



# Cornell University Student Assembly

Originally Presented On	4/23/15
Type of Action	Legislation
Status/Result	New Business

1 **S.A. Resolution #59**  
2 **S.A. Bylaw Changes**

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4 **ABSTRACT:** This resolution reflects changes to the Student Assembly bylaws in effort to  
5 make committees and executive board members more effective in improving campus life.

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7 **Sponsored by: Emma Johnston '16 and Juliana Batista '16**

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9 **Whereas**, committees serve a vital role in the function, effectiveness, purview, and  
10 productivity of the Student Assembly,

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12 **Whereas**, chairing and staffing Student Assembly committees requires significant  
13 commitment and effort from Assembly and community members,

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15 **Whereas**, certain committees have been characterized by underperformance, lack of  
16 accountability, and lack of well-defined responsibilities in recent years,

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18 **Whereas**, committees with well-specified purviews have the potential to ensure  
19 productivity within a specific area of campus life and thus to involve more members of the  
20 Cornell community,

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22 **Whereas**, committees and executive member roles should be updated as needed to  
23 improve upon their deficiencies,

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25 **Whereas**, the SA bylaws should be understood as a living document, updated as needed to  
26 improve upon their deficiencies, with the caveat that committee chairs, committee  
27 members, and SA executive board members should abide by their outlined roles,

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29 **Be it therefore resolved**, that whenever the Student Assembly increases the number of  
30 committees under its purview, it follows through with the thorough recruitment of sufficient  
31 numbers of committee members to ensure that these committees can run effectively,

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33 **Be it further resolved**, that if necessary, the Vice President of Internal Operations shall  
34 lead a yearly review of the committees in order to ensure efficiency.

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36 **Be it finally resolved**, that the Student Assembly adopts the following changes to the  
37 Bylaws (Additions are in red; deletions are struck through):

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39 **ARTICLE III: Officer Duties**

40 **Section 1: President**

41 The responsibilities of the President are as follows:

- 42 1. Attend and chair all SA meetings.
- 43 2. Attend all Assemblies' leadership meetings and meetings with Executive staff.

3. Submit agenda items for leadership meetings after soliciting topics from Assembly member.
4. Serve as the primary Assembly correspondent with the administration, the media, and the student body.
5. Correspond with the University President following each Assembly meeting enumerating actions passed and to solicit his response.
6. Supervise all elected officers and ensure they are discharging their responsibilities.
7. Attend all open sessions of the Board of Trustees and the Board of Trustees Executive Committee held in Ithaca and report back to the Assembly on said meetings.
8. Appoint Assembly Parliamentarian and Executive Archivist.
9. Write and present annual SA report by the last meeting of the Spring semester.
10. Consult with the Director of Elections regarding elections' advertising as long as the President is not eligible for reelection.

## **Section 2: Executive Vice President**

The responsibilities of the Executive Vice President are as follows:

1. Attend all SA meetings and act as Chair in the absence of the President.
2. Assume the office of President should a vacancy arise.
3. Serve as Assembly correspondent in the absence of or on behalf of the President.
- ~~4. Chair all Executive Board meetings.~~
5. Attend all Assemblies' leadership meetings and meetings with Executive Staff.
6. Submit agenda items for leadership meetings after soliciting topics from Assembly members, and be responsible for the creation of the weekly agenda for Assembly meetings.
7. Coordinate and assist the undergraduate student UA delegation.
8. Supervise and assist all ad-hoc committees.
9. Track actions of the Assembly to ensure final disposition and confirm correspondence with appropriate units when Assembly actions impact them.
10. Help initiate and organize lobby efforts at both the state and federal levels.
11. Be responsible for responding to questions or comments made during Open Microphone. Issues can be delegated to other members of the Assembly.
12. Be responsible for keeping contact with the Office of Government Affairs and reporting on a regular basis to the SA on issues that concern the student body.
13. Oversee the Committees on Health and Wellness, Academic Affairs, the Environment, and Residential life by assisting and advising the committee chairs, attending meetings as necessary, and holding monthly executive sessions with all committee chairs
14. Plan fall retreat for committee chairs with the Vice President of Internal Operations.
15. Coordinate and supervise new member orientation with the Vice President of Internal Operations. ~~with the Executive Vice President.~~

## **Section 3: Vice President of Internal Operations**

The responsibilities of the Vice President of Internal Operations are as follows:

