You must also list the location of the event on the
70 CampusGroups posting.
- 71 ii. Outdoor events: such as the Arts Quad/AG Quad/Slope (non-exhaustive list) are
72 permitted. Will also require registration in 25Live. You must also list the location of the
73 event on the CampusGroups posting.

- 74 iii. Big Red Barn Events: require additional guidelines and regulations. BRB-hosted events
75 require a confirmation of BRB reservation attached to the payment request. Big Red Barn
76 does not charge reservation fees for events open to all Cornell graduate and professional
77 students. Big Red Barn does not charge reservation fees for Graduate and Professional
78 events.
- 79 B. Off-Campus, in-person: Do not require a 25Live registration. Location of the event must be
80 listed on the CampusGroup event description. Events that do not adhere to § V(a)(2) and
81 events without a listed location on CampusGroups will not receive funding.
- 82 C. Online events: do not require a 25Live registration. Zoom link (or equivalent) must be listed
83 on the CampusGroup event description. Online events without link will not receive funding.
- 84 6. All CampusGroups postings must include the “Funded by GPSA” tag, description must say
85 “Funded by GPSA” and all advertising/posters must include the statements “Funded by the
86 GPSAFC”. **Events without stating that it is funded by GPSA will not receive funding.**
87 GPSAFC Chair and VP of Finance and Appropriations may approve the expense with warning,
88 excessive violations will lead to Funding Tier demotion. No exemptions.
- 89 7. University organizations (as defined by the CA) are encouraged to consult with their specific
90 school or department’s financial affairs office, if applicable, in submitting funding requests.
- 91 8. Help with CampusGroups and more information about GPSAFC is available at
92 <https://cornell.campusgroups.com/gpsafc/>. Student organizations may also request help from the
93 Cornell Student Organization Business Office (SOBO) on budgeting, direct payments to vendors,
94 food ordering, and reimbursement by emailing sobo@cornell.edu.

95 **b. Budget Cycle:**

96 **1. Academic Year:**

- 97 A. Academic year begins on the first class of the Fall Term (usually the third Monday of
98 August). The Academic year ends on the last day of class in the Spring Term (Usually the
99 third Saturday of May).
- 100 B. All Funding Allocation (including additional GPSA funding) must be used before the end of
101 the Academic cycle and will not carry over to the next Academic Year.
- 102 C. Up to 15% of the Funding Tier may be used during the Summer Term

103 **2. Summer Budgets and Requests:**

- 104 A. Summer events cover the dates between Graduation and the day before classes begin in the
105 Fall Term.
- 106 B. The Summer Budget is the remaining funds from the Academic Year GPSAFC Funding Tier
107 up to 15% of your allocated Funding Tier. The amount over 15% will return to GPSAFC and
108 at the end of the Summer Term all remaining GPSAFC allocated funds will return to
109 GPSAFC
- 110 C. Submissions for (1) Tier Promotion, (2) Fifth Funding Tier Renewal or (3) First-Year
111 Continued Existence Confirmation must be submitted before August 10th. Submissions after
112 this date will not be considered.

113 **c. Payment Requests:**

- 114 1. Once you receive a budget allocation and/or a funding application approval, you MUST submit a
115 payment request on CampusGroups to utilize that allocation. If you do not submit a payment
116 request, nothing will be purchased, paid for, or transferred. Unused allocations will be reverted to
117 each funding source at the end of the academic year.
118 When submitting a payment request:
- 119 A. You can ask to have items purchased on your group's behalf,
120 2. Request a Transfer to a University Department that paid for an expense already.
121 3. Request a Payment for a University reservation fee or other departmental charges.
122 4. Request a Payment for a registration fee to a conference or tournament.
123 5. Request a Payment for services or guest speakers/performers.
124 A. This must be done by Cornell and is not able to be reimbursed for
125 B. Should be submitted 3 weeks ahead of the event.
126 6. Request a reimbursement for expenses paid out of pocket.
127 A. Must be submitted **within 30 days of expenditure**.
128 B. If the person being reimbursed is not the person whom the receipt shows made the payment,
129 you must show proof of permission (an email saying the purchaser is fine with
130 reimbursement going to someone else) to process the payment.
131 C. A copy of the original receipt must be submitted with itemization of the purchase, the date of
132 purchase and the seller's information.
- 133 7. For more information on how to submit [Payment Requests](#).
134 8. Payment requests should be for the exact amount of money spent/needed for an event, not the
135 amount of money originally budgeted for the event. The total of payment and reimbursement
136 requests must be less than the total GPSA funding allocated to your student organization for the
137 academic year.
138 9. Submission of payment requests for all events opens on the first day of classes of the Fall Term.
139 Events or any other expense made during the Academic Year must be requested by the last day of
140 the Spring Term, with no exceptions. Submission of payment requests for summer events opens
141 on the first day of summer classes and must be submitted by the day before the Fall Term starts.

