

Cornell University University Assembly

Cornell University's University Assembly

Agenda of the April 25, 2023 Meeting

4:45 PM – 6:15 PM

401 Physical Sciences Building | Zoom

- I. Call to Order
 - a. Roll Call
 - b. Land Acknowledgment of the Gayogohono (Cayuga Nation)
 - c. Call for Late Additions to the Agenda
- II. Approval of the Minutes
 - a. [Minutes of April 11, 2023 meeting](#)
- III. Open Forum
 - a. To recognize April Sustainability Month, the University Assembly has gone paperless for meetings.
- IV. Business of the Day
 - a. [UA R9 Proposed Changes to the University Assembly Charter](#)
 - b. [UA R10 Proposed Changes to the University Assembly Bylaws](#)
- V. Assembly Reports
 - a. Student Assembly
 - b. Graduate and Professional Student Assembly
 - c. Employee Assembly
 - d. Faculty Senate
- VI. Committee Reports
 - a. Executive Committee
 - b. Campus Codes Committee
 - c. Campus Welfare Committee
 - d. Campus Committee on Infrastructure, Technology, and the Environment
- VII. Liaison Reports
- VIII. Adjournment

If you are in need of special accommodations in order to fully participate, please contact Student Disability Services at (607) 254-4545 or the Office of the Assemblies at (607) 255-3715 or assembly@cornell.edu prior to the meeting.



Cornell University University Assembly

Cornell University's University Assembly

Minutes of the April 11th, 2023 Meeting

4:45 pm – 6:15 pm

401 Physical Sciences Building | Zoom

- I. Call to Order
 - a. D. Cady called the meeting to order at 4:51 pm.
 - i. *Members Present:* G. Akkan, M. Benda, R. Bensel, D. Cady, K. Carter-Cram, A. Haenlin-Mott, A. Juan, J. Kruser, M. McEntee, B. Milles, S. Williams
 - ii. *Members Absent:* O. Akujuo, S. Aysola, E. DeRosa, M. Heeney, I. Hewson, D. Hiner, D. Howell, Y. Hua, J. Sun, V. Valencia
 - iii. *Also Present:* R. Platt, C. Scholl, J. Withers
- II. Land Acknowledgement of the Gayogoho:no (Cayuga Nation)
 - a. D. Cady stated the UA's acknowledgment of the Cayuga Nation.
- III. Call for Late Additions to the Agenda
 - a. D. Cady called for late additions to the agenda. No late additions were reported.
- IV. Approval of the [Minutes from March 28th, 2023](#)
 - a. M. Benda motioned to approve the minutes from the March 28th, 2023 meeting.
 - i. S. Williams seconded the motion.
 - ii. The motion **passed** with unanimous consent.
- V. Open Forum
 - a. Introduction of the Out of the Darkness Suicide Awareness Walk from Cheyenne Scholl, co-chair of the Out of the Darkness Suicide Awareness Walk
 - i. C. Scholl provided an introduction and presented on the details of the Out of the Darkness Suicide Awareness Walk taking place on Sunday, April 30th on the Agriculture Quad at 11:30am.
 - ii. J. Withers stated that the organization will hold a Panera Night on April 26th, which will donate proceeds to the fundraising the walk.
 - b. Introduction of the [proposed revisions to the University Assembly Charter](#) and [proposed revisions to the University Assembly Bylaws](#)
 - i. R. Bensel presented the proposed revisions to the charter, which will later be incorporated into a resolution to be passed by the Assembly, and provided details and the reasoning behind each revision.



Cornell University University Assembly

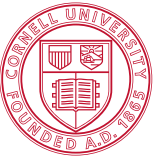
1. Discussion ensued over how the preamble would be revised; concerns about removing the line, "...and a meaningful opportunity for community participation in the development of such recommendations and resolutions," from Sub-Section 3.1.1; and the addition of the dates of the Assembly's session to line 136.
- ii. R. Bensel presented the proposed revisions to the bylaws, which will later be incorporated into a resolution to be passed by the Assembly, and provided details and the reasoning behind each revision.
 1. Discussion ensued over the use of the word "Standard" instead of "Normal", and whether the bylaws should include provisions recognizing a hybrid environment for meetings.
- iii. R. Bensel stated a suggestion from R. Platt that would include an Alumni Representative in line 106.
 1. Discussion ensued over adding a member of the alumni to the membership of the University Assembly, how this would impact the constituencies of the Assembly, how this would alter other language of the bylaws and charter, and the voting privileges an alumni member might receive.

VI. Business of the Day

- a. Consideration of [UA Resolution #8 – Awareness, Prevention, and Training \(APT\) Measures Against Opioid Overdose Crises](#)
 - i. A. Juan presented UA Resolution #8 to the Assembly and noted increased national access to opioids.
 - ii. Questions for A. Juan led to discussions of the current state of Narcan awareness education.
 - iii. A. Haenlin-Mott put forward a motion to end debate on Resolution #8.
 1. R. Bensel seconded the motion.
 2. The motion **passed** by unanimous consent.
 3. The resolution **passed** by a vote of 10-0-1.