1. Attend all SA meetings and act as Chair in the absence of the President and Executive Vice President.

2. Assume the office of Executive Vice President should a vacancy arise.
3. Chair Staffing Committee **and Executive Committee**.
4. Monitor committee membership.
5. Coordinate and supervise all aspects of the SA office in Willard Straight Hall.
6. Maintain and monitor SA attendance records and send warning notices to members who are in jeopardy of violating the Assembly attendance policy.
7. **Enforce committee attendance and Outreach requirements for all voting SA members.**
8. Coordinate and supervise new member orientation **with the Executive Vice President**.
9. Supervise SA Liaisons.
10. Maintain relations with intercollegiate student organizations of which the SA is a member – e.g. Ivy Council, SUNY Student Assembly.
11. Plan fall retreat for committee chairs **with the Executive Vice President**.
12. ~~Coordinate efforts to involve more non-voting members in the decisions and events put on by the Student Assembly.~~

#### **Section 4: Vice President for Finance**

The responsibilities of the Vice President for Finance are as follows:

1. Serve as SA treasurer and report to the Assembly regarding Assembly balances.
2. Chair Appropriations Committee.
3. Serve on SAFC (non-voting) and assist Chairs in training of new Commissioners and organization treasurers.
4. Serve on SAFC Executive Committee (non-voting).
5. Coordinate and chair meetings of Student Activity Fee recipients and draft proposal to SA regarding establishing new fee, biannually.
6. Coordinate revisions of SAFC Handbook (together with Chairs and Activity Fee recipients).
7. Review SAFC guidelines and report to the Assembly proposed modifications.
8. Work collaboratively with GPSA members when making changes to the Student Activity Fee Guidelines, which appear as Charter appendices.
9. **Oversee the Financial Aid Review Committee, and the Student Assembly Infrastructure Fund Committee by assisting and advising the committee chairs, and attending meetings as necessary.**

#### **Section 5: Vice President for Public Relations**

The responsibilities of the Vice President for Public Relations are as follows:

1. Serve as editor of SA newsletter to be sent over email to the entire undergraduate student body **at least** two times/semester. The newsletter should include the current month's accomplishments and next month's plans, accompanied by the name of a contact person to whom comments and questions may be addressed. **Maintain contact with Student Assembly alumni through distribution of the biannual Student Assembly newsletter to any interested alumni.**
2. **Consult with the Director of Elections regarding elections' advertising.**
3. **Co-chair** Communications **and Outreach** Committee. Propose communication yearly budget by last meeting in September.
4. Arrange all advertising, postering, banners, etc.

5. ~~Serve as a liaison to the Cornell Daily Sun including: ensure all SA meetings, forums, committee meetings, etc. are listed in Sun Daybook; respond with letters to the editor, etc. to inaccurate editorials, articles, and letters published in the Sun, Remain in contact with Sun beat reporters.~~
6. Advertise all resolutions ~~of particular interest~~ to the general student community.
7. Promote student advocacy role that the SA can play on campus.
- ~~8. Maintain contact with Student Assembly alumni through distribution of the biannual Student Assembly newsletter to any interested alumni.~~
9. Establish and maintain relations with college newsletters, other University publications and CUINFO, and provide copy for placement therein.
- ~~10. Respond with letters to the editor, etc. to inaccurate editorials, articles, and letters published in the Sun.~~
- ~~11. Speak at orientation events promoting SA to viable candidates in the fall and spring.~~
- ~~12. Remain in contact with Sun beat reporters.~~
13. Oversee the Technology Committee by assisting and advising the committee chairs and attending meetings as necessary.

### **Section 6: Vice President of Diversity and Inclusion**

The responsibilities of the Vice President of Diversity and Inclusion are as follows:

1. Serve as a direct link between the SA and the Office of Academic Diversity Initiatives, as well as the Center for Intercultural Dialogue;
2. Undergo a diversity training session provided by Human Resources and/or OADI;
3. Prepare training sessions for the SA on addressing issues of diversity along with the Vice President of Outreach;
4. Meet at least monthly with the Associate Vice Provost (OADI) and the Associate Dean of Students/Director of Intercultural Programs;
5. Meet on an as-needed basis with other administrators and staff concerning diversity initiatives;
6. Attend the Diversity Community meetings on a semesterly basis;
7. Maintain communication with the individual diversity councils of the colleges;
8. Ensure that legislative acts of the SA are culturally inclusive;
9. Provide updates on the state of diversity at Cornell and work to align the SA with University initiatives
10. Work with University-sponsored programs such as the Pre-freshman Summer Program and Diversity Hosting Month to introduce new students to the governance system of Cornell.
- ~~11. Chair the Diversity and Inclusion committee in conjunction with the leaders of the two task forces.~~
- ~~12. Coordinate with the Vice President of Outreach to effectively communicate with groups that advocate for underrepresented students on campus.~~

### **Section 7: Vice President of Outreach**

The responsibilities of the Vice President of Outreach are as follows:

1. Coordinate constituency representatives' community outreach efforts (including, but not limited to, speak up events, community forums, **meetings with Deans, internal school student governments,** etc.)

