

## **Summary of Request for Funding**

Senior Week was one of the most looked forward to series of events for Cornellians. We intend to maintain a series of events that all Cornellians look forward to at the end of their four years at Cornell. Due to the high demand for programs and events just for seniors, we will fill that void by planning throughout the month of May and the entirety of Senior Days, the last few days before Commencement.

Given that our structure and timing of events will change, we seek to maintain our funding level at \$5.00 per student to allow us to creatively fill the void that the calendar changes have created in the senior week experience. We will continue to offer a wide variety of events in order to attract a diverse group of students to our events who have a broad range of interests.

## Mission Statement

The mission of Senior Days is to foster a sense of community and pride for the graduating senior class over the course of a few days after finals end and before graduation occurs. This sense of unity and pride shall be fostered through a series of events, programming, and services designed to appeal to the diverse nature of our campus community.

Senior Days has a long and rich history being one of the first organizations on campus in conjunction with class councils established 146 years ago with Cornell's first graduating class. Today, senior days operates underneath the class councils umbrella and shares funding although they operate as a separate organization.

Senior Days is made up of only two organizational layers divided between general members and "Co-Chairs" which act in a co-president role. Typically, co-chairs have been with the organization for a few years and is usually led by 2-3 seniors. Membership is usually split evenly between seniors and underclassmen and membership is open to students of any class. Members are organized based on "Committees or Sub-Committees" based on organizational need and typically include but are not limited to:

1. Internal Affairs
2. Publicity
3. BBQ
4. Day Trips
5. Senior Gala/Rave/Casino
6. Volunteers

Each committee has between 1-5 members and reports directly to a co-chair. Membership is determined via an application process which is led by Co-Chairs although returning members can provide input or recommendations which are taken into consideration. Co-Chair membership is determined by last year's Co-Chair's and is confirmed by our faculty advisor.

Senior Days is most active during the Spring semester, typically mid to late May, although Co-Chairs will plan events, create a budget and meet regularly throughout the Fall. General body members are not active during the Fall semester as there are no Senior Days events to be held. General body meetings occur weekly in addition to Co-Chair meetings and are typically held in Willard Straight Hall where our office is located. Senior Days make use of generous funds from byline funding and the Undergraduate Student Fee but derives most of its revenues from ticket sales to day trips and other large events such as Duff Ball or the Senior Gala.

## Senior Days Constitution and By-Laws

### APPENDIX A: SENIOR CLASS COUNCIL CHAIRS AND COMMITTEES

#### **ARTICLE I. ELIGIBILITY AND REQUIREMENTS**

##### **Eligibility**

Applicants must be a member of the Junior Class at time of selection & must be available on campus throughout the their Senior year in order to fulfill their duties.

##### **Requirements**

All chairpersons are required to attend their respective Class Council meetings for the duration of their Junior year after the selection process.

All chairpersons are required to attend their respective Class Council meetings and events the entirety of their Senior year.

All committees are required to give an update of their respective committee's progress at Class Council meetings.

All chairpersons are required to submit any incurred expenses, with receipts, or revenues collected to the Vice President of Finance. This should be done within 24 hours of its occurrence.

#### **ARTICLE II. SENIOR CHAIRPERSON RESPONSIBILITIES**

##### **Senior Week Chair(s)**

*Organize and coordinate a week-long program of approximately 85-100 activities to be held during the week prior to Commencement.*

*Also responsible for promoting and developing funds for Senior Week activities through Class Council funds and Zinck's support.*

*Select, train, and oversee the Senior Week chairs/committee as a whole.*

*Chair and facilitate all Senior Week meetings.*

*Facilitate the inputting of all Cornell Card charges during Senior Week ticket sales.*

*Put together all Chaperone folders for Senior Week events.*

*Work with the director of Class Councils to create, maintain and keep within budget for each event, Senior Week overall, and all additional fiscal matters.*

*Fundraise as needed to increase the overall Senior Week Budget*

*The following responsibilities are to be divided among the Senior Week Chairpersons and/or delegated to Event Chairs:*

*Coordinate all publicity for Senior Week events and ticket sales*

*Organize buses and box lunches for each event as needed.*

*Designing and printing the Senior Week T-shirts*

*Coordinate online ticket sales/reservations for all Senior Week ticketed events.*

*Coordinate staffing of the Class Council Office during ticket sales.*

*Create tickets and other forms necessary for ticket sales, as well as coordinating and purchasing all supplies needed for ticket sales/distribution.*

*Train all individuals involved in ticket sales.*

*Make all reservations for all of Willard Straight Hall for next year's Senior Week.*

### Organization Profile

Position	Fall 2016	Spring 2017	Fall 2017	Spring 2018
Co-Chair	Lauren Dennis	Lauren Dennis	Richard Shin	Richard Shin
Co-Chair	Rebecca Hunter	Rebecca Hunter	Bo Yang	Bo Yang
Co-Chair	N/A	N/A	Karuna Katariwala	Karuna Katariwala
Member		Kaleigh Anderson		
Member		Jonlin Chen		
Member		Eva Daniggelis		
Member		Miranda Deane		
Member		Hannah Dunn		
Member		Megan Fitzgerald		
Member		Marina Folz		
Member		Alex Iglesias		
Member		Tamara Kahan		
Member		Christina Keefe		
Member		Olivia Myers		
Member		Nadine Nikolova		
Member		Monish Pahilajani		
Member		Maya Portillo		
Member		Krishna Shah		
Member		Morgan Train		
Member		Alexa Turpin		
Member		Elizabeth VanDenburgh		
Member		Kate Vail		
Member		Bingqin Xie		
Member		Alvin Zhu Yang		
Total:	2	23	3	N/A