142 **Section III: Organizations and Activities Ineligible for GPSAFC Funding**

143 a. Per GPSA policy, the GPSAFC cannot fund:

- 144 1. Partisan political organizations and activities: Student Organizations funded by GPSAFC or
145 Cornell must not take a substantial part in activities of which is carrying on propaganda, or
146 otherwise attempt, to influence legislation including the publishing or distributing of statements),
147 or any political campaign on behalf of (or in opposition to) any candidate for public office. This is
148 to stay consistent with 26 U.S.C. § 501(c)(3) and other relevant NY State Law.
- 149 2. Any religious activities: The GPSAFC relies on the University definition of religious activities:
150 "A practice or observance that includes moral or ethical beliefs as to what is right and wrong that

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- 151 is sincerely held, with the strength of traditional religious views, even if no religious group
152 espouses such beliefs, or the religious group to which the individual professes to belong may not
153 accept such belief.” The GPSAFC may fund activities comparing religious systems of belief and
154 activities examining the intersection of religion with one or more non-theological academic
155 disciplines. Activities that a religious organization organizes to achieve research, educational, or
156 public service goals are not considered religious activities and are eligible for GPSAFC funding.
157 Additional funding is available for some of these activities by the Interfaith Council at Cornell
158 (ICC) see § IX (a)(1)(B).
- 159 3. Charitable organizations: Direct allocation to charitable organizations is prohibited; Student
160 Organizations are allowed to use funds for recruiting, administration, or travel expenses, which
161 are necessary for Cornell students to participate in service projects.
- 162 4. Non-discrimination: Per the University policy 6.4, the organization shall not discriminate based
163 on race, color, creed, religion, national or ethnic origin, marital status, citizenship, sex, sexual
164 orientation, gender identity or expression, age, disability, or protected veteran status when
165 determining its membership.
- 166 b. The GPSAFC will not fund activities for which any organization member receives academic credit.
- 167 c. The GPSAFC avoids funding activities that duplicate the activities of other campus organizations. In
168 allocating funds, the GPSAFC considers whether an organization provides a unique service or event
169 for the Cornell community. The GPSAFC may make organizations aware of other groups providing
170 similar services to the University community to encourage collaboration.
- 171 1. In the case of collaborative events by multiple student organizations: GPSAFC organizations
172 cannot transfer funding from one group to another. Organizations must detail what expenses each
173 group will bear at the event, but then all organizations involved should submit Payment Requests
174 to pay for specific items for one, collaborative, event.

175 **Section IV: Additional Funding Requirements and Restrictions**

- 176 a. To be eligible for funds, a Student Organization must make full disclosure of its income and expenses
177 (refer to § XII for Enforcement). If additional funding is obtained from other University sources
178 and/or external sources during a school year, a report of this funding should be furnished to the
179 GPSAFC upon request.
- 180 b. People who cannot receive GPSAFC funds: (1) Anyone who receives a salary from Cornell (faculty,
181 administrators, facilities, etc.) (2) No enrolled Cornell student.
- 182 c. The GPSAFC will not provide funds to student organizations funded by the Student Assembly (SA);
183 GPSAFC will co-sponsor events with SA if an event is held by a GPSAFC-funded group
184 collaborating with an SA-funded group.
- 185 d. Student organizations are expected to maximize potential revenue and alternative funds, GPSAFC
186 will take into consideration student organizations' capacity to raise funds and their willingness when
187 assigning student organizations their tier. Student organizations are prohibited from becoming profit-
188 seeking entities.
- 189 e. In making funding allocations, the GPSAFC will consider the extent to which student organizations'
190 funds are used directly for the organizations' purpose/mission.
- 191 f. Student Organizations must leave all items purchased with GPSAFC funds on campus at the end of
192 the Academic Year. As well as keeping an inventory of all such items so that the Student
193 Organization may continue to use them in future years, this list should also be provided to GPSAFC