- 178 ~~2. Coordinate constituency representatives' meetings with Deans, internal school~~  
179 ~~student governments, etc.~~  
180 3. Devise mechanisms for student organizations to become active members in the  
181 decision-making process of the SA; most importantly, committees.  
182 ~~4. Coordinate efforts to involve more non-voting members in the decisions and events~~  
183 ~~put on by the Student Assembly.~~  
184 ~~5. Work with the Vice President of Public Relations to ensure that VP Outreach's~~  
185 ~~efforts are publicized.~~  
186 6. Maintain student organization outreach directory.  
187 7. ~~Oversee the City and Local Affairs Committee by assisting and advising the~~  
188 ~~committee chair and attending meetings as necessary.~~  
189 8. ~~Co-chair the Community Communications and Outreach Committee.~~  
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## 191 **Section 8: Director of Elections**

192 The responsibilities of the Director of Elections are as follows:

- 193 1. Chair the Elections Committee and report all the activities of said committee to the  
194 general SA.  
195 2. Assume responsibility for all aspects of the Fall and Spring elections and coordinate  
196 all efforts with the Director of the Office of the Assemblies, the VP for Public  
197 Relations, and the President.  
198 3. Serve as SA correspondent for election matters.  
199 4. Ensure that the Elections Committee is successfully completing the following tasks:  
200 1. making every effort to insure the greatest number of candidates for each  
201 available position,  
202 2. ensuring all candidates are aware of and abiding by elections,  
203 campaigning, postering, and other Assembly and University policies,  
204 3. coordinating and advertising an informal "Meet the Candidates Forum",  
205 4. coordinating and advertising opportunities for candidates to make  
206 public appearances,  
207 5. coordinating and advertising public forums specifically for candidates  
208 to discuss any ballot referenda, if such forums are deemed necessary by  
209 the Executive Board,  
210 6. contacting student organizations and informing them of the elections  
211 process and encouraging them to send delegates to elections activities in  
212 order to report candidates' stances on relevant issues to their  
213 organizations,  
214 7. ensuring that candidates have submitted pictures and statements for  
215 publication in the Sun,  
216 8. making every effort to achieve the highest possible voter turnout by  
217 advertising and assisting the Office of the Assemblies in the  
218 coordination of elections days.  
219 5. Make sure, in conjunction with the VP for Public Relations, that there are a  
220 substantial number of potential ballot referenda to be considered for approval by  
221 the SA, and that all approved referenda are advertised along with all elections  
222 activities described in #5 above (esp. c and e).

223 **ARTICLE VI: Committees**

224 **Section 1: Creation of Committees**

225 Committees will be established with the adoption of a committee charge to be included in this  
226 charter and appropriate bylaws. A committee's charge must be adopted and placed in the  
227 charter before its bylaws are to be considered. Committee bylaws shall be adopted with a  
228 majority vote.