## Summary of Activities

# Typical Events of Senior Week with Attendance Figures

- Darien Lake (4 trips)- 250
- Carnival - 3000
- Horse Racing - 50
- Dinner Cruise (5 trips) - 400
- Twilight Cruise (10 trips) - 1000
- Rafting (10 trips) - 500
- Spa Day (10 trips) - 35
- Seneca Winery Tour West 1 (5 trips) - 250
- Seneca Winery Tour West 2 (5 trips) - 250
- Seneca Winery Tour East 1 (5 trips) - 250
- Seneca Winery Tour East 2 (5 trips) -250
- Rulloff's Brunch (10 sessions) - 500
- Cayuga Winery Tour 1 (5 trips) - 250
- Cayuga Winery Tour 2 (5trips) -250
- Lunch Cruise (5 trips) - 300
- COE Ropes Course (5 sessions) - 100
- Meet and Greet, Wine and Cheese - 450
- Casino Night - 2000
- Laser Tag (3 sessions) - 60
- Comedy Night - 500
- Paintball (9 sessions) - 450
- Rockclimbing (3 sessions) - 20
- Midnight Breakfast - 300
- Turning Stone - 50
- Canoeing (12 sessions) - 250
- Cornell Night – 500
- Rave – 3000
- BBQ on the slope – 2000
- Movies in the Cinema - 150
- Winetasting Statler - 800
- Banfi's Brunches - 1000
- Tyro - 500
- Rappelling- 500
- Seniors Give Back!- 3 events - 300
- Habitat for Humanity - 150

## Financial Statements

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2017-2018 - 10%</u>	<u>2017-2018 - 25%</u>	<u>2017-2018 - 35%</u>	<u>2018-2019</u>	<u>2019-2020</u>
Starting Balance	57,047.72	(682.90)	489.10	147.38	3,132.08	(32,936.49)	(32,936.49)	(32,936.49)	(32,936.49)	76.51	18,339.51
<b>Revenues</b>											
Category											
SAF Funding	67,744.00	65,214.00	67,037.00	66,726.00	67,757.26	67,163.00	60,446.70	50,372.25	43,655.95	67,163.00	67,163.00
Tickets	223,345.12	144,352.00	120,447.09	179,400.92	181,170.00	184,000.00	165,600.00	138,000.00	119,600.00	185,000.00	185,000.00
Co-Sponsorships	2,100.00	-	-	-	-	-	-	-	-	-	-
Fundraising	2,100.00	-	-	-	-	-	-	-	-	-	-
Duff Ball Sales	-	-	-	36,811.50	34,135.84	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
Zincks	9,007.36	3,129.00	3,128.97	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>304,296.48</b>	<b>212,695.00</b>	<b>190,613.06</b>	<b>282,938.42</b>	<b>283,063.10</b>	<b>286,163.00</b>	<b>261,046.70</b>	<b>223,372.25</b>	<b>198,255.95</b>	<b>287,163.00</b>	<b>287,163.00</b>
<b>Expenses</b>											
Chair Selection & Training	559.96	486.00	516.72	1,238.40	178.77	250.00	250.00	250.00	250.00	250.00	250.00
Housing	-	-	-	266.00	38.00	-	-	-	-	-	-
Ticketed Events	181,249.30	110,425.00	96,567.61	194,874.75	213,322.77	185,000.00	166,500.00	138,750.00	120,250.00	190,000.00	200,000.00
Volunteer Payments & Food	12,372.43	7,859.00	6,143.54	2,424.53	628.88	400.00	400.00	400.00	400.00	400.00	400.00
Senior BBQ	21,424.09	23,932.00	27,303.26	27,061.67	47,697.83	25,000.00	22,500.00	20,000.00	17,500.00	27,000.00	27,000.00
Rave/Casino/Senior Gala	21,213.44	24,846.00	23,081.00	10,054.20	13,372.11	13,500.00	10,000.00	8,000.00	5,500.00	14,000.00	14,000.00
Admin Costs	1,090.81	1,621.00	491.81	1,306.08	2,094.02	1,000.00	1,000.00	1,000.00	1,000.00	1,250.00	1,250.00
Wine Tasting (Supplement)	4,500.00	2,232.00	-	-	-	-	-	-	-	-	-
Duff Ball (Donation)	12,133.27	17,854.00	16,175.20	16,975.00	19,026.84	12,500.00	12,500.00	10,000.00	9,000.00	16,000.00	18,000.00
Duff Ball (Expense)	20,571.48	18,710.00	12,648.51	16,970.87	17,772.11	12,500.00	12,500.00	10,000.00	9,500.00	16,000.00	18,000.00
Athletics	366.07	298.00	-	-	-	-	-	-	-	-	-
Murder Mystery	-	2,480.00	3,576.63	5,750.52	3,897.35	3,000.00	2,250.00	2,000.00	1,750.00	3,500.00	3,500.00
Senior Cup/16 Days	-	-	3,249.50	450.00	900.00	-	-	-	-	500.00	500.00
Publicity	-	-	365.00	-	-	-	-	-	-	-	-
Cornell Night	-	-	-	452.70	202.99	-	-	-	-	-	-
Senior Days Shirts	-	-	-	2,129.00	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>275,480.85</b>	<b>211,523.00</b>	<b>190,954.78</b>	<b>279,953.72</b>	<b>319,131.67</b>	<b>253,150.00</b>	<b>227,900.00</b>	<b>190,400.00</b>	<b>165,150.00</b>	<b>268,900.00</b>	<b>282,900.00</b>
Ending Balance	85,863.35	489.10	147.38	3,132.08	(32,936.49)	76.51	210.21	35.76	169.46	18,339.51	22,602.51