VII. Assembly Reports

- a. Student Assembly
 - i. D. Cady stated that the Student Assembly debated election rules through Resolutions 32 and 34 at their last meeting and whether slating would be allowed for elections proceedings. He also stated that Resolutions 31 and 33 were discussed at their last meeting.
 - ii. S. Williams stated that Resolution 31 was rejected by President Pollack as the first time a president has rejected an SA resolution this academic year.
- b. Graduate and Professional Student Assembly



Cornell University University Assembly

- i. K. Carter-Cram stated that the Graduate and Professional Student Assembly changed their summer funding deadlines, are finalizing their Big Red Barn renovation resolution, have elected new chairs, and are in the process of elections.
- c. Employee Assembly
 - i. A. Haenlin-Mott stated that the Employee Assembly has new seats being filled uncontested and will be slating these seats. She also stated that the Assembly had a presentation on budgeting at their last meeting and that there will be an employee forum with Christine Lovely, Chief Human Resources Officer, on April 28th during lunch.
- d. Faculty Senate
 - i. B. Milles stated that the Faculty Senate will be meeting on Wednesday, April 12th.

VIII. Committee Reports

- a. Executive Committee
 - i. D. Cady stated that the Executive Committee has been considering having the Assembly move to a paperless option for agendas at future meetings.
- b. Campus Codes Committee
 - i. Nothing to report.
- c. Campus Welfare Committee
 - i. Nothing to report.
- d. Campus Committee on Infrastructure, Technology, and the Environment
 - i. Nothing to report.

IX. Liaison Reports

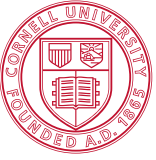
- a. A. Haenlin-Mott stated that the Campus Planning Committee meets next week.
- b. D. Cady stated that the Cornell University Borehole Observatory has given the slides from their presentation to the Sustainable Cornell Council Campus Operations Committee and that they would be posted to Box.

X. Adjournment

- a. A. Haenlin-Mott motioned to adjourn the meeting.
 - i. K. Carter-Cram seconded the motion.
 - ii. The motion **passed** with unanimous consent.

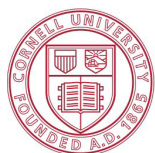
This meeting was adjourned at 6:10pm.

Respectfully Submitted,



Cornell University
University Assembly

P.J. Brown
Clerk of the Assembly



Resolution 9: Revisions to University Assembly Charter

Charter

Cornell University Assembly
As amended on May 14th, 2021

4 PREAMBLE

5 After consultation with members of the campus community, and to effect more extensive involvement in
6 campus governance ~~through a University Assembly and~~ [by the representatives of the] constituent assemblies
~~representatives~~ of faculty,
7 students, and employees, the President, through the authority granted them by the Board of Trustees,
8 hereby establishes this Charter for the University Assembly of Cornell University.

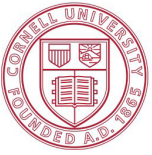
9 ARTICLE I: NAME AND DEFINITIONS

10 Section 1: Name

11 The name of this organization is the University Assembly of Cornell University, hereinafter referred to as
12 the Assembly or the UA.

13 Section 2: Definitions

- 14 A. **Campus Community:** The students, staff, and faculty of the Ithaca and Geneva campuses of the
15 university.
16 B. **Constituency:** A constituency is a population represented by one of the constituent assemblies.
17 C. **Constituent Assembly:** Any one of the following campus governance units of the university may
18 be considered a constituent assembly: Student Assembly, Graduate and Professional Student
19 Assembly, Employee Assembly, or Faculty Senate.
20 D. **Session of the Assembly:** A session of the Assembly begins June 1 and continues through May 31
21 of the next year.



22 **ARTICLE II: OBJECT**

23 The object of the Assembly is to improve and sustain the involvement of the campus community in the
24 governance of campus affairs affecting the broad campus community by establishing open, effective, and
25 efficient channels of communication between and amongst the community and university administration.

26 **ARTICLE III: AUTHORITY AND RESPONSIBILITY**

27 The Assembly, by delegation from the President, has the following authority and responsibilities:

28 **Section 3.1: Authority in policy development**

29 The Assembly may examine, on its own initiative, matters which involve the interests or concern the
30 welfare of a substantial segment of the campus community and may make recommendations or
31 resolutions thereon to the President or to other appropriate officers or decision-making bodies of the
32 University. Such matters include, but are not necessarily limited to:

33 common standards of conduct,
34 campus planning,
35 diversity and inclusion,
36 environmental impact and sustainability,
37 family support,
38 health services,
39 information technology,
40 public safety, and,
41 transportation and commuter policies.