229 **Section 2: Review Committees**

- 230 1. Review Committees - shall review all policies, programs, and actions and shall aid in  
231 the budget/program planning process of sectors of the University that create policy  
232 directly affecting student life.
- 233 2. The Vice President for Student and Academic Services shall appoint a staff member  
234 to work with the chairperson of the review committee to assure proper functioning  
235 of the committee.
- 236 3. Undergraduate members of the review committees will be designated by the  
237 appropriate constituency bodies and will be subject to the approval of the SA.
- 238 4. Review committees will discuss program assessment/planning documents with the  
239 SA during the fall semester as part of the committee's responsibility for the areas  
240 under their jurisdiction.
- 241 5. Review committees will be convened in the beginning of the fall semester by the VP  
242 Internal Operations.
- 243 6. Committee on Dining Services - The committee will review the policies, budgets and  
244 sustainability initiatives for Dining Services. The committee will make  
245 recommendations to the Assembly and Dining regarding changes in existing  
246 policies or establishment of new policies. The committee will consist of one  
247 graduate/professional student, two faculty members, one non-management  
248 employee, one management employee, and at least two Dining student workers and  
249 or Dining student sustainability coordinators, two voting SA members one of whom  
250 has to be a freshmen representative and seven undergraduate students. The VP of  
251 Internal Operations will recommend additional students to both the committee  
252 chair and the Staffing Committee for their approval. The Chair's decision may be  
253 overturned by a majority of appointed voting members present. Members shall  
254 serve one-year, and may reapply to serve a second term. One-half of the seated  
255 voting membership shall constitute a quorum. The Director of Dining or a designee  
256 and the Budget Director of Dining shall serve ex-officio. **This chair position can be  
257 held by any member of the undergraduate student population and the committee is  
258 under the supervision of the Executive Vice President.**
- 259 ~~7. Community Life Committee - The Committee will serve to build and foster a greater  
260 sense of community at Cornell by promoting communication between organizations  
261 representing the interests of undergraduate students living both on and off campus.  
262 The Committee will deal with matters of concern in residence halls, student unions  
263 and community centers, and the cooperative learning residences; make and review  
264 policies that directly affect student life on campus; and maintain legislative  
265 authority over these areas (i.e. the Department of Campus Life and the Office of the  
266 Dean of Students). The Committee shall also maintain the authority to designate  
267 vice chairs who will oversee specific task forces, including (but not limited to):  
268 health, welfare, environment, and safety. The Committee will consist of one chair~~

- 269 ~~who shall be appointed by the SA, one employee (ex. Residence Hall Directors) and~~  
270 ~~at least three voting SA members (one Transfer At Large and at least one~~  
271 ~~Freshman at large), two representatives from the RSC (one being a resident of a~~  
272 ~~traditional residence hall and one being a resident of a program house), and one~~  
273 ~~representative from the undergraduate Co-ops. Other interested Cornell~~  
274 ~~Community members may apply for Committee membership and will be appointed~~  
275 ~~at the discretion of the SA Staffing Committee. Members will serve one-year terms.~~  
276 ~~All meetings of the Committee shall be open to the public.~~
- 277 8. Residential Life Committee- The Committee will serve to build and foster a greater  
278 sense of community in residential life at Cornell by promoting communication  
279 between organizations representing the interests of undergraduate students living  
280 both on and off-campus. The Committee will deal with matters of concern in  
281 residence halls and the cooperative learning residences; will make and review  
282 policies that directly affect student life on campus; and maintain legislative  
283 authority over these areas (i.e. the Department of Campus Life and the Office of the  
284 Dean of Students). The chair position can be held by any member of the Cornell  
285 undergraduate student population and the committee will be under the supervision  
286 of the Executive Vice President.
- 287 9. Health and Wellness Committee- The Committee will develop initiatives and plan  
288 events on campus that promote student health and wellness. The committee will  
289 work with Cornell police. The committee will organize at least two mental health  
290 outreach events a year: the CUnique Neurodiversity Conference, which should focus  
291 on raising awareness of how mental health affects different communities on  
292 campus; and the Lift Your Spirits Festival to communicate about various mental  
293 health and wellness services available to students. The Health and Wellness  
294 Committee will also address student concerns with campus safety by coordinating  
295 with the University Assembly when necessary. The chair position can be held by any  
296 member of the Cornell undergraduate student population and the committee will be  
297 under the supervision of the Executive Vice President.
- 298 10. Environmental Policy and Planning Commission- The commission will research  
299 issues affecting the campus and its surrounding area, as well as provide  
300 recommendations for reducing Cornell's environmental impact. The Environmental  
301 Policy and Planning Commission will be charged with creating new legislation and  
302 enforcing past environmental legislation. This commission is also charged with  
303 providing environmental education and outreach in order to better inform students  
304 and the campus community about the environment and relevant issues. The  
305 Environmental Policy and Planning Commission will work closely with students,  
306 administrators, student environmental organizations, the Cornell Sustainability  
307 Office, the Campus Planning Committee, the Campus Infrastructure Committee,  
308 and the City and Town of Ithaca Sustainability to better recognize and address the  
309 environmental concerns of the campus and its community as well as to encourage  
310 collaboration in working toward the creation of a more sustainable  
311 environment. The chair position can be held by any member of the Cornell  
312 undergraduate student population and the committee will be under the supervision  
313 of the Executive Vice President.