- 194 at the end of the year. A Student Organization should list if a non-event expense is to purchase a
195 short-term or long-term item in the Payment Request.
- 196 g. An individual acting as the representative of a field organization cannot concurrently serve as the
197 representative for another organization or field.
- 198 h. Organizations must allow the GPSA to send emails to their members via their membership listservs.
199 Failure to adhere to the University policy 5.2 regarding mass email approval could result in
200 withholding funding from that school or unit's affiliated organizations.

201 **Section V: Restricted and Prohibited Expenses for GPSAFC Funding**

202 **a. Ineligible Items:**

- 203 1. Any items or activities that are illegal under federal, state, local, and university laws and rules.
- 204 2. If your organization is hosting an event off campus and it likely would not be approved if on
205 campus, it is recommended that the event not occur.
- 206 3. Food for activities that do NOT benefit most of a Student Organization's members.
- 207 4. Illegal/illicit drugs or any drug paraphernalia.
- 208 5. Parking tickets/fines.
- 209 6. Raffle tickets (*for money*), lotteries, or any form of gambling, betting, or wagering.
- 210 7. Donations made directly to Charity or any other Organization. See § III (a)(3)
- 211 8. Prizes exceeding \$75 are discouraged - including gift cards or any other items.
- 212 A. If prizes over \$75 are provided, there is additional paperwork required, including Pre-
213 Approval. Email GPSAFC@cornell.edu and SOBO@cornell.edu.
- 214 9. Payment or engagement fee paid directly to Student Organization members or advisors.
- 215 10. Student organizations or students directly paying for a service. Services should be paid directly by
216 the university see § II (c)(5).
- 217 A. **DO NOT** pay photographers, officials, umpires, DJs, artists, production services,
218 entertainers, workshops with physical activity and speakers or any other service provider with
219 personal or organizational funds.
- 220 B. Services **MUST** be paid directly by the University.
- 221 i. Reimbursements will **NOT** be processed for services paid with personal funds.
- 222 ii. [Contracts/Agreements](#) should be submitted prior to the event (*3 weeks is ideal*)
- 223 I. University Organizations must use a Cornell Contract
- 224 II. Independent Organizations must use an Engagement Agreement

225 **b. Restricted Item (Alcohol):**

- 226 1. All event sponsors hosting events with alcohol on university property must adhere to
227 the [University's Policy 4.8, Alcohol and Other Drugs](#).

- 228 2. Total GPSAFC-funded alcohol expenditures per academic year should not exceed 10% of the
229 Tier cap. Alcohol cannot be distributed by groups or group officers. Groups should monitor the
230 number of individuals who plan to buy alcohol individually to prevent exceeding 10% of the tier
231 cap. Alternatively, the faculty advisor can accept liability for alcohol distribution. In this case,
232 written approval from the faculty advisor is required for each event where alcohol is distributed.
233 Hard alcohol cannot be purchased with GPSAFC funds. Events involving alcohol should be
234 registered with the Events Planning Management Team (EPMT) and adhere to the guidelines
235 outlined in the Campus Code of Conduct and University Policy 4.8 (Alcohol and Other Drugs).
236 Organizations wishing to spend more than 10% of their Tier cap on alcohol in an academic year
237 must email the GPSAFC Chair with an explanation of why the additional alcohol purchase would
238 be necessary, along with specific details about how the event(s) with alcohol present will be
239 advertised to the broader Cornell community and kept in compliance with the Events Planning
240 Management Team (EPMT) and Campus Code of Conduct guidelines; this request may be
241 approved or denied by the GPSAFC Chair.