42 **Sub-Section 3.1.1: Assembly responsibilities**

43 To the extent practical and appropriate, the Assembly shall provide public notice of either the terms
44 or the substance of each proposed recommendation or resolution and a meaningful opportunity for
45 community participation in the development of such recommendations and resolutions. ~~Such~~
46 ~~opportunity may include:~~

47 ~~A. a comment period of at least one calendar month during which any member of the community~~
48 ~~may submit written information or opinions for the Assembly's consideration,~~
49 ~~B. at least one public hearing during which any member of the community may submit~~
50 ~~information or opinions to the Assembly in person for its consideration, and,~~
51 ~~C. solicitation of pertinent information from appropriate University officials.~~

52 **Sub-Section 3.1.2: Recipient responsibilities**

53 A. To the extent practical and appropriate, University officials will provide pertinent information
54 as the Assembly requests.



Cornell University University Assembly

55 B. Recipients of recommendations and resolutions shall reply in writing, either accepting them or
56 explaining why they will not be implemented. When circumstances prevent recipients'
57 response within [seven calendar days] ~~one-calendar-month~~, they shall inform the Assembly of such
circumstances
58 and a date by which it can expect a response.

59 Sub-Section 3.1.3: Policies and actions subject to Assembly review

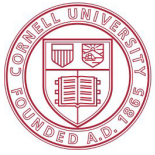
60 A. Responsible University officials shall consider designating the Assembly, or one of its
61 constituent assemblies, as a stakeholder in each impact statement, prepared under the terms of
62 University Policy 4.1, Policy on the Formulation and Issuance of University Policies, which
63 involves the interests or concerns the welfare of a substantial segment of the campus
64 community. If the Assembly is not identified as a stakeholder, the impact statement should
65 incorporate a brief explanation for this determination.
66 B. Where circumstances permit, the Assembly shall be allowed a period of at least one calendar 67 month to
review and respond to proposed changes of the following policies:
68 a. the Campus Code of Conduct, and
69 b. the Rules and Regulations for the Control of Traffic and Parking on the Grounds of
70 Cornell University.
71 c. Officers of the university should consider consultation with the Assembly before
72 implementing other significant actions or policies which involve the interests or
73 concern the welfare of a substantial segment of the campus community.
74 C. The Assembly may review or recommend specific policies and actions on its own initiative or
75 in response to a petition from members of its constituencies.

76 Section 3.2: Appointments to certain administrative offices

77 Sub-Section 3.2.1: Confirmation of certain Presidential appointments

78 The Assembly must approve each appointment or reappointment by the President of the
79 University ~~to the following offices: the Judicial Administrator, [of] the University Ombuds, and~~
80 ~~the Judicial Codes Counselor~~. In the event of a vacancy in the offices of the University
81 Ombuds ~~or Judicial Codes Counselor~~, the President or a designee will appoint a search
82 committee to which the Assembly may appoint a representative. ~~In the event of a vacancy in the~~
83 ~~Judicial Administrator's office, the procedure laid out in Article II, Section A, Subsection 3 of~~
84 ~~Campus Code of Conduct for constituting a search will be followed. Incumbent occupants of each~~
85 ~~office [The University Ombuds] may serve any number of consecutive terms; however, no single term may~~
86 ~~exceed two years in duration.~~

~~87 Sub-Section 3.2.2: Appointment of members to the University Hearing and Review 88~~ ~~Boards~~



~~89-The Assembly may appoint members to and remove members from service on the University 90-Hearing and Review Boards convened under the Campus Code of Conduct as needed to assure 91-the effective operation of those panels.~~

92 **Section 3.3: Internal operations**

93 The Assembly has authority in matters concerning its internal operation and maintenance, including
94 provisions for the creation of bylaws and procedures.

95 **Section 3.4: Establish committees**

96 The Assembly establishes standing committees and ad hoc committees as needed to perform its duties.

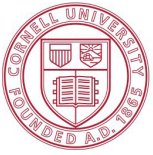
97 **Section 3.5: Reservation of authority**

98 Nothing contained herein shall be construed to limit or constrain the President or other officers of the
99 University in the exercise of their delegated authority. The Assembly shall also defer to the advisory
100 authority of the Faculty Senate and the college and school faculties regarding matters of educational
101 policy within their purview pursuant to the University Bylaws.

ARTICLE IV: MEMBERSHIP

103 **Section 4.1: Composition and terms**

104 A. The total membership of the Assembly shall consist of twenty voting members: five
105 Undergraduate Student Representatives, five Graduate and Professional Student
106 Representatives, five Employee Representatives, and five Faculty Representatives.
107 B. Appointments to the Assembly will be made before the last regularly scheduled meeting of the
108 current session of the Assembly. Seats left unfilled after this time will be considered vacant.
109 Terms shall be served for a duration determined by the constituent assembly at the time of
110 their appointment, and may be for one or two years concurrently.
111 a. For a given session of the Assembly, the Student Assembly, Graduate and Professional
112 Student Assembly, Employee Assembly, and Faculty Senate may appoint four members
113 from their respective constituencies to terms concurrent with that session of the
114 Assembly. Excluding the presiding officers, at least two of the appointed members from
115 each constituent assembly at a given time must also serve concurrently as members of
116 the constituent assembly responsible for their appointment.
117 b. The presiding officer of each constituent assembly serves as a voting member of the
118 Assembly concurrent with his or her term of office.
119 c. Each constituent assembly may appoint members to the Assembly in the manner of its
120 choosing and may fill vacancies as they occur with members who will serve the balance



- 121 of the term of the vacated member.
122 C. The Assembly may provide in its bylaws for appointment of additional non-voting members to
123 serve ex-officio.