- 314 11. City and Local Affairs Committee- This committee will advocate on behalf of  
315 students' interest at the city and county government levels. In addition to its  
316 advocacy work, the committee will organize events that foster a sense of  
317 engagement in the Ithaca community for Cornell students. The chair position can be  
318 held by any member of the Cornell undergraduate student population and the  
319 committee will be under the supervision of VP of Outreach.
- 320 12. Academic Policy- The committee will advise the Student Assembly on all academic  
321 matters at Cornell. Committee members will research, review, recommend, and  
322 develop projects to improve academic life for the student body. This committee will  
323 work closely with the Dean of Students and the Faculty Senate to ensure that  
324 students' concerns related to academic policy are voiced effectively to university  
325 officials. The chair position can be held by any member of the Cornell  
326 undergraduate student population and the committee will be under the supervision  
327 of Executive Vice President.
- 328 13. Financial Aid Review Committee - The committee will examine the financial aid  
329 policies of Cornell University, ~~and review their current status.~~ It shall also be  
330 responsible for the administration of the Student Helping Students grant. The  
331 committee shall consist of ~~one SA member serving as chair, one additional SA~~  
332 ~~member, two SA members,~~ five undergraduate students, at least four of whom  
333 receive some form of institutionalized financial aid, two faculty members, and one  
334 counselor from the Office of Financial Aid, totaling to ten voting members. The  
335 Associate Vice Provost for Enrollment, the Directors of Financial Aid , the Associate  
336 Director of Financial Aid for Customer Service and Community Relations, and the  
337 Vice President for Student and Academic Services shall serve as ex officio non-  
338 voting members. ~~This chair position can be held by any member of the~~  
339 ~~undergraduate student population and the committee will be under the supervision~~  
340 ~~of the Vice President of Finance.~~
- 341 14. Student Assembly Finance Commission (SAFC) — The SA determines the policies  
342 for the allocation and use of funds for undergraduate student organizations. The  
343 SAFC by-line funding allocation shall be raised only in proportion to the percentage  
344 increase in the inflation of the dollar or increase in the undergraduate population of  
345 Cornell University. The SA VP of Finance shall serve as a non-voting member of the  
346 executive board. The SA also hears appeals from decisions of the undergraduate  
347 SAFC. The SA SAFC liaison shall serve as a full voting member of the Commission  
348 and a member of the Executive Board of the SAFC. All members of the Student  
349 Assembly will go through a short SAFC training session that includes a summary of  
350 the SAFC's semester-long process, an overview of the SAFC guidelines Cheat Sheet,  
351 and a review of the Commissioner Quiz. The SA VP of Internal Operations and the  
352 SAFC Vice Chair of Internal Operations will coordinate this session. ~~The co-chairs of~~  
353 ~~this commision will be internally elected and approved by a majority vote of the~~  
354 ~~Student Assembly.~~

### 355 **Section 3: Operational Committees**

- 356 1. Operational Committees - shall maintain the proper functioning of the internal  
357 organization of the SA, and shall therefore facilitate the full expression of the SA's  
358 responsibilities to the Cornell student body.



359 2. Operational committees shall be convened in the beginning of the fall semester, or  
360 when the committee's function prescribes, by the Committee on Committee  
361 Structure (or its successor body) in coordination with interested SA voting  
362 members.  
363 3. Appropriations Committee - The Appropriations Committee of the SA is the  
364 financial branch of the SA. It reviews all requests for SA funding as well as the  
365 policies and guidelines regarding the Student Activity Fee and those organizations,  
366 which receive funding from it. The Committee shall consist of 8 voting members of  
367 the SA, to be selected by the Assembly at large during their organizational meetings;  
368 the VP Finance, who shall serve as Chair; and 7 undergraduates at-large to be  
369 selected by the Staffing Committee. The Director of the Office of the Assemblies or  
370 their designee shall serve as an ex-officio non-voting member. No SAFC  
371 Commissioners shall serve as voting members of the Committee (with the exception  
372 of the VP Finance), however, the SAFC Liaison shall serve as an ex-officio non-  
373 voting member as well when the Committee hears SAFC appeals. Quorum shall be  
374 defines as a simple majority of all voting members. A designee of the chair shall take  
375 minutes at all meetings.