242 **Section VI: Student Organizations Funding Allocation**

- 243 a. **Funding Tiers and Requirements:** Student organizations are categorized into specific funding
244 tiers, which dictate the upper limit of funds each organization is eligible for per Academic Year. At
245 the beginning of August GPSAFC in consultation with the GPSA VP of Finance and Appropriation,
246 will re-evaluate these funding brackets. Changes to funding brackets may be made at any time at the
247 GPSAFC's discretion, and do not require formal amendment of these Guidelines. Funding Tiers must
248 be made available to organizations on the first day of the Fall Term of each year. GPSAFC Funding
249 Tiers are as follows:

250 **1. First Funding Tier: \$250 USD Cap**

- 251 A. This tier is only available to new student organizations that missed the August 10th deadline
252 to apply for the full-year Second Funding Tier funding. The first Tier will be applied on the
253 first day of the Spring Term.
- 254 B. First Tier Student Organizations will automatically be promoted to Second Funding Tier the
255 following Fall Term if a Student Organization leader reaches out to the GPSAFC Chair
256 (GPSAFC@Cornell.edu) confirming the Student Organization's continued operation. See §
257 VI (b)(1).

258 **2. Second Funding Tier: \$500 USD Cap**

- 259 A. First-year applicants may qualify for this tier if they submit their application before the
260 August 10th deadline.
- 261 B. The student organization must have at least 10 current student members on CampusGroups.
262 First-year applicants are exempted from this rule.
- 263 C. First-year applicants must reach out to the GPSAFC Chair (GPSAFC@Cornell.edu) and
264 confirm the Student Organization's continued operation to maintain Tier 2 status for the
265 following school year. See § VI (b)(1).

266 **3. Third Funding Tier: \$1,500 USD Cap**

- 267 A. The student organization must have at least 25 current student members on CampusGroups.

268 **4. Forth Funding Tier: \$2,500 USD Cap**

- 269 A. The student organizations in this tier must elect a GPSA representative, who must contact the
270 GPSAFC Chair (GPSAFC@Cornell.edu) by the first day of the Fall Term. This GPSA
271 representative must attend at least 50% of the GPSA meetings. Failure to do either will lead
272 to immediate Tier demotion.
- 273 B. The student organization must have at least 50 current student members on CampusGroups.

274 **5. Fifth Funding Tier: \$3,500 USD Cap**

- 275 A. The student organizations in this tier must elect a GPSA representative, who must contact the
276 GPSAFC Chair (GPSAFC@Cornell.edu) by the first day of the Fall Term. This GPSA
277 representative must attend at least 75% of the GPSA meetings. Failure to do either will lead
278 to immediate Tier demotion.
- 279 B. The student organizations must renew this Tier every year. The renewal must be submitted
280 before the August 10th deadline. Failure to do either will lead to immediate Tier demotion.
- 281 C. The student organization must have at least 100 current student members on CampusGroups.

282 **b. Application For Tier Promotion/Tier 5 Renewal/First-Year Group Confirmation**

283 **1. Deadline For Applications:**

- 284 A. The submission deadline is **August 10th** for applications for Tier Promotion, Fifth Funding
285 Tier renewal, First-Year Student Organization Confirmation and Fall Field Funding. First-
286 time applicants may apply for First Tier funding after this deadline but lose the opportunity to
287 apply for Second Tier funding. There are no other exceptions to this deadline and GPSAFC
288 and GPSA VP of Finance and Appropriations will not consider promoting any student
289 organization nor maintaining a student organization's Fifth Tier status after this deadline.
- 290 B. First Tier Funding deadline and Field Funding for the Spring Semester is December 10th. No
291 Exception.