124 Section 4.2: Exclusion

- 125 A voting member of the Assembly may not serve concurrently as a member of the Board of Trustees of
126 the University.

127 Section 4.3: Removal

- 128 Any member may be removed by affirmative vote of two-thirds of seated members of the assembly and
129 consent of the constituent assembly responsible for his or her appointment.

130 ARTICLE V: OFFICERS

131 Section 5.1: Positions

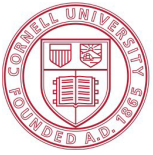
- 132 The officers of the Assembly are the Chair, the Executive Vice Chair, and the Vice Chair for Operations,
133 who must be of different constituencies. Additionally, a ranking member must be appointed for each
134 constituency not otherwise represented by the officers of the Assembly.

135 Section 5.2: Terms

- 136 The term for each office is ~~concurrent with a session of the Assembly~~ [June 1 to May 31].

137 Section 5.3: Election

- 138 A. The organizational meeting for the next session of the Assembly shall occur after the adjournment
139 of the final regularly scheduled meeting of the current session of the Assembly and prior to the
140 beginning of the next session of the Assembly to ensure that the Assembly may organize before
141 the next session begins.
142 B. At the organizational meeting of the Assembly or at the first meeting after a vacancy arises, the
143 Assembly must elect officers from its membership by secret ballot in closed session. The highest
144 ranking non-returning member of the current session of the Assembly shall preside over the



145 election of the Chair for following session. Where no such person exists, the longest consecutively
146 serving member of the Assembly shall preside over the election of the Chair.

147 C. Elections will utilize the exhaustive ballot system: until a candidate receives a majority of votes
148 cast, the candidate receiving the fewest number of votes will be removed from the ballot and
149 another round of votes cast.

150 a. If, after the floor is closed for nominations for specific officer position, only one candidate
151 is nominated to be an officer, he or she will be seated immediately, unless a member of the
152 Assembly opposes the nomination.

153 As soon as possible after the officers have been elected, seated members of the constituency not
154 represented by the officers must caucus and elect, following the same procedure as provided for
155 the election of officers, a ranking member to represent their constituency.

156 Section 5.4: Responsibilities

157 Sub-Section 5.4.1: Responsibilities of the Chair

157 The Chair:

158 A. presides over meetings of the Assembly;

159 B. serves as the spokesperson of the Assembly; and,

160 C. transmits any formal recommendations, resolutions, or reports issued by the Assembly to
161 the appropriate recipients.

162 Sub-Section 5.4.2: Responsibilities of the Executive Vice Chair

163 The Executive Vice Chair:

164 A. presides over meetings of the Executive Board;

165 B. receives and tracks reports, resolutions, and other items of business from members of the
166 Assembly and the chairs of its committees;

167 C. prepares and distributes the agenda for each meeting of the Assembly to all members of
168 the Assembly and to the Office of the Assemblies at least twenty four hours prior to the
169 meeting;

170 D. assists the Chair in compiling reports and materials as needed; and,

171 E. fulfills the responsibilities of the Chair in his or her absence or if the position is vacant.

172 Sub-Section 5.4.3: Responsibilities of the Vice Chair for Operations

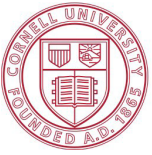
173 The Vice Chair for Operations:

174 A. reviews and approves expenses under the discretionary budget of the Assembly;

175 B. monitors the activities of each committee of the Assembly;

176 C. assures that each committee of the Assembly is properly staffed, consulting with the
177 Executive Board, the committee's chair, and the appropriate officers of the constituent
178 assemblies as needed; and,

179 D. fulfills the responsibilities of the Executive Vice Chair in his or her absence or if the 180 position is
vacant.



181 Sub-Section 5.4.4: Responsibilities of the Ranking Member

- 182 The ranking member:
- 183 A. serves as a voting member of the Executive Board;
- 184 B. represents the interest of his or her constituency in meetings of the Executive Board; and,
- 185 C. resigns from office in the event that another member of his or her constituency becomes an
- 186 officer of the Assembly.

187 Section 5.5: Removal

- 188 The Assembly may remove any of its officers upon an affirmative vote of two-thirds of the seated
- 189 membership of the Assembly. Immediately thereafter, a new officer must be elected from among the
- 190 voting members of the Assembly for the balance of the term of office.

211 ARTICLE VI: EXECUTIVE BOARD

- 212 The Assembly has an Executive Board (the Board) to manage its daily operation and to provide continuity
- 213 of operation outside of the academic year.