376 4. ~~Communications and Outreach Committee - The Communications and Outreach~~  
377 ~~Committee helps to bridge the disconnect between campus and the Student Assembly.~~  
378 ~~The Assembly strives to foster collaborative student activities, as well as inform the~~  
379 ~~student body about the Student Assembly initiatives, meetings, and resolutions.~~ The  
380 committee will ensure a direct and ever present link between students active in campus  
381 government, the administration, and students at-large and will relay student interest to  
382 the SA. The committee will assist in furthering the outreach efforts of the assembly by  
383 aiding in the coordination of SA-sponsored events including, but not limited to  
384 conducting polls, referenda, community outreach forums, designated constituency  
385 events, and hearings. The committee will also assist in coordinating efforts and devising  
386 strategies to involve more non-voting members in the decisions and events of the SA.  
387 ~~The Assembly plans recreational events for students. It will also actively publicize~~  
388 ~~activities and meetings of the SA and its committees, and relay student interests to the~~  
389 ~~SA. The committee will also become involved in reviewing all aspects of students'~~  
390 ~~concerns with information and technology. The committee will maintain communication~~  
391 ~~with the University's Chief Information Officer regarding the University's technology~~  
392 ~~strategic plan and other salient and current issues. With this knowledge, the committee~~  
393 ~~will be charged with developing innovative technological methods to strengthen~~  
394 ~~communication between the aforementioned groups. The SA VP Public Relations will~~  
395 ~~serve as the Chair of the committee. shall serve as the chair. Two vice chairs shall be~~  
396 ~~elected by the SA to head the Information Technology and Outreach task forces,~~  
397 ~~respectively. They will be assisted by at least seven undergraduate students.~~

398 5. Technology Committee- The committee will consist of two working groups: one on  
399 Technology Policy and one on Website Design. The Technology Policy working group will  
400 advocate for student technology needs on campus and will maintain communication  
401 with the University's Chief Information Officer regarding the University's technology  
402 strategic plan and other salient and current issues. The committee will collaborate with  
403 CIT and academic departments to improve technology infrastructure on campus and will

404 be charged with developing innovative technological methods to strengthen  
405 communication between the aforementioned groups. The Website Design working group  
406 will coordinate with Student Assembly representatives to create websites as needed for  
407 initiatives that improve campus life and require online platforms, and will work with CIT  
408 when possible to update existing websites for the benefit of the Cornell community. The  
409 committee will be led by two co-chairs, one for the Technology Policy working group and  
410 one for the Website Design working group. Both positions can be held by any member of  
411 the Cornell undergraduate student population and the committee will be under the  
412 supervision of VP of Public Relations.

- 413 6. Elections Committee - The committee will coordinate and implement regularly  
414 scheduled and special elections of the SA and directly elected undergraduate  
415 representatives to the UA. The SA Director of Elections shall serve as chair with vote. The  
416 committee consists of ten voting members, of whom less than half may also be members  
417 of the SA. At the first SA meeting of each academic year, the Staffing Committee will  
418 present a slate of proposed members to the SA for confirmation, which the SA must  
419 approve or disapprove in its entirety. The Staffing Committee may fill any subsequent  
420 vacancies with confirmation by the SA. No person may be a candidate in an election  
421 supervised by the committee in the same academic year when the person served as a  
422 voting member of the committee. **This committee will be chaired by the Director of**  
423 **Elections of the Student Assembly.**

- 424 7. Staffing Committee - The committee shall staff any vacant committee positions the  
425 Student Assembly (SA) is empowered to staff during meetings in early fall. The  
426 committee shall re-evaluate the committee application outreach plan at the end of  
427 every spring term. The committee shall also evaluate SA committees' end of the year  
428 report, and determine if the SA committee and/or their composition need to be  
429 changed. The membership of this committee shall include the SA's President,  
430 Executive Vice President, Vice President of Finance, Vice President of Public  
431 Relations, and Vice President of Internal Operations, Vice President of Outreach,  
432 Vice President of Diversity and Inclusion, and all SA committee chairs. Ex-officio  
433 membership shall be granted to the Director of the Office of Assemblies. The VP  
434 Internal of Operations shall serve as chair. The VP of Internal Operations shall be  
435 responsible for consulting with chairpersons of committees and recommending  
436 candidates for vacant committee positions to the Staffing Committee. **This**  
437 **committee will be chaired by the VP of Internal Operations.**