292 **2. First-Year Student Organizations Mandatory Confirmation:**

- 293 A. First-Year Student Organizations (whether First or Second Tier) must contact the GPSAFC
294 Chair (GPSAFC@Cornell.edu) and confirm the Student Organizations continued operations
295 to maintain their GPSAFC funding.
- 296 B. First-Year Student Organizations are defined as Student Organizations that have been funded
297 by GPSAFC for less than two (2) consecutive years. Groups who have been funded by
298 GPSAFC previously but were not funded for an Academic Year or longer will be considered
299 a First Year Student Organization. Groups that have existed before receiving GPSAFC
300 funding will still be considered First-Year Student Organization.

301 **3. Tier Promotion Application:**

- 302 A. The applying student organization must have utilized at least 90% of their current Funding
303 Tier Allocation for the last two years to qualify for a promotion.
- 304 i. Student organizations must wait two years between promotions unless they are the First
305 Funding Tier or a recently demoted Fifth Funding Tier. Demotions from tiers other than
306 the Fifth Funding Tier must wait two years to be repromoted.

- 307 B. Must have enough current members to satisfy the next Funding Tier's current member
308 requirement.
- 309 C. The Promotion Application must be sent to the GPSAFC Chair (GPSAFC@Cornell.edu) and
310 must include the following information:
- 311 i. The group must show that they have complied with GPSAFC guidelines and must not
312 have more than three GPSAFC violations in the previous academic year.
- 313 ii. A statement explaining why they believe they require the Fund Tier increase. Should
314 include but not be limited to the growth of membership, future events, and plans.
- 315 iii. Financial plan for how the organization would utilize the funds in the upcoming
316 academic year.

317 **4. Fifth Funding Tier Renewal:**

- 318 A. Either the Fifth Tier President or Treasurer must contact the GPSAFC Chair
319 (GPSAFC@Cornell.edu) and express the student organization's interest in renewing its Fifth-
320 Tier status. Failing to renew will lead to an automatic demotion, the student organization will
321 be able to apply the following year.

322 **5. Funding Tier Demotion:**

- 323 A. Student Organizations that utilized less than 80% may be demoted at the discretion of the
324 GPSAFC Chair and/or GPSA VP of Finance and Appropriation. Student Organizations
325 utilizing less than 70% will automatically be demoted (90% for the Fifth Funding Tier).
- 326 i. Additional GPSA funding beyond Funding Tier are not calculated in Utilization.
- 327 B. Student Organization that utilized 0% will receive no funding the following Academic Year.
- 328 C. Student Organizations with excessive GPSAFC guideline violations. At the discretion of the
329 GPSAFC Chair and GPSA VP of Finance and Appropriation will demote student
330 organizations failing to follow GPSAFC funding guidelines.
- 331 D. Student Organizations that fail to meet their Funding Tier requirements will automatically be
332 demoted.

333 **6. Funding Tier Demotion Appeal:**

- 334 A. Only appeals-based mistakes or administrative errors on the part of either GPSA/GPAAFC or
335 university administration will be considered. Mistakes on the part of a student organization or
336 anyone acting on their behalf are not grounds for an appeal of tier status. Any other reason
337 will not be grounds for an appeal of tier status.
- 338 B. Only send appeals if it is for reasons specified in § VI(b)(6)(A). To make an appeal contact
339 the GPSAFC Chair (GPSAFC@Cornell.edu).

340 **c. Additional GPSA Funding**

341 **1. Field Funding:**

- 342 A. Only one organization per academic field can apply for this funding, once per academic year.
343 This funding does not renew and must be applied for every year. The deadline for
344 applications for field funding for the Fall Term must be before the August 10th deadline and
345 for the Spring Term must be before December 10th.

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- 346 B. An executive of the Student Organization receiving field funding must be a voting member of
347 GPSA and attend at least 75% of the meetings.
- 348 C. Each eligible field organization that applies for funding will receive a base allocation of 200
349 USD, with an additional 1 USD per student member on CampusGroups.

350 **2. Initiative Funding:**

- 351 A. Student Organization's with the primary mission that is consistent with the Appropriations
352 Committee's Diversity and Inclusion Mission Statement will receive an additional \$200 USD
353 on top of their Funding Tier allocation.
- 354 B. These Student Organization's must have one designated member sit on the Appropriations
355 Committee and attend the monthly Diversity and Inclusion meetings. At these monthly
356 meetings these Initiative Leaders can make recommendations for additional GPSA diversity
357 initiatives, recommend changes to Diversity and Inclusion Mission Statement, and discuss
358 their student organizations current initiatives in promoting Diversity and Inclusion among
359 Cornell's Graduate and Professional Schools.