214 Section 6.1: Membership

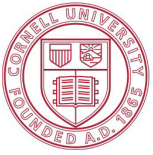
- 215 The Board consists of the officers and the ranking members of the Assembly.

216 Section 6.2: Authority during the academic year

- 217 The Board:
- 218 A. prepares the agenda for each meeting of the Assembly;
- 219 B. calls special meetings of the Assembly as needed; and,
- 220 C. removes members from committees in cases where behavior or absence disrupts the sound
- 221 operation of those committees.

222 Section 6.3: Emergency Authority

- 223 During periods between academic semesters and during university holidays, the Board may additionally:
- 224 A. speak on behalf of the Assembly on matters where, in the opinion of the Board, a delay would
- 225 prevent effective exercise of the Assembly's authority or hinder the efficient operation of
- 226 institutional functions for which the Assembly is responsible; and,
- 227 B. convene any ad hoc committees as needed to fulfill its responsibilities
- 228 In taking any such actions, the Board must make a reasonable effort to involve all of its members,
- 229 including those absent from campus, and to consult the chairs of any committees that the Assembly



Cornell University
University Assembly

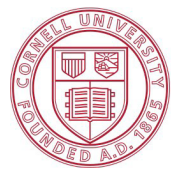
230 would ordinarily consult. The Chair must report such actions, including the results of any votes, at the
231 first meeting of the Assembly that occurs after the actions are taken.

232 ~~Article 7: Changes in the Charter and Bylaws of the University Assembly~~

233 **ARTICLE VII: CHANGES IN THE CHARTER AND BYLAWS OF THE**
234 **UNIVERSITY ASSEMBLY**

235 A. An affirmative vote of a majority of the seated members of the Assembly is required to amend the
236 Bylaws of the Assembly, and an affirmative vote of two-thirds of the seated membership is
237 required to amend the Charter.

238 B. Proposed amendments to the Bylaws or the Charter of the Assembly must be publicized at least
239 one week before any meeting where they are discussed or adopted. The Assembly may not adopt
240 amendments to the Charter at the same meeting where they are introduced or modified, and the
241 President of the University must approve such amendments before they may be implemented.



Resolution 10: Revisions to University Assembly Bylaws

Bylaws

Cornell University Assembly

As amended on February 21st,
2023

4 ARTICLE I: EX-OFFICIO MEMBERSHIP

- 5 The following serve as members of the Assembly ex-officio without vote:
6 1. the chair of each associated committee of the Assembly.

7 ARTICLE II: PROCEDURES

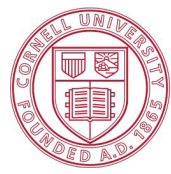
8 Section 2.1: Meetings

- 9 At the first meeting of the academic year, the Assembly shall adopt a schedule of meetings for the
10 remainder of the year. These meetings shall be referred to as the regular meetings.

11 Section 2.2: Special Meetings

- 12 Special meetings of the Assembly may be convened to consider issues of immediate and pressing
13 concern. The Chair of the Assembly, the President or in the President's absence, the Acting President,
14 may call a special meeting of the Assembly. The Chair shall call a special meeting of the Assembly when
15 requested to do so by two-thirds of its seated members.

16 Section 2.3: Quorum



17 A majority of the seated members of the Assembly constitute a quorum to do business.

18 Section 2.4: Robert's Rules of Order

19 The procedures for debate and general conduct of business of the Assembly in all matters not specifically
20 described in this document are Roberts Rules of Order, latest edition.

21 Section 2.5: Executive Session

22 With the concurrence of a majority of the voting members present, the Assembly or any of its committees
23 may enter executive session to discuss confidential matters. The Assembly must enter into its minutes the
24 purpose of an executive session. No policy decisions shall be made in executive session.

25 Section 2.6: Speaking Privileges

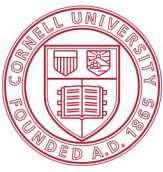
26 Any member of the Cornell community may request speaking privileges through the Chair, provided the
27 request is made at least 24 hours prior to a meeting. Consultants invited to a meeting by the Chair may
28 speak regarding the particular topic on which they were invited to present information or answer
29 questions. During the course of the meeting the Assembly may establish additional procedures for
30 granting speaking privileges.

31 Section 2.7: Agenda

32 The President of the University or any member of the Assembly may ask the Executive Vice Chair to
33 place **of** an item of business on the agenda. The Executive Board should place the item at the earliest
34 possible time that is practical or refer the item to appropriate committees for further review. The
35 Executive Vice Chair must make the agenda of the Assembly available to members no less than twenty-
36 four hours prior to a meeting of the Assembly.
37 Except where explicitly stated by the Executive Board, agendas and associated documents are presumed
38 to be public documents that may be shared with the campus community.

39 Section 2.8: Minutes

40 The minutes of Assembly meetings and those of its committees shall be available to all members of the
41 University, except for those meetings, or portions thereof, conducted in executive session.