#### 438 **Section 4: Student Interests**

- 439 1. Student Interest Committees - shall address any concern or interest of the student  
440 body not already addressed by the Assembly system.
- 441 2. **Diversity and Inclusion Committee-** The committee shall serve as the body  
442 through which the SA, the diversity councils of the undergraduate schools and  
443 colleges, the Office of Academic Diversity Initiatives (OADI), and the Center for  
444 Intercultural Dialogue coordinate their efforts to promote awareness and  
445 understanding of the increasing importance of diversity and create an environment  
446 that brings together diverse perspectives and fosters diversity of thought. The  
447 charge of the Diversity and Inclusion committee will be to:

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1. To be a meeting grounds for interested students to meet members of the administration to brainstorm, formulate and lead implementable policies in the field of diversity and inclusion.
  2. To review the efforts of the Diversity Committee and diversity councils of the colleges.
  3. To provide a brief report of its progress to be presented by the Vice President of Diversity & Inclusion to the SA General Body by the final meeting in the fall semester, as well as a full report to include (but not limited to) the goals of the academic year, the strategies devised for achievement of these goals, the progress of UDC initiatives, college-specific initiatives, obstacles, and potential goals for the next academic year to be presented in the same manner at the final meeting of the spring semester.

461 **3. Composition**

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1. The Diversity and Inclusion Committee will aim to be a collective voice of the diversity of backgrounds, cultures, ethnicities, gender identities, races, religions, and sexual orientations represented at Cornell.
  2. Non-SA student representation: student members of the committee may be recruited from institutions and organizations such as the diversity councils of the colleges, Women’s Resource Center, Center for Intercultural Dialogue, ALANA, Haven Executive board, Cornell Outdoor Education, International Student Union and any member of the Cornell student body who is interested in diversity initiatives.
  3. Student Assembly representation: SA LGBT Liaison at-large, Women’s representative, International representative, both Minority Liaisons, and the Vice President of Outreach are required to be members of the committee.
  4. Administrative representation: this committee shall consist of at least one staff representative from each of the diversity councils of the colleges; an OADI staff member; a staff representative from the Mario Einaudi Center for International Studies and a staff representative of the Center for Intercultural Dialogue. The committee is required to meet its staff representatives at least once every month in the academic year.

478 **4. Structure**

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1. The Vice President of Diversity and Inclusion of the Student Assembly will chair the Diversity and Inclusion committee in coordination with the Directors, who will head two task forces: Initiatives Task Force and United Student Body Task Force. Ad-hoc task forces and leadership positions can be created as the leadership of the committee sees fit. Task forces will be encouraged to work together towards common goals.
  2. Initiatives Task Force: this will be in-charge of collecting ideas, issues and concerns in the area of diversity and inclusion; and working on implementable related policies.
  3. United Student Body Task Force: this will be in-charge of implementing United Student Body and subsequently reviewing it during the process of implementation.

489 ~~3. Student Assembly Diversity Affairs Coalition (SADAC) The Coalition shall serve as the~~  
490 ~~body through which the SA, the diversity councils of the undergraduate schools and colleges, the~~  
491 ~~Office of Academic Diversity Initiatives (OADI), and the Center for Intercultural Dialogue~~

492 coordinate their efforts to promote awareness and understanding of the increasing importance  
493 of diversity and create an environment that brings together diverse perspectives and fosters  
494 diversity of thought. The SADAC shall be the forum where the efforts of the University Diversity  
495 Council (UDC) are introduced to the SA and the diversity councils of the colleges. The primary  
496 responsibilities of the SADAC shall be: (i) to examine and analyze the actions, decisions, and  
497 initiatives of the UDC; (ii) to discuss and devise strategies for the consistent implementation of  
498 these initiatives across the schools/colleges; (iii) to monitor the progress of the implementation  
499 strategies through goal setting and benchmarking; (iv) to assist in coordinating the initiatives of  
500 the various diversity councils; and (v) to devise strategies for consistent diversity education and  
501 improvement. The SADAC shall provide a brief report of its progress to be presented by the Vice  
502 President of Diversity & Inclusion to the SA General Body by the final meeting in the fall  
503 semester, as well as a full report to include (but not limited to) the goals of the academic year,  
504 the strategies devised for achievement of these goals, the progress of UDC initiatives, college-  
505 specific initiatives, obstacles, and potential goals for the next academic year to be presented in  
506 the same manner at the final meeting of the spring semester.