360 **Section VII: Enforcement**

- 361 a. If, at any point, the GPSAFC finds that an organization has not adhered to these Funding Guidelines,
362 has used funds improperly, The GPSAFC or GPSA VP of Finance and Appropriations has the right to
363 take one or more of the following actions:
- 364 1. Provide the organization with a written warning noting the violation and asking the organization
365 to change its practices so that it is no longer in violation.
 - 366 2. Impose a probationary period during which the organization cannot apply for GPSAFC funding.
 - 367 3. Withdraw part or all remaining funding for the current Academic Year.
 - 368 4. Demote Funding Tier.
- 369 b. The GPSAFC reserves the right to audit (budget, spending, and inventory) all GPSAFC-funded
370 organizations, and it is incumbent on all organizations to aid the audit to the fullest.
- 371 c. GPSAFC designates student organizations belonging to professional schools. The three Professional
372 School designations are (1) Johnson, (2) Law, and (3) Vet. These groups may limit membership to
373 just students attending their designated Professional School.
- 374 1. Professional School-designated student organizations are permitted to limit GPSAFC-funded
375 events to students within their designated professional school.
 - 376 2. GPSAFC guidelines do not apply to any funds provided directly to these Student Organization's
377 by these Professional Schools or any other non-GPSAFC funds.
 - 378 3. Funding guidelines on professional school funds do not apply to any funds provided by GPSAFC.
 - 379 4. Organizations led by professional students in itself; does not qualify for Professional School
380 designation. The student organization must be designed to meet the requirements of their
381 designated professional school. Student Organizations can only be designated up to one
382 Professional School.

383 **Section VIII: Amendments**

- 384 a. These Funding Guidelines may be amended by a majority vote of seated GPSA members.
- 385 b. The GPSA VP of Finance and Appropriations will review these Funding Guidelines each year and
386 suggest appropriate alterations to GPSA.
- 387 c. The GPSAFC or GPSA VP of Finance and Appropriations can raise the percentage allocation on
388 Restricted Items (§ V(b)) at any time; any lowering of maximums will not take effect until the next
389 budget cycle. Increasing a student organizations maximum percentage allocation does not require a
390 formal amendment to the GPSAFC Funding Guidelines, but decreases will require a formal
391 amendment.
- 392 d. The VP of Finance and Appropriations must recommend changes to these Funding Guidelines
393 necessitated by changes in university policies and procedures.
- 394 e. Amendments to the Funding Guidelines must be presented to the GPSA for discussion and may be
395 voted on in the same meeting. GPSAFC Chair or VP of Finance and Appropriations may change the
396 Funding Tiers to Student Organizations at their discretion, and do not require formal amendment to
397 the GPSAFC Funding Guidelines.

398 **Section IX: Non-GPSA Sources of Additional Funding**

- 399 a. **GPSAFC guidelines does not apply to the following funding sources.** This list is an aid for
400 Graduate Student Organizations to be aware of other possible funding sources available them. This
401 list not exhaustive, there are a lot of graduate departments funding not listed, you should check with
402 your department to see if additional funding is available.
- 403 1. Additional Funding Boards
- 404 A. [Interfaith Council at Cornell](#) (ICC)
- 405 B. [Cornell Club Sports Council](#) (CSC)
- 406 2. Professional School Funds and Others
- 407 A. Johnson School
- 408 i. [Student Budget Committee](#) (SBC)
- 409 ii. [Title-Town](#)
- 410 B. Law School
- 411 i. Dean of Students
- 412 ii. Cornell Law Student Association (CLSA)
- 413 3. Graduate Schools
- 414 A. SIPS/Plant Biology/Plant Pathology
- 415 B. Biomedical & Biological Sciences
- 416 C. Biomedical Engineering