42 Section 2.9: Annual Report

43 The Chair of the Assembly, in consultation with its members, presents an annual report to the President
44 of the University. The report includes a summary of the Assembly's work during the year and describes
45 any outstanding issues or items of business that are expected to arise in the future. The Assembly must
46 make the report available to all members of the University.

47 Section 2.10: Timing of Regular Meetings and Notice of All Meeting Times and 48 Locations

49 Regular meetings shall occur during the academic year only. The Executive Board must publicize and
50 allow the campus community to attend and observe all open meetings of the Assembly.

51 Section 2.11: Attendance Policy for Elected Members Not Yet Seated

52 Newly selected members of the Assembly must make every effort to attend any meetings that occur before
53 such members are seated.

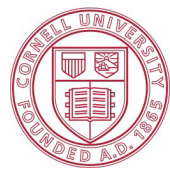
54 Section 2.12: Attendance Policy for Seated Members

55 Seated and ex-officio members must attend all regular meetings of the Assembly. Members must:
56 A. notify the Chair of the Assembly at least twenty-four hours prior to any scheduled meeting they
57 are unable to attend, if possible; and,
58 B. not miss more than two regular meetings in any session of the Assembly.

62 If the Chair determines a member has failed to meet any of these requirements, the Chair must call for a
63 vote on unseating the member at the next regular meeting. If the Assembly votes to unseat the member,
64 the unseated member has not vacated the seat, but does not count for quorum and cannot vote until they
65 have been reseated. As soon as possible after a member has been unseated, the Chair must notify the
66 member and their constituent assembly that they have been unseated.

68 If an unseated member of the Assembly desires to be reseated, the member may call for a simple majority
69 vote of the Assembly to be reseated. The motion may not be postponed until after an agenda item
70 requiring a vote without the unseated member's consent. If the Assembly votes to reseat the member, the
71 member is reseated immediately with all rights restored.

72 Section 2.13: Reporting Responsibilities of Members of the Assembly



73 Presiding officers of each constituent assembly serve as liaisons between the Assembly and their
74 respective constituent assemblies, reporting the activities of the Assembly to their constituent assemblies
75 and the activities of their constituent assemblies to the Assembly.

76 **Section 2.14: Sense-of-the-Community Referendum**

77 The Assembly may call for a Sense-of-the-Community Referendum provided that it:
78 A. can be completed in the current session; and,
79 B. addresses a concern relevant to the entire University community in which all employees, faculty,
80 and students may vote.

81 **ARTICLE III: COMMITTEES**

82 **Section 3.1: Ad hoc Committees**

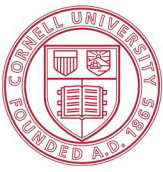
83 The Assembly, the Executive Board, and the Assembly's standing committees may establish such ad hoc
84 committees or subcommittees as are necessary for the proper performance of their functions. Any
85 alteration to the charge of such committees and subcommittees or to their membership must be reported
86 to the Vice Chair for Operations before being put into effect.

87 **Sub-Section 3.1.1: Composition and Terms**

88 A. The standing committee may recommend a specific prescription as to the membership of an ad
89 hoc subcommittee, including provisions for the appointment of members who are not
90 members of the standing committee or the Assembly.
91 B. No ad hoc committee may have fewer than three voting members. Each ad hoc committee
92 must disband at the end of a session of the Assembly.

93 **Sub-Section 3.1.2: Appointment and removal of ad hoc committee members and chairs**

94 Except where otherwise provided, the Vice Chair for Operations, in consultation with the Executive
95 Board, may appoint members. The Executive Board may remove members. A standing committee may
96 appoint members to or remove members from the subcommittees it establishes at its own discretion.



97 **Section 3.2: Standing Committees**

98 **Sub-Section 3.2.1: Standing Committee Responsibilities**

- 99 Each standing committee must:
- 100 A. hold and publicize at least one meeting per semester that is open to the campus community
- 101 where it receives and discusses items of business relevant to its charge;
- 102 B. submit, in a timely fashion, minutes of each meeting to the Vice Chair for Operations;
- 103 C. submit, before May 1, an annual report to the Vice Chair for Operations including a
- 104 summary of unfinished business of the committee;
- 105 D. make every reasonable attempt to ensure that members of the University community
- 106 affected by its recommendations are informed of the agenda of its meetings and of its
- 107 recommendations;
- 108 E. request that the Chair of the Assembly place on the agenda of the Assembly those matters,
- 109 which in its opinion require discussion by the Assembly; and,
- 110 F. respond to any requests from the Assembly for information or reconsideration of
- 111 recommendations.

112 **Sub-Section 3.2.2: Standing committee composition and terms**

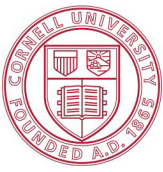
- 113 Unless otherwise specified in its charge, each committee will consist of eleven voting members:
- 114 A. three appointed by and from the voting membership of the Assembly;
- 115 B. one appointed by each constituent assembly from its voting membership; and,
- 116 C. one appointed by each constituent assembly from the constituency it represents.
- 117 The officers of the assembly serve as non-voting, ex-officio members of the standing committees.