507 4. — The committee shall consist of at least two (2) representatives from each of the diversity  
508 councils of the colleges, with at least one (1) being a staff member, or an OADI staff member  
509 may represent a college; a representative from the Women's Resource Center; the SA  
510 International Student Liaison; one of the SA Minority Liaisons; a representative from the Center  
511 for Intercultural Dialogue; a representative from the OADI; a representative from ALANA; a  
512 representative from the Asian & Asian American Center; a representative from the Haven  
513 Executive board and the SA LGBT Liaison at large; a representative from Cornell Outdoor  
514 Education; and any other persons that the coalition sees fit to invite. The group shall meet on a  
515 monthly basis and be chaired by the Vice President of Diversity & Inclusion of the SA.

516 5. — Student Assembly Committee for Inclusion and Diversity Initiatives (SACIDI) —

517 1. — The charge of SACIDI is:

518 1. — To brainstorm, initiate and facilitate execute initiatives  
519 related to diversity and inclusion within the purview of the  
520 Student Assembly. The committee and its initiatives will be  
521 accountable to the student body by:

522 1. — Keeping an up-to-date initiative tracker that is  
523 open to the public;

524 2. — Submitting, on a semesterly basis, a detailed  
525 report of its initiatives and its progress  
526 (including a timeline) to the Student Assembly  
527 in the form of a resolution, a report to all of the  
528 organizations that are represented on SACIDI,  
529 and a report to President Skorton and other  
530 members of the administration.

531 2. — To invite members of the administration to meetings to  
532 review policies related to diversity and make  
533 recommendations on behalf of the student body. SACIDI  
534 will invite 2. To invite members of the administration to  
535 meetings to review policies related to diversity and make  
536 recommendations on behalf of the student body. SACIDI  
537 will invite administrators from the Office of the Dean of

538 Students and Campus Life, as well as each of members of  
539 the University Diversity Council to a meeting at least once  
540 every academic year. Additionally, SACIDI will make  
541 recommendations to the central administration on issues of  
542 concern to the Cornell community, and monitor the  
543 University's implementation of those recommendations.  
544 3.— To bring together students from across communities to  
545 collaborate on the goals and initiatives of the committee.  
546 The committee and its members will actively seek out the  
547 opinions of all communities on campus, as well as all  
548 relevant bodies (such as Dining with Diverse Leaders, the  
549 Leadership Roundtable, among others). SACIDI will aim to  
550 be a collective voice of the diversity of cultures, ethnicities,  
551 gender identities, lifestyles, races, religions, and sexual  
552 orientations represented at Cornell.  
553 2.— SACIDI shall be co-chaired by one Student Assembly member on the  
554 committee and one non-S.A. member on the committee. Both positions  
555 shall be elected by the membership of the committee. The committee  
556 will have the following composition:  
557 1.— The Student Assembly Vice President of Diversity and  
558 Inclusion;  
559 2.— All members of the Student Assembly serving in seats  
560 allocated to affinity groups  
561 3.— All constituency representatives on the Student Assembly,  
562 including the Minority at-large representatives, the LGBTQ  
563 at-large representative, the International at-large  
564 representative, the Women's Issues representative and at  
565 least two other voting members of SA;  
566 4.— A representative or designee from the GPSA;  
567 5.— An Executive Board member from ALANA and each of the  
568 Umbrella organizations; (BSU, LAL, CAPSU and NASAC);  
569 6.— A representative from the IFC, Panhellenic Council and  
570 MGLC;  
571 7.— A representative from the Women's Resource Center  
572 Student Advisory Board;  
573 8.— A representative from HAVEN: the LGBTQ Student Union;  
574 9.— At least one member of the Faculty;  
575 10.— At least five undergraduate at-large students, but the  
576 Student Assembly encourages all interested students to be  
577 involved in the committee. The S.A. Vice President of  
578 Internal Operations and the Vice President of Outreach will  
579 actively seek out interested students from all communities  
580 on campus.  
581 3.— All members of the committee are responsible for communicating the  
582 semesterly report and the committee's initiatives and outcomes to their  
583 respective constituencies and organizations on a regular basis.

584 ~~4. The committee will have a strict attendance policy. SACIDI is required~~  
585 ~~to meet at least monthly throughout the academic year.~~

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587  
588 **Respectfully Submitted,**  
589

590 **Emma Johnston '16**  
591 *Arts and Sciences Representative, Student Assembly*  
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593 **Jordan Berger, '17**  
594 *Parliamentarian, Student Assembly*  
595

596 **Juliana Batista, '16**  
597 *Executive Vice President, Student Assembly*  
598

599 *(Reviewed by: Executive Committee, 4/21/15, 4-0-0)*