118 **Sub-Section 3.2.3: Appointment and removal of standing committee members** and 119 **chairs**

- 120 A. The Vice Chair for Operations, in consultation with the Executive Board, may appoint
- 121 members on behalf of the voting membership of the Assembly. The Executive Board may
- 122 remove members.
- 123 B. Except for compelling circumstances, no person should serve more than two consecutive
- 124 terms in a given committee.

125 **Section 3.3: Procedures for policy development and legislative actions**

- 126 The responsibilities articulated in this section apply only to committee business related to the Assembly's



127 authority in policy development or legislative actions.

128 **Sub-Section 3.3.1: Mandatory Procedures**

129 Each committee must:

130 A. issue a public notice on the Assembly's website of each motion related to a substantive
131 policy change, which includes:

132 1) a contact to whom inquiries and written comments may be directed,

133 2) period of time during which written comments will be accepted, and,

134 3) times and locations of any public hearings, if hearings are conducted; and,

135 B. issue a report based on its deliberations and any comments received, which the Assembly
136 will incorporate as supporting documentation into any related motion is subsequently
137 adopts.

138 **Sub-Section 3.3.2: ~~Normative~~ [Standard] Procedures**

139 To the extent practical and appropriate, each committee must ~~÷A:~~ solicit written comments from
140 campus constituencies for a public comment period of at least two weeks in duration.

141 **Sub-Section 3.3.3: Discretionary Procedures**

142 Each committee may:

143 A. request reports and information from responsible administrative units;

144 B. extend, with public notice, the period of time when written comments are accepted; and,

145 C. conduct public hearings, in collaboration with responsible administrative units, to receive
146 oral comments from community members and experts.

148 **ARTICLE IV: CHARGES OF STANDING COMMITTEES**

149 **Section 4.1: Campus Codes Committee**

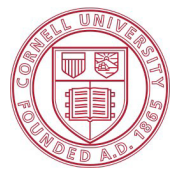
150 By delegation from the Assembly, the Committee will review any proposed motion related to:

151 The Student Code of Conduct; and

152 Solicitation of applications from interested faculty, students and staff for service on the University

153 Hearing and Review Boards as specified in section "II C" of the Cornell Student Code of Conduct

154 Procedures; and



155 Issues involving academic freedom and freedom of speech for all members of the Cornell University
156 community, including faculty, students, and staff on the Ithaca campus and those
157 located outside the United States.
158 The Committee may propose, review, and amend resolutions as it deems appropriate. The Committee
159 must approve resolutions referred for its consideration before they can be advanced to the Assembly for
160 a vote and for debate.

161 Section 4.1: Campus Welfare Committee

162 By delegation from the Assembly, the Committee will review any proposed motion related to:
163 diversity and inclusion;
164 family support;
165 health services; and,
166 any other topic deemed relevant to campus welfare by the Executive Board.
167 The Committee may propose, review, and amend resolutions as it deems appropriate. The Committee
168 must approve resolutions referred for its consideration before they can be advanced to the Assembly for a
169 vote and for debate.

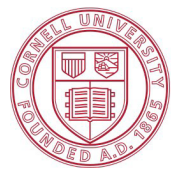
170 Section 4.1: Campus Infrastructure Committee

171 By delegation from the Assembly, the Committee will review and approve any proposed motion related 172 to:
173 environmental impact and sustainability;
174 information technology;
175 transportation and commuter policies; and,
176 any other topic deemed relevant to campus infrastructure by the Executive Board.
177 The Committee may propose, review, and amend resolutions as it deems appropriate. The Committee
178 must approve resolutions referred for its consideration before they can be advanced to the Assembly for a 179
vote and for debate.

180 ARTICLE V: ASSOCIATED COMMITTEES

181 Section 5.1: Definition and General Specifications

182 A. The Assembly may, with the approval of the responsible administrative unit, identify associated
183 committees of the Assembly. Such committees are chartered and managed by the responsible
184 administrative unit, but report additionally to the Assembly and possess the same responsibilities
185 as standing committees of the Assembly.
186 B. Each committee's charge must:



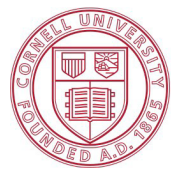
- 187 1) identify of the administrative unit responsible for the committee;
188 2) specify responsibilities of the committee; and,
189 3) specify composition and terms of the committee.
190 C. The following requirements hold except where otherwise provided:
191 1) Both the Assembly and the responsible administrative unit must approve changes to the
192 charges of associated committees.
193 2) The chairs of associated committees serve ex-officio as non-voting members of the
194 Assembly and are expected to attend all regularly scheduled meetings of the Assembly.
195 D. Except where otherwise provided, the constituent assemblies may appoint and remove the
196 members of each associated committee assigned to represent their respective constituencies. The
197 Vice Chair for Operations, in consultation with the Executive Board, may appoint members to fill
198 any vacancies that remain after September 1 provided the term of appointment does not run
199 beyond the current session of the Assembly.

200 **Section 5.2: Campus Planning Committee**

201 The Campus Planning Committee (the "Committee") supports comprehensive and clear planning 202 processes
across campus in stewardship of the physical plant at Ithaca.

203 **Sub-Section 5.2.1: Responsibilities**

- 204 A. The Committee's charge is to review and make recommendations to the President regarding
205 physical planning for the Ithaca campus including:
206 1) master planning;
207 2) land use and physical development;
208 3) landscape and environmental planning and design;
209 4) transportation planning;
210 5) circulation and parking;
211 6) infrastructure;
212 7) new construction; and;
213 8) renovations as they relate to the overall planning and character of the Ithaca campus.
214 B. Among campus issues that the CPC shall review and advocate on behalf of, are 'university' and
215 'enabling' projects as identified in the Cornell Master Plan and other strategic planning
216 opportunities.
217 C. Furthermore, the CPC shall review in consultation with (and with the consultation of) the
218 appropriate committees of the University Assembly, all plans for alterations of or additions to
219 roads and parking lots on the Ithaca campus and all sustainability matters related to land and
220 campus development.
221 D. The CPC shall seek advice and comments from non-members including Cornell and non-



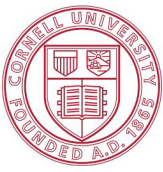
222 Cornell affiliates, while discussing a specific issue or design. The CPC strives to enhance
223 communications, social inclusion, and accountability regarding physical planning and
224 development of the Ithaca campus.

225 **Sub-Section 5.2.2: Composition**

226 A. The CPC shall consist of four Presidential appointments, eight position appointments, nine
227 additional at-large members, and ex-officio members.
228 B. The presidential appointments are made by the President of the University, and those
229 individuals are to serve three-year terms on a staggered basis.
230 C. The position appointments or designees should be individuals with professional and technical
231 expertise in a design or planning related field. These positions consist of the chairs of the
232 following departments or their designees: Department of Architecture, Department of Natural
233 Resources, Department of Landscape Architecture, Department of City and Regional
234 Planning, and the Art Department as well as the directors of the following units or their
235 designees: the Cornell Plantations, Graduate Program in Historic Preservation, and the Vice
236 President for Facilities Services.
237 D. The nine at large members consist of one University Assembly liaison, two
238 graduate/professional students, two undergraduate students, two employees, and two faculty
239 members, each named by his or her respective Assembly for a two-year term.
240 E. The ex-officio members are added by virtue of their administrative positions at the University
241 and their connection to planning at the University.

242 **Section 5.3: Transportation Hearing and Appeals Board**

243 The Transportation Hearing and Appeals Board (THAB) shall review decisions that have been denied in
244 whole or in part by Transportation and Mail Services administrative staff on matters relating to violation
245 appeals, requests for special parking grants for those claiming financial hardship, and exceptions to
246 parking rules and regulations and/or normal permit eligibility criteria.



247 Sub-Section 5.3.1: Responsibilities

248 Violation appeals must each be decisioned separately, considering all relevant facts and
249 circumstances brought to the board's attention. The board shall only review cases for which it is
250 deemed an error in judgment or procedure was made in the original decision. In cases of requests
251 for special parking grants based on financial hardship, appellants must fully explain why they are
252 unable to use the transportation options available. In cases of requests related to exceptions to
253 parking rules and regulations and/or normal permit eligibility criteria, the board's decision shall
254 be based on demonstrated need and are subject to space and other limitations.

255 Sub-Section 5.3.2: Composition

256 THAB shall consist of twelve members nominated by their respective Assemblies and approved by
257 those bodies and one ex-officio member representing the administrative staff of Transportation
258 and Mail Services. Members shall be constituted as follows: four students (two
259 graduate/professional, two undergraduate), four faculty, and four employees. No employee of
260 Transportation and Mail Services or Cornell Police may serve on THAB. The term of membership
261 shall be two years, except that initially, so that terms may be staggered, two faculty, two students
262 and two employees shall serve terms of one year. THAB shall annually elect its own chairperson.
263 Hearings shall require a quorum of three members. In case of a tie vote, the decision shall be
264 recorded in favor of the appellant.

265 ARTICLE VI: LIAISONS TO OTHER ORGANIZATIONS

266 Section 6.1: Liaisons

267 At its annual organizational meeting, as soon as is practical thereafter, or whenever a vacancy arises, the
268 Assembly will appoint a liaison, or liaisons, as appropriate to serve as its representative on the following
269 bodies:

270 Policy Advisory Group
271 Council on Sexual Violence Prevention
272 Student Insurance Advisory Committee Liaison
273 Student Health Fee Advisory Committee Liaison

274 Section 6.2: Appointment and Removal

275 Each liaison may be appointed or removed by the same procedure as for appointing or removing a
276 member of a standing committee.